

**AGENDA**  
**ARK-TEX COUNCIL OF GOVERNMENTS**  
**EXECUTIVE COMMITTEE MEETING**  
**September 25, 2025**

The Executive Committee of Ark-Tex Council of Governments (ATCOG) will meet at 10:00 a.m., Thursday, September 25, 2025, at the Pilgrim's Community Center, 820 West Pecan Street, Mt. Pleasant, Texas, and via videoconference.

**If attending via Zoom, use the following link to register for the meeting:**  
<https://us06web.zoom.us/meeting/register/SNTsN5OpQOiUeWLB7uEY9Q>

*If you experience issues while registering, please contact Marla Matthews no less than two (2) workdays prior to the meeting at 903.255.3555 or [mmatthews@atcog.org](mailto:mmatthews@atcog.org).*

1. Call to order – Quorum Determination.
2. Invocation.
3. Public Comment.

*ATCOG invites members of the public to provide oral comments on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes, with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.*

4. Review and consider consent agenda items. (To be presented by Executive Director Mary Beth Rudel)
  - Approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, April 24, 2025. (See page 3)
  - Acceptance of the minutes as submitted by the ATCOG Solid Waste Advisory Committee meeting held Friday, August 22, 2025. (See page 9)
  - Ratification of the Interlocal Cooperation Agreement between ATCOG and the Office of the Governor, Public Safety Office. (See [addendum page 1](#))
5. Review and consider approval to revise the ATCOG Holding Company loan documents to reflect the current Board President and Executive Director as authorized officials. (See page 11; to be presented by Executive Director Mary Beth Rudel)
6. Review and consider approval of the utilization of ATCOG's indirect cost rate for ATCOG employees working on behalf of the Texarkana Urban Transit District. (See page 17; to be presented by staff member Debbie Purifoy)
7. Review and consider approval for the Executive Director to enter an interlocal agreement with Texarkana Junior College, Texas A&M University, and Red River Army Depot for the submission of a grant application to the Office of the Governor. (See page 19; to be presented by staff member Toni Lindsey)

8. Review and consider approval of the purchase of one Dodge Ram ProMaster 3500 vehicle for the Ark-Tex Council of Governments (ATCOG) Transportation Program (TRAX). (See page 21; to be presented by staff member Mark Compton)

### **Announcements**

A Workforce CEO meeting will take place immediately after this meeting. Judges, please reconvene at the front of the room or remain on Zoom. All others may move to the hallway or exit the Zoom meeting.

The next Executive Committee meeting will be held on Thursday, October 30, 2025, at the Pilgrim's Community Center, 820 West Pecan Street, Mt. Pleasant, Texas, and via videoconference.

*Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in an executive session closed to the public, including but not limited to consultation with an attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise ATCOG concerning legal issues arising from an agenda item. Any decision held on such a matter will be taken or conducted in an open session following the conclusion of the executive session.*

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Administration at 903-832-8636, two (2) workdays prior to the meeting, so that appropriate arrangements can be made.*

*All agendas are sent electronically and are available on the ATCOG website at [www.atcog.org](http://www.atcog.org). Should any Board Member need a copy printed and available at the meeting, please call 903.255.3555 or email [mmatthews@atcog.org](mailto:mmatthews@atcog.org).*

**JOINT MINUTES  
NORTHEAST TEXAS RURAL TRANSPORTATION PLANNING ORGANIZATION,  
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT, INC., AND  
ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE MEETING  
April 24, 2025**

The Northeast Texas Rural Transportation Planning Organization (NETRTPO), Northeast Texas Economic Development District, Inc. (NETEDD), and the Executive Committee of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, April 24, 2025, at the Pilgrim's Community Center, located at 820 West Pecan Street, Mt. Pleasant, Texas, and via videoconference.

Item 1. Bobby Howell, Judge, Bowie County, called the meeting to order.

Item 2. Brandon Bell, Judge, Lamar County, gave the invocation.

Item 3. Public Comment.

No members of the public made a comment.

**NETRTPO Agenda Items**

Item 4. Review and consideration approval of the minutes as submitted for the NETRTPO meeting held on Thursday, March 31, 2022.

Motion to approve was made by Doug Reeder, Judge, Morris County, and seconded by Judge Bell. It was approved.

Item 5. Ms. Mary Beth Rudel, Executive Director, introduced Ms. Katie Martin, TxDOT Transportation Planning and Development Director of the Atlanta District, to present the FY25-2028 Statewide Transportation Improvement Program (STIP) project information to the Board.

Ms. Martin thanked the Ark-Tex Council of Governments Executive Board for the invitation and presented the following STIP project information.

Ms. Martin stated that the Statewide Transportation Improvement Program (STIP) is TxDOT's federally required, fiscally constrained capital improvement program. It outlines multimodal transportation projects and investments planned for funding and readiness for construction or implementation within the next four years. It includes funding for projects, programs, and services in all areas of the state. TxDOT, in cooperation with Metropolitan Planning Organizations (MPOs), Regional Planning Organizations (RPOs), transit agencies, and other planning partners, identifies projects for inclusion in the respective Transportation Improvement Programs (TIPs).

The STIP includes federal funding for projects, programs, and services across the state. In addition, the STIP includes TxDOT Division projects such as Public Transportation Division (PTN), National Electric Vehicle Infrastructure (NEVI), Railroad initiatives, and other agencies, including Federal Land, Texas Parks and Wildlife Department (TPWD), and Tribal Projects.

The STIP begins with the creation of the Transportation Improvement Programs (TIPS), which lists four years of funded (committed from local, state, and federal sources) multimodal transportation projects.

Based on the rural long-range plan, TxDOT Districts create Rural TIPs for areas outside of an MPO. MPOs develop Metropolitan TIPs based on their Metropolitan Transportation Plans (MTPs).

The STIP is adopted every two years and incorporates both MPO and Rural TIPs. It covers all phases of transportation projects. It aligns with the state's long-range transportation plan and serves as the four-year capital improvement program for the State of Texas.

A project must be in the STIP if it has federal funds, requires federal action, and is regionally significant (regardless of funding source or need for federal action). A project is considered in the STIP when it is individually listed or grouped by the STIP Team per the FHWA Grouped project allowance. A project may be in the STIP but not approved, which is considered a "STIP Exception." The project will not be authorized until HWA lifts the "STIP Exception."

Ms. Martin explained the difference between the two types of STIP revisions. An amendment (formal revision) requires public review and comment, and an administrative modification (administrative amendment) does not.

Major changes that require an amendment include an addition or deletion of a project, a major change in project scope, and changes in the federal funding source or the federal funding amount. An administrative amendment includes changing the project funding source from federal funding to 100 percent state funding or changing the letting date that is within the four-year STIP time frame. The MTPs, TIPs, and STIP must be consistent to avoid project delays. Also, changes in the TIP must be reflected in the MTP.

Ms. Martin concluded her report by providing her contact information and opened the floor for questions. Ms. Rudel thanked Ms. Martin for coming and for her presentation.

***This concluded all RTPO Agenda Items.***

#### **NETEDD Agenda Items**

Item 6. The next order of business was to review and consider approval of the minutes as submitted for the NETEDD meeting held on Thursday, August 29, 2024.

Motion to approve was made by Judge Reeder and seconded by Kent Cooper, Judge, Titus County. It was approved.

Item 7. Ms. Toni Lindsey presented the NETEDD Project updates for information only. The updates included the Economic Development Administration's new investment priorities and ATCOG's Hazard Mitigation plans. Ms. Lindsey shared video links regarding Fair Housing and the Federal Joint Effort to Increase Housing. She reminded everyone to sign up to receive *The Quarterly Advisor* newsletter.

***This concluded all NETEDD Agenda Items.***

#### **ATCOG Executive Committee Agenda Items**

Item 8. Ms. Mary Beth Rudel presented the following consent agenda items:

- Approval of the minutes as submitted for the ATCOG Executive Committee meeting held Thursday, February 27, 2025.
- Acceptance of the minutes as submitted for the ATCOG Area Agency on Aging Regional Advisory Council meeting held on Monday, April 14, 2025.
- Acceptance of the minutes as submitted for the ATCOG Regional Criminal Justice Advisory Committee meeting held on Tuesday, April 1, 2025.

Motion to approve was made by Judge Cooper and seconded by Judge Reeder. It was approved.

### **Regular Business**

Item 9. Ms. Mary Beth Rudel presented the Executive Director Report for information only.

- Threat and Hazard Identification and Risk Assessment (THIRA), Stakeholder Preparedness Review (SPR), and THSSP Implementation Plan (IP) Feedback Report
- ATCOG FY24 9-1-1 Program Final Compliance Assessment
- Indirect Finance Quarterly Report
- Quarterly Program Reports

Item 10. Mr. Paul Prange presented for review and consideration approval of the FY2026-2027 application to the Texas Commission on Environmental Quality (TCEQ) to administer the Solid Waste Pass-Through Grant Program.

The Ark-Tex Council of Governments receives funding every two years from the Texas Commission on Environmental Quality to administer the Solid Waste Pass-Through Grant Program. An application must be submitted by ATCOG to TCEQ at the beginning of each biennium to execute the contract for the grant period.

ATCOG is seeking authorization from the Ark-Tex Council of Governments Executive Committee to submit an application to the Texas Commission on Environmental Quality to administer the FY2026-2027 Solid Waste Pass-Through Grant Program.

Motion to approve was made by Travis Ransom, Judge, Cass County, and seconded by Judge Bell. It was approved.

Item 11. Ms. Jenny Butler presented for review and consideration approval of the revised Area Agency on Aging Policy and Procedures Manual.

The Area Agency on Aging is seeking approval from the Ark-Tex Council of Governments Executive Committee for revisions made to the AAA Policy and Procedures. The Texas Health and Human Services Commission (HHSC) conducted a monitoring desk review on March 7, 2025. HHSC recommended two revisions concerning the Annual Customer Satisfaction Survey and Contribution sections in the AAA Policy and Procedures Manual. The following changes were made:

- Administrative Responsibilities (Chapter 2; pages 12 and 13) and Access and Assistance (Chapter 4; pages 40 and 41):  
These sections add language to include procedures for using a statistical sample size for ongoing services and ensure that clients receive a one-time service and are provided with a survey after the service is complete. It also assures that the AAA will follow up with the client or service provider regarding surveys returned with valid issues or reasonable concerns. Satisfaction surveys are used to ensure services are provided, determine whether services meet the needs and expectations of the client, and, where necessary, advocate for improvement in service delivery.
- Administrative Responsibilities (Chapter 2; page 16) Contributions:  
Added language "May provide a program participant with a contribution schedule that suggests a contribution amount based on the income ranges of the program participant population but may not determine a program participant's income using means testing."

Motion to approve was made by Judge Bell and seconded by Judge Cooper. It was approved.

- Item 12. Ms. Jenny Butler presented a resolution for adoption authorizing recognition for the month of May 2025 as Older Americans Month.

Motion to approve was made by Judge Cooper and seconded by Judge Reeder. It was approved.

- Item 13. Ms. Patricia Haley presented for review and consideration approval of the priorities and recommendations established by the Regional Criminal Justice Advisory Committee (RCJAC) concerning projects being submitted to the Office of the Governor-Public Safety Office, Criminal Justice Division (OOG-PSO/CJD), for funding consideration.

Each year, applications are submitted to OOG-PSO/CJD through eGrants by agencies and organizations in the ATCOG region. After the applications have been submitted, OOG-PSO/CJD requires ATCOG to distribute the applications to the RCJAC to be reviewed and scored, and the ATCOG Board to issue approved recommendations to send to OOG-PSO/CJD, who will then make the final funding decisions.

The Regional Criminal Justice Advisory Committee (RCJAC) met on April 1, 2025, and applicants gave a brief presentation about their project. RCJAC members then had an opportunity to ask questions to each presenter regarding their application/project. Applications were scored, and the RCJAC had a follow-up meeting on April 10, 2025, to review the scoring results and discuss and determine funding recommendations for Justice Assistance Grant (JAG), Juvenile Justice Grant, Truancy Prevention Grant, and General Victim Assistance-Direct Services (VOCA) funding categories. The RCJAC's recommendations were provided for review in the attachments provided.

Motion to approve was made by Judge Cooper and seconded by Judge Reeder. It was approved.

- Item 14. Ms. Patricia Haley presented a resolution for adoption authorizing recognition and declaring the week of May 11 – 17, 2025, as National Police Week.

Motion to approve was made by Judge Bell and seconded by Judge Reeder. It was approved.

- Item 15. Ms. Patricia Haley presented the Computerized Criminal History System (CCH) Update.

Ms. Haley reported for an applicant to be eligible for FY26 grant funding through the Office of the Governor-Public Safety Office (OOG/PSO), the county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions to the Texas Department of Public Safety (DPS) for calendar years 2019 through 2023. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Ms. Haley confirmed that all ATCOG counties are in compliance.

- Item 16. Ms. Rea Allen presented Ms. Gretchen Houk, Dispatcher for the Hopkins County Sheriff's Office, with the ATCOG Telecommunicator of the Year Award. Ms. Danielle Hastings, Dispatch Supervisor, was present to read the nomination letter and expressed their appreciation for Ms. Houk's dedicated service to the region.

### **Announcements**

Judge Howell announced that a Workforce CEO meeting will be held immediately following this meeting. He asked the Judges to reconvene at the front of the room or remain on Zoom.

Judge Howell announced that the next Executive Committee meeting will be held on May 29, 2025, at 10:00 a.m. at the Pilgrim's Community Center, located at 820 West Pecan Street, Mt. Pleasant, Texas, and via videoconference.

**NETRTPO MEMBERS PRESENT**

Bobby Howell, Judge, Bowie County  
Scott Norton, Executive Director/CEO, TexAmericas Center  
Travis Ransom, Judge, Cass County  
Scott Lee, Judge, Franklin County  
Brandon Bell, Judge, Lamar County  
Kenty Cooper, Judge, Titus County  
Tanner Crutcher, Judge, Delta County  
Robert Newsom, Judge, Hopkins County  
Doug Reeder, Judge, Morris County  
Marc Reiter, Mayor, City of Hooks  
Ann Rushing, Mayor, City of Clarksville

**NETEDD BOARD MEMBERS PRESENT**

Bobby Howell, Judge, Bowie County  
Scott Norton, Executive Director/CEO, TexAmericas Center  
Travis Ransom, Judge, Cass County  
Scott Lee, Judge, Franklin County  
Brandon Bell, Judge, Lamar County  
Kenty Cooper, Judge, Titus County  
Tanner Crutcher, Judge, Delta County  
Robert Newsom, Judge, Hopkins County  
Doug Reeder, Judge, Morris County  
Marc Reiter, Mayor, City of Hooks  
Ann Rushing, Mayor, City of Clarksville

**ATCOG EXECUTIVE COMMITTEE MEMBERS PRESENT**

Bobby Howell, Judge, Bowie County  
Scott Norton, Executive Director/CEO, TexAmericas Center  
Travis Ransom, Judge, Cass County  
Scott Lee, Judge, Franklin County  
Brandon Bell, Judge, Lamar County  
Kenty Cooper, Judge, Titus County  
Tanner Crutcher, Judge, Delta County  
Robert Newsom, Judge, Hopkins County  
Doug Reeder, Judge, Morris County  
Marc Reiter, Mayor, City of Hooks  
Ann Rushing, Mayor, City of Clarksville

**ATCOG BOARD MEMBERS PRESENT**

John Booth, Ph.D., Board Trustee, Texarkana College  
Chris Brown, Vice President, Hopkins County Hospital District  
Laney Harris, Director, City of Texarkana-AR  
Larry Hinsley, Mayor, City of Bogata  
Brad Johnson, NETEX Rural Rail Authority

#### GUESTS PRESENT

Kirk Basmajian  
April Corbit, NETX Workforce Solutions  
Reede DeWoody, Office of Senator Bryan Hughes  
Gretchen Houk, Hopkins County Sheriff Department  
Danielle Hastings, Hopkins County Sheriff Department  
Katie Martin, Texas Department of Transportation  
KiAnn Richardson, NETX Workforce Solutions  
Bart Spivey, NETX Workforce Solutions  
Stacie Wilson, Texas Department of Transportation

#### STAFF MEMBERS PRESENT

Mary Beth Rudel, Executive Director  
Leslie McBride, Deputy Director  
Rea Allen, 9-1-1 Program Director  
Tina Bell, Public Relations/Media Coordinator  
Jenny Butler, Area Agency on Aging Director  
Daneshia Cherry, Housing Director  
Mark Compton, Transportation Director  
Samantha Davis, 9-1-1 Program Coordinator  
Whitney Fezell, Homeland Security Coordinator  
Patricia Haley, Criminal Justice Coordinator  
Toni Lindsey, Regional Development Director  
Merle Luster, 9-1-1 Network Operations Coordinator  
Marla Matthews, Executive Assistant  
Amber Murr, Human Resources Director  
Paul Prange, Environmental Resources Coordinator  
Bobby Williams, Transportation Operations Coordinator

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Bobby Howell, President  
Board of Directors  
Ark-Tex Council of Governments

ATTEST:

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**MINUTES**  
**ATCOG Solid Waste Advisory Committee Meeting**  
**August 22, 2025**  
**10:00 a.m.**  
**Hopkins County Ag. Extension Office**  
**1200B Houston Street, Sulphur Springs, TX 75482 and**  
**Via Webinar/Teleconference**

1. The Solid Waste Advisory Committee (SWAC) met on August 22, 2025, at 10:00 a.m. at the Hopkins County Ag. Extension Office and via webinar. ATCOG SWAC Chairman, Mario Villarino, called the meeting to order at 10:00 a.m.
2. Mario Villarino turned the meeting over to ATCOG staff member Paul Prange, who asked for approval of the minutes from the April 2, 2025, SWAC meeting. A motion was made by Robert Murray to approve the minutes as written and Ann Rushing seconded the motion. The motion carried.
3. Mario Villarino turned the floor over to Paul Prange to update the committee on the FY25 Illegal Dumping Cleanups and Community Collection Events. Mr. Prange announced that each county completed their event except for Bowie and Titus counties. The funds allocated to these two counties were distributed to all other counties who exceeded their original allocation from ATCOG. All the projects were completed by the due date and were very successful.
4. Mario Villarino turned the floor over to Paul Prange to discuss the FY2026/2027 TCEQ Solid Waste Passthrough Grant Program. Mr. Prange announced that the contract between TCEQ and ATCOG has been executed in the amount of \$230,000.00 over a two-year period. Mr. Prange stated that the budget is being developed but is subject to change slightly due to an increase in the amount of funding in the Local Air Quality Planning Grant for FY26/27. However, this grant begins on January 1, 2026, so Mr. Prange recommended that the SWAC meet again early next year to determine the funding plan for projects throughout the region. Brief discussion took place among the group.
5. Mario Villarino opened the floor up for other business and Paul Prange announced that Daci Rawson recently resigned from the SWAC due to her work requirements. Mario Villarino announced that a new data center will be constructed near Sulphur Springs, TX. This facility will require 800 gigawatts of electricity and 6 million gallons of water per day to operate at full capacity. Plans are underway to supply the necessary utilities to the facility. The data center will provide approximately 1,500 new local and remote jobs. Brief discussion took place among the group. Mayor Ann Rushing inquired about EPA Brownfields Grant Funds and Paul Prange announced that ATCOG applied for, and recently received, a Revolving Loan Fund grant from EPA. ATCOG plans to reapply for Assessment Grant Funds this fall. Mr. Prange directed Mayor Rushing to the TCEQ and EPA Region 6 websites to inquire about the availability of their Targeted Brownfields Assessment Grant funds. No other business was discussed.

6. Mario Villarino thanked the SWAC members for attending the meeting and a motion to adjourn was made by Ann Rushing and seconded by Robert Murray at 10:30 a.m. The motion carried.

**COMMITTEE MEMBERS PRESENT**

Mario Villarino, Chairman

Robert Murray

Ann Rushing

Gene Keenon

**REPRESENTING**

Hopkins County

MTG Engineers

Mayor, City of Clarksville

Republic Services

**ATCOG STAFF PRESENT**

Paul Prange, Environmental Resources Coordinator

ATCOG

## **BRIEFING PAPER**

### **ITEM 5:**

Review and consider approval to revise the ATCOG Holding Company loan documents to reflect the current Board President and Executive Director as authorized officials.

### **BACKGROUND:**

In 2016, the ATCOG Board of Directors approved the formation of the ATCOG Holding Company for the purpose of acquiring, holding title to, borrowing money for the purchase of, and collecting income from property for the exclusive benefit of Ark-Tex Council of Governments. The ATCOG Holding Company is a nonprofit corporation that is managed by the Executive Committee of Ark-Tex Council of Governments. (See attached Certificate of Formation)

The ATCOG Holding Company currently has a real estate refinance loan for the ATCOG building with Guaranty Bank and Trust that lists the previous Board of Directors President and Executive Director as the authorized officials for the loan with signatory authority.

### **DISCUSSION:**

ATCOG is requesting approval to revise the loan documents to reflect the current Board President and Executive Director as authorized officials with signatory authority.

### **RECOMMENDATION:**

Staff recommends approval.



## Office of the Secretary of State

### CERTIFICATE OF FILING OF

ATCOG Holding Company  
File Number: 802506273

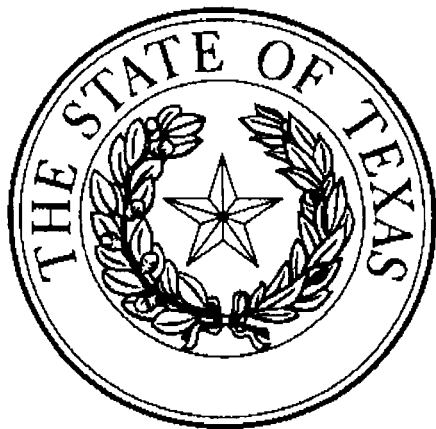
The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Nonprofit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 07/18/2016

Effective: 07/18/2016



A handwritten signature in black ink, appearing to read "Cascos", followed by a horizontal line.

Carlos H. Cascos  
Secretary of State

**COPY**

**FILED**  
In the Office of the  
Secretary of State of Texas

JUL 18 2016

Corporations Section

**CERTIFICATE OF FORMATION OF NONPROFIT CORPORATION  
ATCOG HOLDING COMPANY**

**Article 1 - Entity Name and Type**

The filing entity being formed is a nonprofit corporation. The name of the corporation is ATCOG Holding Company.

**Article 2 - Registered Agent**

The street address of its initial registered office is 4808 Elizabeth Street, Texarkana, Texas 75503, and the name of its initial registered agent at such address is Chris Brown.

**Article 3 - Management**

Management of the corporation is by the executive committee of Ark-Tex Council of Governments, which is currently:

Hon. James Carlow  
Bowie County Judge  
710 James Bowie Drive  
New Boston, Texas 75570

Hon. Robert Newsom  
Hopkins County Judge  
P. O. Box 288  
Sulphur Springs, Texas 75483

Hon. Becky Wilbanks  
Cass County Judge  
P. O. Box 825  
Linden, Texas 75563

Hon. Ann Rushing  
Mayor  
City Hall  
800 W. Main  
Clarksville, Texas 75426

Hon. Jason Murray  
Delta County Judge  
Delta County Courthouse  
200 West Dallas  
Cooper, Texas 75432

Hon. A.M. (Rip) Benefield  
Councilman  
P. O. Box 301  
Queen City, Texas 75572

Hon. Scott Lee  
Franklin County Judge  
Franklin County Courthouse  
200 N. Kaufman Street  
Mt. Vernon, Texas 75457

Hon. Emily Glass  
Mayor  
901 N. Davis Street  
Sulphur Springs, Texas 75482

Hon. Bob Thorne  
Mayor Pro Tem  
P. O. Box 534  
Daingerfield, Texas 75638

Mr. Brady Fisher  
Northeast TX Resource Conservation  
& Development Area Inc.  
P. O. Box 55  
Petty, Texas 75470

Hon. Marc Reiter  
Councilman  
411 Twin Oaks  
Hooks, Texas 75561

#### **Article 4 - Membership**

The corporation is to have no members.

#### **Article 5 - Purpose**

The purpose or purposes for which the corporation is organized is acquiring, holding title to, borrowing money for the purchase of, and collecting income from property for the exclusive benefit of Ark-Tex Council of Governments.

#### **Article 6 - Dissolution**

Upon dissolution, the assets of the corporation will be distributed to Ark-Tex Council of Governments, pursuant to the Texas Non-Profit Corporation Act § 6.02 (A)(3).

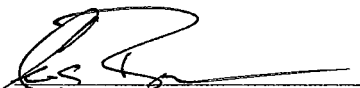
*Organizer.* The name and address of the organizer:

Chris Brown  
4808 Elizabeth Street  
Texarkana, Texas 75503

*Effectiveness of Filing.* This document becomes effective when the document is filed by the secretary of state.

*Execution.* The undersigned affirms that the person designated as registered agent has consented to the appointment. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized to execute the filing instrument.

Date: ~~June~~ <sup>July</sup> 12, 2016.

  
Chris Brown, Organizer

Prepared by: Troy Hornsby  
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## RESOLUTION NO. AEC25-21

### RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENT (ATCOG) APPROVING THE REVISION OF OFFICIALS ON THE ATCOG HOLDING COMPANY LOAN TO REFLECT THE CURRENT BOARD PRESIDENT AND EXECUTIVE DIRECTOR.

**WHEREAS**, the Ark-Tex Council of Governments (ATCOG) approved the formation of the ATCOG Holding Company for the purpose of acquiring, holding title to, borrowing money for the purchase of, and collecting income from property for the exclusive benefit of Ark-Tex Council of Governments; and

**WHEREAS**, the ATCOG Holding Company is a nonprofit corporation that is managed by the Executive Committee of Ark-Tex Council of Governments; and

**WHEREAS**, The ATCOG Holding Company currently has a real estate refinance loan for the ATCOG building with Guaranty Bank and Trust that lists the previous Board of Directors President and Executive Director as the authorized officials for the loan; and

**WHEREAS**, ATCOG wishes to revise the documents for loan account number 1060031676 to reflect the current Board President and Executive Director as authorized officials.

### NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

- Section 1      That the Executive Committee approves the revision of the documents for loan account number 1060031676 to reflect the current Board President, Judge Bobby Howell, and Executive Director, Mary Beth Rudel, as authorized officials.
- Section 2      That the Executive Director, Mary Beth Rudel, has full authority to act on behalf of the ATCOG Board relating to the aforementioned loan.
- Section 3      That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**SIGNED AND APPROVED THIS 25TH DAY OF SEPTEMBER, 2025.**

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**Bobby Howell, President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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## **BRIEFING PAPER**

### **ITEM 6:**

Review and consider approval of the utilization of ATCOG's indirect cost rate for ATCOG employees working on behalf of the Texarkana Urban Transit District.

### **BACKGROUND:**

TXDOT requires ATCOG to provide additional documentation regarding the ability of the Texarkana Urban Transit District (TUTD) to utilize the indirect rate approved for ATCOG.

### **DISCUSSION:**

In previous years, ATCOG received specific guidance from Public Transportation Division (PTD) Compliance:

"TUTD is "piggybacking" off ATCOG's rate because ATCOG has signed a contract with TUTD to provide service; therefore, ATCOG's board should give TUTD permission to charge an indirect cost rate. ATCOG gets its indirect cost rate from its cognizant agency, so TUTD cannot charge more than ATCOG is allowed. ATCOG needs to provide TUTD a Certificate of Indirect Cost approval letter that states that the board has given TUTD authority to use ##% indirect cost for the period of \_\_\_\_ to \_\_\_\_\_ and must be signed by the President."

ATCOG has developed an Indirect Cost Proposal (ICP) following 2 CRF 200, Appendix VII D.1.b and certified to the validity of the Indirect Cost Proposal/Cost Allocation Plan in accordance with 2 C.F.R. Part 200. The indirect cost rate for the period from October 1, 2025, to September 30, 2026, is 20.8%.

### **RECOMMENDATION:**

Staff recommends approval.

## RESOLUTION NO. AEC25-18

### **RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE UTILIZATION OF ATCOG'S INDIRECT COST RATE FOR ATCOG EMPLOYEES WHILE WORKING ON BEHALF OF THE TEXARKANA URBAN TRANSIT DISTRICT (TUTD).**

**WHEREAS**, ATCOG is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391 of the Texas Local Government Code; and

**WHEREAS**, TUTD is a political subdivision district under the laws of the State of Texas as defined by Chapter 458 of the Texas Transportation Code and Chapter 791 of the Texas Government Code; and

**WHEREAS**, TUTD has contracted with ATCOG through an Interlocal Agreement (Contract) for Transportation Management Services; and

**WHEREAS**, ATCOG has developed an Indirect Cost Proposal (ICP) following 2 CRF 200, Appendix VII D.1.b and certified to the validity of the Indirect Cost Proposal/Cost Allocation Plan in accordance with 2 C.F.R. Part 200.

### **NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

- Section 1 - That TUTD has the authority to "piggyback" with ATCOG and charge the appropriate Indirect Cost Rate for ATCOG staff billing direct hours to TUTD for services outlined in the Contract.
- Section 2 - That the revised Indirect Cost Rate for Oct. 1, 2025 – Sept. 30, 2026, is 20.8%.
- Section 3 - That TUTD and its Federal oversight agency, the Federal Transit Administration (FTA), have been provided the ATCOG ICP.
- Section 4 - That this Resolution shall be in effect immediately upon its execution and apply to TUTD 2026 Fiscal Year.

**REVIEWED AND APPROVED THIS 25TH DAY OF SEPTEMBER, 2025.**

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**Bobby Howell, President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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## **BRIEFING PAPER**

### **ITEM 7:**

Review and consider approval for the Executive Director to enter into an interlocal agreement with Texarkana Junior College, Texas A&M University, and Red River Army Depot for the submission of a grant application to the Office of the Governor.

### **BACKGROUND:**

The Defense Economic Adjustment Assistance Grant Program (DEAAG), provided through the Office of the Governor, Texas Military Preparedness Commission, is an infrastructure grant program designed to assist defense communities. Eligible projects include the purchase of Department of Defense property, new construction, or rehabilitation of facilities. Examples of past awards include the reconstruction of water and wastewater systems, replacement of air traffic control towers, and upgrading a building to accommodate indoor engine testing capabilities.

DEAAG funding is available to local municipalities, counties, defense base development authority, junior college districts, Texas State Technical College campuses, and regional planning commissions representing these communities. Therefore, RRAD, TC, and TAMUT has requested that ATCOG apply for the grant and partner with these three entities to support the project and sustain regional and economic development in the ATCOG region.

### **DISCUSSION:**

Red River Army Depot (RRAD) has verbal orders to prepare for a new mission which requires the need to retrofit a 36,000 sq. ft. warehouse into a production facility with specialized areas for product assembly, quality inspection, initial functions testing, and shipping.

Texarkana College and Texas A&M University Texarkana (TAMU-T) will support the RRAD project through staff training, student training for certifications, data collection, research opportunities, simulations, and credentialing.

Total estimate for the training and associated equipment to date is approximately \$13 million. Final estimates from RRAD, Texarkana College, and TAMU-T with associated match funds will be available with mission details from Department of the Army orders. ATCOG would apply for the maximum application amount of \$5 million to assist with expenses of the project. The grant includes a 50/50 match requirement, which the three entities will provide. ATCOG has drafted an Interlocal Agreement that outlines the responsibilities of each party, since ATCOG will be the grantee if awarded. A management agreement will be carried out with each party identifying reimbursement requests, progress reports, and anything associated with the grant. Each party will provide funding for the project to ATCOG, and ATCOG will process payments and request reimbursement from the grant.

These partnerships will have a positive economic impact on the region and provide continued support for the Red River Army Depot.

### **RECOMMENDATION:**

Staff recommends approval.

**RESOLUTION NO. AEC25-19**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH TEXARKANA COLLEGE (TC), TEXAS A&M UNIVERSITY (TAMUT), AND RED RIVER ARMY DEPOT (RRAD) FOR THE SUBMISSION OF A GRANT APPLICATION BY ATCOG TO THE OFFICE OF THE GOVERNOR.**

**WHEREAS**, ATCOG is a Regional Planning Commission and Political Subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

**WHEREAS**, Red River Army Depot (RRAD), part of the Organic Industrial Base, “is a vital contributor to the economic stability of the region”, and

**WHEREAS**, Texarkana College is a public junior college district in Bowie County, a defense community adjacent to RRAD; and

**WHEREAS**, Texas A&M University is a public regional four-year university in Bowie County, a defense community adjacent to RRAD; and

**WHEREAS**, the Ark-Tex Council of Governments will file an application with the Office of the Governor, Texas Military Preparedness Commission for a grant to support the mission of Red River Army Depot.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - That the Executive Committee approves the Executive Director to execute the agreement and application on behalf of ATCOG for the Office of the Governor Texas Military Preparedness Commission Defense Economic Adjustment Assistance Grant Project.

Section 2 - That the Executive Director, Mary Beth Rudel, has full authority to act on behalf of the ATCOG Board in all matters pertaining to the grant and interlocal agreement.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 25TH DAY OF SEPTEMBER 2025.**

**ATTEST:**

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**Bobby Howell, President  
Board of Directors  
Ark-Tex Council of Governments**

## **BRIEFING PAPER**

### **ITEM 8:**

Review and consider approval of the purchase of one Dodge Ram ProMaster 3500 vehicle for the Ark-Tex Council of Governments (ATCOG) Transportation Program (TRAX).

### **BACKGROUND:**

The Ark-Tex Council of Governments (ATCOG) Transportation Program (TRAX) operates a rural demand response service in nine (9) counties in Northeast Texas. The need for safe and reliable vehicles is paramount to the safety of our passengers and operators.

The Federal Transit Administration (FTA) 5339 Bus and Bus Facilities Formula (BBF) Program, administered by the Texas Department of Transportation (TxDOT), provides capital funding to replace, rehabilitate, and purchase buses, vans, and related equipment and to construct bus-related facilities. FTA apportions a discretionary component and a small urban (population 50,000 to 200,000) formula component to the Governors of each State annually.

ATCOG Transportation program capital purchases are funded by the 5339 program in accordance with TxDOT requirements, which allows ATCOG to serve clients in Bowie, Cass, Delta, Franklin, Hopkins, Lamar, Morris, Red River, and Titus Counties.

### **DISCUSSION:**

The need for a replacement vehicle was identified when working on vehicle inventory for the Transit Asset Management plan. ATCOG evaluated which vehicles were beyond their useful life (130%) and concluded that one of the vehicles was eligible for replacement.

TxDOT approved the ATCOG Transportation Department to use \$144,784.00 of its 5339 Rural BBF grant funds for the vehicle purchase, and local salvage funds will be used to cover the remaining \$31,769.45. The vehicle will be procured through a state contract.

The ATCOG Procurement Policy states that all purchases of \$50,000 and above require ATCOG Board approval.

ATCOG requests approval to purchase the Dodge Ram ProMaster 3500 vehicle in the amount of \$176,553.45, with both the TxDOT grant and local transportation salvage funds.

### **RECOMMENDATION:**

Staff recommends approval.

**RESOLUTION NO. AEC25-20**

**RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS (ATCOG) APPROVING THE PURCHASE OF ONE DODGE RAM PROMASTER 3500 VEHICLE.**

**WHEREAS**, ATCOG Board of Directors approved the ATCOG Procurement Policy and Procedure Manual on December 14, 2017; and

**WHEREAS**, ATCOG Procurement Policy and Procedure Manual states ATCOG Board approval is required for all purchases of \$50,000.00 and above; and

**WHEREAS**, the Transportation Program needs to purchase one Dodge Ram ProMaster vehicle to replace a vehicle beyond its useful life to improve quality of service; and

**WHEREAS**, the funding for the purchase is available through the Federal Transit Administration 5339 Discretionary grant funding program.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:**

Section 1 - That the Board of Directors approves the purchase of one Dodge Ram ProMaster 3500 vehicle.

Section 2 - That the Executive Director, Mary Beth Rudel, has full authority to act on behalf of the ATCOG Board of Directors relating to the aforementioned purchase.

Section 3 - That this resolution is approved by majority vote in accordance with the bylaws of Ark-Tex Council of Governments and applicable law, and shall be in effect immediately upon its adoption.

**REVIEWED AND APPROVED THIS 25TH DAY OF SEPTEMBER, 2025.**

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**Bobby Howell, President  
Board of Directors  
Ark-Tex Council of Governments**

**ATTEST:**

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