

**ANNUAL STRATEGIC WORK PROGRAM
AND FINANCIAL PLAN
FY 2025**

**October 1, 2024
Through
September 30, 2025**



ARK-TEX COUNCIL OF GOVERNMENTS

ANNUAL STRATEGIC WORK PROGRAM AND FINANCIAL PLAN FOR FY2025

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August 29, 2024

Board of Directors
Ark-Tex Council of Governments

Dear Board of Directors:

The bylaws of the Ark-Tex Council of Governments require the Executive Director to prepare a proposed annual financial management plan and present it before the ATCOG Board of Directors before each fiscal year. The Budget Committee reviews the document and recommends it, with any amendments, to the general membership. Requirements set forth by legislature require a strategic work program be presented and adopted by the general membership.

The strategic work program and financial plan document is designed to consolidate and present ATCOG's goals, project objectives, work tasks, performance measures, implementation schedules, human resource requirements, and budget information. Although the document contains a great deal of information, it is important to note that more detailed work program and budget documentation is contained in each of the grants, contracts, and agreements entered into by ATCOG with federal agencies, state agencies, local governments, and any other funding partners.

The budget portion of this document is unlike the traditional local government budget in several respects. ATCOG has no taxing or oversight authority; therefore, the budgetary process is not one that culminates in an appropriation bill or an ordinance enacted into law. Therefore, the budget is not technically defined as a "legally adopted budget."

Secondly, unlike most local government budgets, it is extremely difficult to accurately predict revenue and expenditures for a twelve-month period. ATCOG's financial plan is actually a compilation of the individual budgets for the various projects that ATCOG is operating at any point in time. The individual projects are funded by multiple agencies (both federal and state) and with locally generated funds. Each individual project operates within its own fiscal year. Many of these projects are routinely subject to last minute funding changes and special activities and are often funded during the course of the year. These facts make it difficult for ATCOG to prepare a single agency-wide budget that is not subject to revision as the year progresses.

Submitted herewith for your consideration is the Ark-Tex Council of Governments' FY2025 Strategic Work Program and Financial Plan as developed by the staff. The FY 2025 Strategic Work Program and Financial Plan includes programs related to Housing, Economic Development, Regional Development, Transportation, Area Agency on Aging (AAA), 9-1-1, Criminal Justice, Environmental, Homeland Security, and Special Projects.

From a human resource standpoint, the 2025 Strategic Work Program and Financial Plan calls for 98 full-time and 18 part-time employees, or 107.93 FTEs.

I am pleased to present the Board with the 2025 Strategic Work Program and Financial Plan that allows ATCOG to aggressively conduct a wide range of programs and projects benefiting the citizens of Northeast Texas. Should you have any questions regarding this document, please don't hesitate to call.

Respectfully submitted,



Mary Beth Rudel
Executive Director



August 29, 2024

Board of Directors
Ark-Tex Council of Governments

Dear Board Members:

The Ark-Tex Council of Governments (ATCOG) Financial Plan is for the fiscal year ending September 30, 2025. Detailed information relating to both the anticipated revenue and proposed expenditures is included in this document. This Financial Plan presents balanced program budgets.

Preparation of the Financial Plan requires various assumptions to be made since funding for the grants can occur over a different twelve-month cycle from ATCOG's fiscal year. Although the Plan was prepared with the latest available information, it is expected that variances of funds available will occur as the fiscal year progresses.

The ATCOG mileage reimbursement rate will continue to follow the current IRS standard rate as allowable per ATCOG policy.

Hotel reimbursement and out-of-town meal allowances will continue to follow the General Appropriations Act, Senate Bill 1, Article IX. The Act requires agencies to use the General Services Administration federal travel rates to determine the maximum lodging and meal reimbursement rates.

The ATCOG employee benefit rate is calculated to 55.79%, up from 53.07% in FY24. The indirect rate, based on Modified Total Direct Cost (MTDC), is 7.91%, up from 6.71% in FY24. These rates have been used as a basis for preparing this Financial Plan.

This document is intended to include information needed by you to understand the financial plans for the 2024-2025 fiscal year. If I can be of any assistance in answering any questions, please contact me.

Sincerely,

Melinda Tickle
Finance Director

FY 2025 Financial Plan Highlights and Strategic Work Program Summary

- The Ark-Tex Council of Governments Strategic Work Program and Financial Plan reflects anticipated revenues and expenditures of \$25,943,302.
- This is a Work Program and Financial Plan combined. It is not technically a budget because ATCOG does not have taxing or oversight authority.
- Within each State or Federal grant that ATCOG administers, the funding agency regulates the categories in which we are allowed to spend funds. The funding source has complete oversight for the individual grant programs.
- Within each of the program areas, specific project-by-project tasks and performance measures are delineated for the year. Each project is assigned an objective, work tasks, performance measures, and human resource requirement. There are 14 Managed Programs with over 60 Projects/Contracts that make up the revenue sources in the FY 2025 Ark-Tex Council of Governments Strategic Work Program and Financial Plan.
- Financial Highlights
 1. This Plan includes various merit step increases for staff. Funding is provided for the Salary Schedule effective October 1, 2024.
 - Total COLA increases for the past 10 years add up to 24.20%, while the SSI COLA increases total 27.5% prior to FY2025.
 2. The current draft funds 98 FT and 18 PT personnel (107.93 FTEs).
 3. ATCOG's health care provider continues to be Texas Municipal League (TMLIEBP). Premiums for our basic medical plan remained the same this year. ATCOG's defined contribution amount is \$946.54 per month for each employee's basic medical coverage, which is 100% of the employee premium. Employees have the option to "buy up" to a medical plan with a lower deductible and/or out of pocket costs and to make extra

contributions to their HSA. Additional premium costs over the defined employer contribution of \$946.54 per month will be paid by the employee. Employee dental insurance premiums remain \$30.72 per employee per month. Rates for life and AD&D did not change.

4. Our current retirement plan is under TCDRS. We are currently at a 200% employer-to-employee match with an employee contribution rate of 4%.
5. The Benefit rate is estimated to be 55.79%, which includes utilizing the FY23 over allocation.
6. Per HHS, ATCOG's State Cognizant Agency that reviews/approves the indirect rate each year, ATCOG will utilize the FY23 audited actual indirect cost rate of 24.7% and adjust the rate to include the under allocation for a final indirect rate of 26.9% for a fixed with carry-forward calculation.
7. Last year, it was reported that ATCOG program revenues would trend back down due to the previous utilization of CARES and ARPA funding. Revenues and Expenses may continue to see some adjustments as the timing of funding and other factors are considered.
8. Current estimates will utilize about \$1,110,122 of ATCOG Unrestricted Funds for Transportation and Aging match and other needs to support ATCOG programs and personnel. FY23 Audit reflects an unrestricted balance of \$4,740,183, which increased from the FY22 audit amount of \$3,697,873.
9. Housing revenues are still seeing some new revenues with additional vouchers being awarded. Transportation will see a decrease, but staff are aggressively seeking additional revenue sources for FY25 and FY26. ATCOG recently signed a contract with ModivCare to provide Non-emergency Medical Transportation, which has shown to provide needed local funds at other agencies across the state.

ATCOG Financial Plan FY 2025
LINE ITEM COST DISTRIBUTION BY COST CENTER

Line Item CST #	DESCRIPTION	Total Line Item Cost	%	Cost Center									
				Housing	Economic Dev.	Regional Dev	Rural Transit	Aging	9-1-1	Criminal Justice	Enviro	Homeland Security	Spec. Projects
	Salaries	3,657,474	14.10%	644,989	80,674	121,548	1,619,568	586,057	386,069	51,744	74,737	55,825	36,263
	Benefits	2,040,603	7.87%	359,857	45,010	67,815	903,600	326,977	215,398	28,869	41,698	31,147	20,232
	Contract Labor	-	0.00%	-	-	-	-	-	-	-	-	-	-
	Contract Labor II	-	0.00%	-	-	-	-	-	-	-	-	-	-
	Office Space	110,679	0.43%	21,792	5,223	5,452	22,909	20,133	29,501	1,918	790	2,036	926
	Telephone / Internet	49,269	0.19%	13,405	2,016	2,238	11,953	8,849	7,840	1,088	150	1,349	381
	Copier	8,250	0.03%	-	467	703	585	3,371	2,233	299	12	371	210
	Cell phone	25,596	0.10%	6,632	-	-	3,362	7,480	7,105	474	-	544	-
	Rent/Field Office	7,000	0.03%	7,000	-	-	-	-	-	-	-	-	-
	Utilities/Field Office	28,710	0.11%	2,000	-	-	26,710	-	-	-	-	-	-
	Storage Rent	-	0.00%	-	-	-	-	-	-	-	-	-	-
	Audit and Accounting Fees	1,085	0.00%	-	-	-	1,085	-	-	-	-	-	-
	Insurance and Bonding	101,148	0.39%	1,500	-	-	96,148	-	3,500	-	-	-	-
	Staff Travel	117,345	0.45%	11,668	14,131	14,847	1,500	44,150	10,000	1,350	459	8,294	10,946
	Non-Staff Travel	735	0.00%	-	-	735	-	-	-	-	-	-	-
	Registration / Training	12,062	0.05%	2,563	-	-	-	3,499	5,000	-	-	-	1,000
	Office Supplies	75,115	0.29%	3,070	6,089	1,201	5,717	15,052	15,000	1,689	-	1,746	25,551
	Office Equipment	250	0.00%	-	-	-	-	250	-	-	-	-	-
	Postage	6,221	0.02%	2,000	200	-	-	2,321	1,213	50	-	25	412
	Reproduction and Printing	2,665	0.01%	-	-	-	2,665	-	-	-	-	-	-
	Periodicals and Publications	600	0.00%	-	-	-	-	-	-	600	-	-	-
	Membership dues	9,943	0.04%	1,500	3,000	1,100	552	1,761	2,000	30	-	-	-
	Advertising/Marketing	43,249	0.17%	1,500	632	-	1,628	3,989	28,000	-	-	-	7,500
	Computer Software Maintenance	79,096	0.30%	10,000	6,000	-	50,673	1,613	300	210	-	5,300	5,000
	Banking Services	-	0.00%	-	-	-	-	-	-	-	-	-	-
	Annual Board Meeting	-	0.00%	-	-	-	-	-	-	-	-	-	-
	Other Operations	139,764	0.54%	15,333	-	2,304	-	56,459	36,000	1,131	-	6,573	21,964
	Equipment Maintenance	408,185	1.57%	1,877	-	-	245,594	-	160,714	-	-	-	-
	Other Direct	10,726,213	41.34%	10,172,501	-	-	546,104	-	-	-	-	-	7,608
	Capital Equipment	1,712,770	6.60%	-	-	-	383,658	-	-	-	-	1,329,112	-
	Contract Services	5,064,004	19.52%	273,000	71,129	57,426	294,543	1,206,754	1,374,437	56,068	250,000	-	1,480,647
	Indirect	1,515,271	5.84%	272,093	36,397	54,838	614,749	264,406	174,179	23,345	33,718	25,186	16,361
	TOTAL EXPENDITURES	25,943,302	100.00%	11,824,279	270,966	330,207	4,833,304	2,553,121	2,458,489	168,865	401,563	1,467,508	1,635,000
%			100.0%	45.6%	1.0%	1.3%	18.6%	9.8%	9.5%	0.7%	1.5%	5.7%	6.3%

ATCOG Budget FY2025
Line Item Cost Distribution

Line Item CST #	DESCRIPTION	Total Line Item Cost	%	Type of Cost	
				Direct	Indirect
	Salaries	4,339,622	16.73%	3,657,474	682,148
	Benefits	2,421,192	9.34%	2,040,603	380,589
	Contract Labor	-	0.00%	-	-
	Contract Labor II	-	0.00%	-	-
	Office Space	147,878	0.57%	110,679	37,199
	Telephone / Internet	62,382	0.24%	49,269	13,113
	Copier	12,194	0.05%	8,250	3,945
	Cell phone	27,964	0.11%	25,596	2,368
	Rent/Field Office	7,000	0.03%	7,000	-
	Utilities/Field Office	28,710	0.11%	28,710	-
	Storage Rent	-	0.00%	-	-
	Audit and Accounting Fees	38,085	0.15%	1,085	37,000
	Insurance and Bonding	126,148	0.49%	101,148	25,000
	Staff Travel	133,345	0.51%	117,345	16,000
	Non-Staff Travel	5,735	0.02%	735	5,000
	Registration / Training	28,062	0.11%	12,062	16,000
	Office Supplies	88,115	0.34%	75,115	13,000
	Office Equipment	250	0.00%	250	-
	Postage	9,471	0.04%	6,221	3,250
	Reproduction and Printing	2,915	0.01%	2,665	250
	Periodicals and Publications	1,600	0.01%	600	1,000
	Membership dues	12,443	0.05%	9,943	2,500
	Advertising/Marketing	43,249	0.17%	43,249	-
	Computer Software Maintenance	125,096	0.48%	79,096	46,000
	Banking Services	1,500	0.01%	-	1,500
	Annual Board Meeting	2,000	0.01%	-	2,000
	Other Operations	147,764	0.57%	139,764	8,000
	Equipment Maintenance	408,185	1.57%	408,185	-
	Other Direct	10,727,013	41.36%	10,726,213	800
	Capital Equipment	1,712,770	6.60%	1,712,770	-
	Contract Services	4,332,341	16.71%	4,329,841	2,500
	Transfers/Carryforward	724,928	2.80%	724,928	-
	Indirect (Over)/Under	216,109	0.83%	216,109	-
TOTAL EXPENDITURES		25,934,067	100.00%	24,634,905	1,299,162
%				95%	5%

HOUSING TOTAL PROGRAM BUDGET

ANTICIPATED REVENUES BY SOURCE

2025

U.S Department of Housing and Urban Development (HUD)	\$	11,544,000
Texas Dept. of Housing and Community Affairs (TDHCA)	\$	-
Designated Reserve	\$	280,279
Total Anticipated Revenue	\$	11,824,279

EXPENDITURE BUDGET

Personnel	\$	1,004,845
Admin	\$	52,329
Operating Expense	\$	47,634
Direct Services	\$	10,174,378
Contract Services	\$	273,000
Indirect	\$	272,093
Total Anticipated Expenditures	\$	11,824,279

**HOUSING
HOUSING CHOICE VOUCHER (HVC)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

U.S Department of Housing and Urban Development (HUD)-		
Housing Assistance Payments (HAP)	\$	10,161,000
HUD Admin	\$	1,383,000
Designated Reserve	\$	280,279
Anticipated Revenue	\$	11,824,279

EXPENDITURE BUDGET

Personnel	\$	1,004,845
Admin	\$	52,329
Operating Expense	\$	47,634
Direct Services	\$	10,174,378
Contract Services	\$	273,000
Indirect	\$	272,093
Anticipated Expenditures	\$	11,824,279

**HOUSING
HOUSING CHOICE VOUCHER (HVC)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

RENTAL ASSISTANCE PROGRAM GOALS STATEMENT

The overall goal of the Rental Assistance Program is to achieve four major objectives:

- 1 To provide improved living conditions for low-income families while maintaining their rent payments at an affordable level.
- 2 To promote freedom of housing choice and spatial de-concentration of low income and minority families.
- 3 To provide decent, safe and sanitary housing for eligible participants.
- 4 To provide an incentive to private property owners to rent to low income families by offering timely assistance payments and counseling to tenants on obligations under their lease.

OBJECTIVE

To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

PRIMARY WORK TASKS

- 1 Inform potential applicants and landlords of program availability.
- 2 Provide technical assistance to applicants and landlords.
- 3 Coordinate activities to assure continued eligibility of program participants.
- 4 Compile and submit all required reports to USDHUD.
- 5 Perform computer matching of clients with DHUD online systems.

PRINCIPLE PERFORMANCE MEASURES

- 1 Issue approximately 500 new Housing Choice Vouchers.
- 2 Provide technical assistance to 50 landlords and 1500 applicants.
- 3 Conduct 1500 re-exams, interim exams, and voucher issuances.
- 4 Submission of 18 reports to USDHUD annually.
- 5 Reconcile 1500 client records with DHUD online systems.

HUMAN RESOURCE REQUIREMENT

14.19 Full Time Equivalent

HOUSING
FAMILY SELF SUFFICIENCY GRANT (FSS)
PROJECT BUDGET AND PERFORMANCE STATEMENT

ANTICIPATED REVENUES BY SOURCE

2025

U.S Department of Housing and Urban Development (HUD)	\$	85,000
Anticipated Revenue	\$	85,000

EXPENDITURE BUDGET

Personnel	\$	65,266
Admin	\$	2,717
Operating Expense	\$	5,516
Direct Services	\$	11,501
Contract Services	\$	-
Indirect	\$	-
Anticipated Expenditures	\$	85,000

HOUSING
FAMILY SELF SUFFICIENCY GRANT (FSS)
PROJECT BUDGET AND PERFORMANCE STATEMENT

OBJECTIVE

To assist HCV rental assisted families increase their earnings and to build financial stability; as well as reduce their dependency of welfare assistance and rental subsidy.

PRIMARY WORK TASKS

- 1 Execute an FSS contract of Participation between the Head of Household and ATCOG
- 2 Execute an Individual Training and Service Plan (ITSP) and guide to completion

PRINCIPLE PERFORMANCE MEASURES

- 1 Maintain contracts of 56 participating FSS families
- 2 Maintain ITSPs for 56 participating FSS families.

HUMAN RESOURCE REQUIREMENT

0.80 Full Time Equivalent

ECONOMIC DEVELOPMENT TOTAL PROGRAM BUDGET

ANTICIPATED REVENUES BY SOURCE

2025

Program Income	\$	270,966
U.S. EDA	\$	-
Fee Income	\$	-
Designated Reserve	\$	-
Total Anticipated Revenue	\$	270,966

EXPENDITURE BUDGET

Personnel	\$	125,684
Admin	\$	7,705
Operating Expense	\$	30,052
Direct Services	\$	-
Contract Services	\$	71,129
Indirect	\$	36,397
Total Anticipated Expenditures	\$	270,966

**ECONOMIC DEVELOPMENT
ARK-TEX REGIONAL DEVELOPMENT COMPANY (ATRDC)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

U.S Small Business Administration Loan Servicing Fees	\$	57,584
Designated Reserve	\$	-
Anticipated Revenue	\$	57,584

EXPENDITURE BUDGET

Personnel	\$	21,162
Admin	\$	1,297
Operating Expense	\$	21,874
Direct Services	\$	-
Contract Services	\$	7,123
Indirect	\$	6,128
Anticipated Expenditures	\$	57,584

**ECONOMIC DEVELOPMENT
ARK-TEX REGIONAL DEVELOPMENT COMPANY (ATRDC)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ATRDC GOALS STATEMENT

The goal of the Ark-Tex Regional Development Company is to provide funds for expanding businesses which, through their expansion, will provide benefits to themselves and the communities, such as job creation, expansion of tax base and expansion of personal income.

OBJECTIVE

Assist small businesses with financing for fixed-asset projects by assembling, analyzing, and making recommendations on loan packages, submit the analysis and recommendations to SBA for approval, and close and service the 504 loan.

PRIMARY WORK TASKS

- 1 Create economic development opportunity in the community.
- 2 Provide affordable long term financing for businesses.
- 3 Provide outreach to encourage private lender participation.
- 4 Provide resources to conventional and non-traditional lenders for small business.
- 5 Attend required local, regional and virtual SBA and related meetings.

PRINCIPLE PERFORMANCE MEASURES

- 1 Servicing as per Tracking Form - Economic Development creation for improvement of economic indicators such as employment, business financials, property taxes, insurance, UCC1 status, life insurance (if applicable) job creation
- 2 Prepare at least two 504 Loans for submission to SBA for businesses.
- 3 Number of private lenders participating.
- 4 At least five small businesses applying for SBA loans.
- 5 Attend at least two training sessions.

HUMAN RESOURCE REQUIREMENT

0.3 Full Time Equivalent

**ECONOMIC DEVELOPMENT
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT (NETEDD)
REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Interest/Loan Servicing Fees	\$	146,264
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Anticipated Revenue	\$	146,264
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EXPENDITURE BUDGET

Personnel	\$	63,898
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Admin	\$	3,917
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Operating Expense	\$	4,523
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Direct Services	\$	-
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Contract Services	\$	55,421
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Indirect	\$	18,504
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Anticipated Expenditures	\$	146,264
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**ECONOMIC DEVELOPMENT
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT (NETEDD)
REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

NETEDD RLF GOALS STATEMENT

The goal of the NETEDD RLF is to fund private sector basic job creation or retention and to strengthen capital formation throughout the nine county NETEDD area.

OBJECTIVE

Provide technical assistance and financing for fixed assets and/or working capital to help small and medium-sized businesses start-up, expand, or increase productivity.

PRIMARY WORK TASKS

- 1 Strengthen the economic base.
- 2 Create and retain permanent full-time jobs.
- 3 Attend required meetings.

PRINCIPLE PERFORMANCE MEASURES

- 1 Extend at least two NETEDD RLF loans for improvement of economic indicators such as unemployment, per capital income, and out-migration.
- 2 Create one new job for every \$35,000 loaned; 50% of new jobs will be targeted at the long-term unemployed and/or under-employed.
- 3 Attend at least three seminars, teleconferences, workshops, or webinars as required.

HUMAN RESOURCE REQUIREMENT

- 0.8 Full Time Equivalent

**ECONOMIC DEVELOPMENT
CHAPMAN REVOLVING LOAN FUND
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Interest/Loan Servicing Fees	\$	13,946
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Anticipated Revenue	\$	13,946
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EXPENDITURE BUDGET

Personnel	\$	7,529
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Admin	\$	462
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Operating Expense	\$	1,304
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Direct Services	\$	-
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Contract Services	\$	2,471
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Indirect	\$	2,180
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Anticipated Expenditures	\$	13,946
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**ECONOMIC DEVELOPMENT
CHAPMAN REVOLVING LOAN FUND
PROJECT BUDGET AND PERFORMANCE STATEMENT**

CHAPMAN RLF GOALS STATEMENT

The goal of the Chapman Revolving Loan Fund (RLF) is to develop a viable and continuing resource for private businesses and public governments to increase economic development and create job opportunities throughout the nine Texas counties in the ATCOG area.

OBJECTIVE

Create permanent full-time jobs by provided financial assistance for economic development projects in the form of a loan guarantee to businesses and direct loans to local governments.

PRIMARY WORK TASKS

- 1 Create permanent full-time jobs.
- 2 Provide financial assistance for economic development projects.
- 3 Review files for servicing needs.

PRINCIPLE PERFORMANCE MEASURES

- 1 Monitor Chapman RLF Capital Base Funds and report availability for loans.
- 2 At least two Chapman-RLF loans funded (*Pending Availability of Capital Base*)
- 3 Servicing of Chapman Files based on procedures

HUMAN RESOURCE REQUIREMENT

0.103 Full Time Equivalent

ECONOMIC DEVELOPMENT
EAST TEXAS RURAL ACCESS PROGRAM (ETRAP) REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT

ANTICIPATED REVENUES BY SOURCE

2025

Interest/Loan Servicing Fees	\$	31,580
Anticipated Revenue	\$	31,580

EXPENDITURE BUDGET

Personnel	\$	22,163
Admin	\$	1,359
Operating Expense	\$	585
Direct Services	\$	-
Contract Services	\$	1,055
Indirect	\$	6,418
Anticipated Expenditures	\$	31,580

**ECONOMIC DEVELOPMENT
EAST TEXAS RURAL ACCESS PROGRAM (ETRAP) REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ETRAP RLF GOALS STATEMENT

The goal of the East Texas Rural Access Program (ETRAP) is to provide loan funding for medical related or other small business financial needs in the nine Texas counties in the ATCOG area.

OBJECTIVE

Objectives Include funding qualified applicants for loans, identifying additional funding sources and funding loans.

PRIMARY WORK TASKS

- 1 Fund loans to eligible applicants
- 2 Seek additional funding from public and private sources.
- 3 Review files for servicing needs.

PRINCIPLE PERFORMANCE MEASURES

- 1 Monitor ETRAP RLF Capital Base Funds and report availability for loans.
- 2 At least two ETRAP-RLF loans funded (*Pending Availability of Capital Base*)
- 3 Servicing of ETRAP Files based on procedures

HUMAN RESOURCE REQUIREMENT

0.29 Full Time Equivalent

**ECONOMIC DEVELOPMENT
NETEDD RLF CARES ACT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

U.S. EDA	\$	-
Interest/Loan Servicing Fees	\$	9,548
Anticipated Revenue	\$	9,548

EXPENDITURE BUDGET

Personnel	\$	4,885
Admin	\$	299
Operating Expense	\$	815
Direct Services	\$	-
Contract Services	\$	2,134
Indirect	\$	1,415
Anticipated Expenditures	\$	9,548

**ECONOMIC DEVELOPMENT
NETEDD RLF CARES ACT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

CARES Act RLF GOALS STATEMENT

The goal of the CARES Act Revolving Loan Fund (RLF) is to alleviate sudden and severe economic dislocation caused by the coronavirus (COVID-19) pandemic to provide permanent resources to support economic resiliency and to further the long-term economic adjustment objectives of the thirty Texas counties served by the EDA RLF

OBJECTIVE

Assist small businesses that have been financially impacted as a direct result of COVID-19 pandemic that qualify for a low interest loan to help meet financial obligations and operating expenses and servicing of the RLF.

PRIMARY WORK TASKS

- 1 Notify designated entities of the availability of funds
- 2 Provide financial assistance for CARES Act funding projects
- 3 Advertise and make accessible technical assistance avenues available through website, Facebook and Development office to businesses as intended beneficiaries.
- 4 Review files for servicing needs.
- 5 Track files for reporting requirements.

PRINCIPLE PERFORMANCE MEASURES

- 1 Monitor Cares Act COVID RLF Capital Base Funds and report availability for loans at a rate of 2.5% for working capital, capital improvements and refinance.
- 2 Provide technical assistance to borrowers and prospective borrowers related to loan applications or loan repayments
- 3 At least two CARES Act COVID RLF loans funded (*Pending Availability of Capital Base*)
- 4 Servicing of CARES Act COVID RLF Files based on procedures
- 5 Report bi-annually as per contract

HUMAN RESOURCE REQUIREMENT

0.06 Full Time Equivalent

**ECONOMIC DEVELOPMENT
FARM HOME ADMINISTRATION (FmHA) REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Interest/Loan Servicing Fees	\$	9,737
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Anticipated Revenue	\$	9,737
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EXPENDITURE BUDGET

Personnel	\$	4,573
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Admin	\$	280
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Operating Expense	\$	635
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Direct Services	\$	-
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Contract Services	\$	2,925
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Indirect	\$	1,324
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Anticipated Expenditures	\$	9,737
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**ECONOMIC DEVELOPMENT
FARM HOME ADMINISTRATION (FmHA) REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

FmHA RLF GOALS STATEMENT

The Farmers Home Administration (FmHA) is a former U.S Department of Agriculture agency created to finance and insure loans for rural business entities.

OBJECTIVE

Objectives are to provide loans aimed at helping rural businesses entities obtain funding and establish economic stability.

PRIMARY WORK TASKS

- 1 Fund loans to eligible applicants
- 2 Provide resources to rural entities
- 3 Provide technical assistance to Rural communities/entities

PRINCIPLE PERFORMANCE MEASURES

- 1 Monitor FmHA RLF Capital Base Funds and report availability for loans.
- 2 At least two FmHA-RLF loans funded (*Pending Availability of Capital Base*)
- 3 Servicing of FmHA Files based on procedures

HUMAN RESOURCE REQUIREMENT

0.02 Full Time Equivalent

ECONOMIC DEVELOPMENT
USDA RURAL BUSINESS DEVELOPMENT GRANT (RDBG) REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT

ANTICIPATED REVENUES BY SOURCE

2025

Interest/Loan Servicing Fees	\$	2,307
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Anticipated Revenue	\$	2,307
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EXPENDITURE BUDGET

Personnel	\$	1,474
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Admin	\$	90
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Operating Expense	\$	316
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Direct Services	\$	-
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Contract Services	\$	-
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Indirect	\$	427
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Anticipated Expenditures	\$	2,307
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**ECONOMIC DEVELOPMENT
USDA RURAL BUSINESS DEVELOPMENT GRANT (RDBG) REVOLVING LOAN FUND (RLF)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

RDBG RLF GOALS STATEMENT

To provide technical assistance and training for small rural businesses. Small means that the business has fewer than 50 new workers and less than \$1 million in gross revenue.

OBJECTIVE

Objective of the RDBG RLF will be used to finance and/or develop Small and Emerging Businesses in Rural Areas.

PRIMARY WORK TASKS

- 1 Fund loans to eligible applicants
- 2 Provide resources to rural entities
- 3 Review files for servicing needs.

PRINCIPLE PERFORMANCE MEASURES

- 1 Monitor RDBG RLF Capital Base Funds and report availability for loans.
- 2 At least two RDBG-RLF loans funded (Pending Availability of Capital Base)
- 3 Servicing of RDBG Files based on procedures

HUMAN RESOURCE REQUIREMENT

0.06 Full Time Equivalent

**REGIONAL DEVELOPMENT
TOTAL PROGRAM BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Economic Development Administration	\$	70,000
Grant Administration	\$	245,000
Texas Dept of Ag	\$	12,697
NETEDD Dues	\$	2,510
Total Anticipated Revenue	\$	330,207

EXPENDITURE BUDGET

Personnel	\$	189,363
Admin	\$	8,393
Operating Expense	\$	20,187
Direct Services	\$	-
Contract Services	\$	57,426
Indirect	\$	54,838
Total Anticipated Expenditures	\$	330,207

**REGIONAL DEVELOPMENT
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT (NETEDD) ADMINISTRATION
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Economic Development Administration	\$	70,000
NETEDD Dues	\$	2,510
Anticipated Revenue	\$	72,510

EXPENDITURE BUDGET

Personnel	\$	46,055
Admin	\$	2,041
Operating Expense	\$	11,077
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	13,337
Anticipated Expenditures	\$	72,510

REGIONAL DEVELOPMENT
NORTHEAST TEXAS ECONOMIC DEVELOPMENT DISTRICT (NETEDD) ADMINISTRATION
PROJECT BUDGET AND PERFORMANCE STATEMENT

NETEDD GOAL STATEMENT

The goal of the North East Texas Economic Development District (NETEDD) is to promote economic and community development and opportunity, foster effective infrastructure systems including transportation and broadband systems, develop an agricultural food hub to benefit producers and provide healthy food alternatives to residents, provide training opportunities to small businesses, write and administer economic and community development grants, write and administer hazard mitigation grants and balance resources through sound management throughout the 9 county NETEDD area and/or 30 county NETEDD RLF area.

OBJECTIVE

To plan, establish and maintain a Comprehensive Economic Development Strategy (CEDS) (5-year term) with measurable regional goals. Bring together public and private sectors in the creation of an economic development roadmap. Coordinate economic development planning with other economic development entities to diversify and

PRIMARY WORK TASKS

- 1 Update the CEDS to include all required components.
- 2 Work with state and federal agencies and regional economic development entities for economic
- 3 Monitor and report potential major economic disruptions in the economic condition of the Economic Development District (EDD).
- 4 Write and administer EDA Grants to increase economic opportunities within the district.
- 5 Utilize the NETEDD Revolving Loan Fund (RLF) and other RLFs to promote economic development within
- 6 Provide technical assistance as appropriate to member agencies.
- 7 Prepare required annual performance report to the EDA.

PRINCIPLE PERFORMANCE MEASURES

- 1 Review the economic resiliency component of the CEDS annually focusing on a strategy to promote disaster resiliency of the region including planning, response and recovery and include any regional
- 2 Utilize NETEDD Board to update establish goals, guidelines, and priorities for the CEDS as needed and
- 3 Notify EDA of any significant downsizing, disaster designations, base realignments or closures, or any other
- 4 Write two (2) EDA grants for entities within the district.
- 5 Fund two (2) NETEDD RLF loans to small businesses to promote economic development and job creation.
- 6 Provide technical assistance regarding topics such as industrial parks, economic development programs,
- 7 Submit Performance Measures Report by completing the GPRA Data Collection Form (ED-916), upload to

HUMAN RESOURCE REQUIREMENT

0.5 Full Time Equivalent

**REGIONAL DEVELOPMENT
GRANT ADMINISTRATION
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Contracts	\$	215,000
Anticipated Revenue	\$	215,000

EXPENDITURE BUDGET

Personnel	\$	113,992
Admin	\$	5,052
Operating Expense	\$	5,519
Direct Services	\$	-
Contract Services	\$	57,426
Indirect	\$	33,011
Anticipated Expenditures	\$	215,000

OBJECTIVE

Provide staff support to prepare grants to federal and/or state agencies and administer special project grants for regional entities and to provide agency wide support for public communications.

PRIMARY WORK TASKS

- 1 Administer Texas Community Development Block Grant (TxCDBG) and Economic Development
- 2 Prepare and/or review applications and/or grants to federal and/or state agencies.
- 3 Keep current communication between NETEDD region and state agencies
- 4 Provide communication avenues between all member entities and the public.
- 5 Monitor regional goals and outcomes

PRINCIPLE PERFORMANCE MEASURES

- 1 Perform all administrative duties to ensure the TxCDBG and EDA grants are in compliance.
- 2 Preparation and completion of 8 RFP for TxCDBG administrative services/grants.
- 3 Re-Certify all staff in Regional/Economic Development Department TxCDBG and provide updated information quarterly to all subscribers.
- 4 Update and distribute brochures for ATCOG program areas along with posting in social media outlets any
- 5 Completion of reports for programs and report to NETEDD Board.

HUMAN RESOURCE REQUIREMENT

- 1.29 Full Time Equivalent

**REGIONAL TECHNICAL ASSISTANCE GRANT
COMMUNITY AND ECONOMIC DEVELOPMENT ASSISTANCE
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Texas Dept. of Agriculture	\$	12,697
Anticipated Revenue	\$	12,697

EXPENDITURE BUDGET

Personnel	\$	8,342
Admin	\$	370
Operating Expense	\$	1,570
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	2,416
Anticipated Expenditures	\$	12,697

**REGIONAL TECHNICAL ASSISTANCE GRANT
COMMUNITY AND ECONOMIC DEVELOPMENT ASSISTANCE
PROJECT BUDGET AND PERFORMANCE STATEMENT**

REGIONAL TECHNICAL ASSISTANCE GRANT GOAL STATEMENT

The goal of the Regional Technical Assistance Grant is to provide staff to manage and administer regional special grant projects for ATCOG and prepare grants to federal and/or state agencies.

OBJECTIVE

Provide technical assistance services to non-project specific community and economic development program areas and not specific to a funded project or proposed application.

PRIMARY WORK TASKS

- 1 Provide general technical assistance relating to dissemination of program information provided by TDA via
- 2 Continually review and be familiar with the TxCDBG Implementation Manual and the TDA website,
- 3 Participate in implementation manual training.
- 4 Distribute Texas Department of Agriculture (TDA) program information.
- 5 Facilitate kickoff meetings for grant recipients of TxCDBG awards in the ATCOG region
- 6 ATCOG will conduct at least one fair housing activity and/or overall CDBG program goal.
ATCOG will ensure that adequate representation for the Unified Scoring Committee is chosen to represent

PRINCIPLE PERFORMANCE MEASURES

- 1 Provide information about TDA programs at a minimum of three (3) Quarterly NETEDD Board Meetings.
- 2 Check TDA website Monthly and review for program information.
- 3 Attend one (1) implementation Manual training Annually
- 4 Present information about TDA programs at ATCOG Board meetings at least three (3) times annually.
- 5 Provide documentation related to kickoff meeting to the NETEDD Board the month following TDA
- 6 Provide documentation for Fair Housing Event and other Outreach Event to finance department at least
Provide documentation for Unified Scoring Committee expense to the finance department after event.

HUMAN RESOURCE REQUIREMENT

0.09 Full Time Equivalent

**REGIONAL DEVELOPMENT
HAZARD MITIGATION
PROJECT BUDGET AND PERFORMANCE STATEMENT**

<u>ANTICIPATED REVENUES BY SOURCE</u>		2025
Contracts	\$	30,000
Anticipated Revenue	\$	30,000
 <u>EXPENDITURE BUDGET</u>		
Personnel	\$	20,975
Admin	\$	930
Operating Expense	\$	2,021
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	6,074
Anticipated Expenditures	\$	30,000

**REGIONAL DEVELOPMENT
HAZARD MITIGATION
PROJECT BUDGET AND PERFORMANCE STATEMENT**

OBJECTIVE

Complete preparation of 5-year updates of Hazard Mitigation Plans for Titus and Bowie County. Begin Franklin and Morris County.

PRIMARY WORK TASKS

- 1 Work with local city and county officials and representatives during plan preparation.
- 2 Gather local data for each plan.
- 3 Prepare hazard mitigation plans.
- 4 Obtain approval from TDEM and FEMA, and resolutions of acceptance from individual communities.
- 5 Notify County of FEMA approved plan.

PRINCIPLE PERFORMANCE MEASURES

- 1 Serve as facilitator at five (5) public meetings for localities and contact local officials for participation.
- 2 Contact local representatives, utilize computer data, and contact professionals for three (3) specific data
- 3 Compile data, format, and complete three (3) plans in an acceptable format.
- 4 Submit three (3) plans to TDEM for review and updates and FEMA submission.
- 5 Submit approved plans to each community in the three (3) counties.

HUMAN RESOURCE REQUIREMENT

0.30 Full Time Equivalent

TRANSPORTATION

TOTAL PROGRAM BUDGET AND PERFORMANCE STATEMENT

ANTICIPATED REVENUES BY SOURCE

2025

Texas Department of Transportation (TxDOT)	\$	656,209
Federal Transportation Administration (FTA)	\$	2,034,743
Local Funds	\$	1,554,572
Program Income	\$	48,430
Carryover/Dedicated Funds	\$	268,000
In-Kind	\$	-
Transportation Development Credits (TDCs)	\$	77,400
Contract Income	\$	193,950
Staff Time Reimbursement	\$	-
Total Anticipated Revenue	\$	4,833,304

EXPENDITURE BUDGET

Personnel	\$	2,523,168
Admin	\$	162,752
Operating Expense	\$	62,735
Direct Services	\$	791,698
Capital/Contract Services	\$	678,201
Indirect	\$	614,749
Total Anticipated Expenditures	\$	4,833,304

**TRANSPORTATION
5311 - RURAL TRANSIT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

TxDOT	\$	656,209
Federal Funds	\$	1,348,485
Local Funds	\$	1,002,681
Program Income	\$	31,055
Carryover/Dedicated Funds	\$	-
In-Kind/Transfers	\$	-
Transportation Development Credits	\$	-
Anticipated Revenue	\$	3,038,430

EXPENDITURE BUDGET

Personnel	\$	1,786,161
Admin	\$	146,072
Operating Expense	\$	54,353
Direct Services	\$	386,622
Contract Services / Capital	\$	147,967
Indirect	\$	517,254
Anticipated Expenditures	\$	3,038,429

**TRANSPORTATION
5311 - RURAL TRANSIT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

Goals Statement

The Federal Section 5311 program provides formula funding to states for the purpose of supporting public transportation in areas with populations of less than 50,000 people. The funding formula is based on the non-urbanized population and land area of the states. The goals of the 5311 Program is (1) to enhance the access of people in nonurbanized areas to health care, shopping, education, employment, public services, and recreation (2) to assist in the maintenance, development, improvement, and use of public transportation systems in rural and small urban areas.

OBJECTIVE

Provide safe and efficient transportation services to the non-urbanized public.

PRIMARY WORK TASKS

- 1 Provide rural public transportation in the nine-county area.
- 2 Diversify funding sources for more program flexibility and stability.
- 3 Provide operational support to the 5311 Fleet through the Regional Maintenance Facility in Mt. Pleasant, Tx.

PRINCIPLE PERFORMANCE MEASURES

- 1 Provide 110,000 passenger trips annually.
- 2 Secure local match funding by applying for 4 grants from private foundation grants, advertising revenue, and partner agency support.
- 3 Employ 3 maintenance personnel to maintain and assess the fleet.

HUMAN RESOURCE REQUIREMENT

42.03 Full Time Equivalent

**TRANSPORTATION
5310
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

TxDOT	\$	-
Federal Funds	\$	50,000
Local Funds	\$	371,751
Program Income	\$	17,375
Carryover	\$	268,000
In-Kind	\$	-
Transportation Development Credits	\$	17,400
Anticipated Revenue	\$	724,526

EXPENDITURE BUDGET

Personnel	\$	400,341
Admin	\$	16,139
Operating Expense	\$	2,665
Direct Services	\$	159,482
Contract Services	\$	145,900
Anticipated Expenditures	\$	724,526

**TRANSPORTATION
5310
PROJECT BUDGET AND PERFORMANCE STATEMENT**

SECTIONS 5310 Enhanced Mobility of Seniors and Individuals with Disabilities

The Federal Section 5310 program provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs. Funds are apportioned based on each state's share of the population for these two groups.

OBJECTIVE

Improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options.

PRIMARY WORK TASKS

- 1 Provide transportation services to Seniors and Individuals with Disabilities
- 2 Implement transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable.

PRINCIPLE PERFORMANCE MEASURES

- 1 Coordinate with Area Agency on Aging, various educational institutions, workforce centers, and human service agencies to identify service gaps for Seniors and Individuals with Disabilities and increase ridership.
- 2 Install 16 benches/shelters along the Paris Metro route along with a 10% increase of mobility management training classes.

HUMAN RESOURCE REQUIREMENT

8.40 Full Time Equivalent

**TRANSPORTATION
5 YEAR REGIONAL COMPREHENSIVE TRANSPORTATION PLAN
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Federal Funds	\$	30,000
Contracts	\$	-
Anticipated Revenue	\$	30,000

EXPENDITURE BUDGET

Personnel	\$	18,830
Admin	\$	-
Operating Expense	\$	5,717
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	5,453
Anticipated Expenditures	\$	30,000

**TRANSPORTATION
5 YEAR REGIONAL COMPREHENSIVE TRANSPORTATION PLAN
PROJECT BUDGET AND PERFORMANCE STATEMENT**

5 YEAR REGIONAL COMPREHENSIVE TRANSPORTATION PLAN

The 5 Year Regional Comprehensive Transportation Plan covers the period of January 2022 through December 2026 to ensure a network of transportation services to effectively and efficiently get people where they need to go. Once the 5 year plan is developed and adopted by stakeholders, agencies will disseminate the 5 year plan throughout the region.

OBJECTIVE

Track activities and projects identified in the updated coordinate plan through steering committee minutes, public surveys, and quarterly regional committee meetings.

PRIMARY WORK TASKS

- 1 Identify service gaps within the ATCOG service region.
- 2 Increase awareness of ATCOG Rural and Fixed Route transportation services.
- 3 Continue to adhere to the TxDOT approved 5 Year RCTP project schedule.

PRINCIPLE PERFORMANCE MEASURES

- 1 Maintain the transit provider database through quarterly updates to gain feedback regarding ATCOG service gaps.
- 2 Distribute program guides through traditional outreach methods and by presenting at 5 community events to promote service awareness and increase ridership.
- 3 Submit quarterly reports to TxDOT by established deadlines.

HUMAN RESOURCE REQUIREMENT

0.27 Full Time Equivalent

**TRANSPORTATION
5339 RURAL DISCRETIONARY
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Federal Funds	\$	306,258
Contracts	\$	-
Anticipated Revenue	\$	306,258

EXPENDITURE BUDGET

Personnel	\$	-
Admin	\$	-
Operating Expense	\$	-
Direct Services	\$	-
Contract Services / Capital	\$	306,258
Indirect	\$	-
Anticipated Expenditures	\$	306,258

TRANSPORTATION
5339 RURAL DISCRETIONARY
PROJECT BUDGET AND PERFORMANCE STATEMENT

5339 GOALS

To improve the readiness of fleet, other equipment, and facilities through capital investment. to improve the readiness of fleet, other equipment, and facilities through capital investment.

OBJECTIVE

Provide security and capital improvements for TRAX facilities and fleet.

PRIMARY WORK TASKS

- 1 Improve fleet operations.
- 2 Improve fleet safety and facility operations.

PRINCIPLE PERFORMANCE MEASURES

- 1 Replace low-floor vehicle with improved option.
- 2 Install fencing, covered parking, parking lot repaving, and maintenance tools.

HUMAN RESOURCE REQUIREMENT

0.00 Full Time Equivalent

TRANSPORTATION
T-LINE ADMINISTRATION & MANAGEMENT CONTRACT
PROJECT BUDGET AND PERFORMANCE STATEMENT

ANTICIPATED REVENUES BY SOURCE

2025

Federal Funds	\$	-
Contracts	\$	193,950
Staff Time Reimb	\$	-
Anticipated Revenue	\$	193,950

EXPENDITURE BUDGET

Personnel	\$	135,960
Admin	\$	542
Operating Expense	\$	-
Direct Services	\$	-
Contract Services	\$	18,076
Indirect	\$	39,373
Anticipated Expenditures	\$	193,950

**TRANSPORTATION
T-LINE ADMINISTRATION & MANAGEMENT CONTRACT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

OBJECTIVE

Provide Management and Administrative Support for the Texarkana Urban Transit District.

PRIMARY WORK TASKS

- 1 Provide a Transportation Director for overall operations management of the T-Line Bus System
- 2 Provide other Administrative services including financial oversight, HR, IT and management support.
- 3 Administration of State and Federal funding.
- 4 TUTD Board support and records management.

PRINCIPLE PERFORMANCE MEASURES

- 1 Provide direct oversight for the T-Line Management staff and assist with reporting and procedures.
- 2 Provide bi-monthly financial reporting, insurance, Human Resources, technology support, and other services as needed.
- 3 Creation of an annual budget and monitoring of expenses.
- 4 Support TUTD bi-monthly meetings and assure policies are current and followed as instructed.

HUMAN RESOURCE REQUIREMENT

1.75 Full Time Equivalent

**AREA AGENCY ON AGING
TOTAL PROGRAM BUDGET**

ANTICIPATED REVENUES BY SOURCE

2025

Health and Human Services (HHS)	\$	2,343,943
State ARP	\$	-
ATCOG Match	\$	29,928
In-kind	\$	179,251
Total Anticipated Revenue	\$	2,553,122

EXPENDITURE BUDGET

Personnel	\$	913,035
Admin	\$	39,832
Operating Expense	\$	129,094
Direct Services	\$	-
Contract Services	\$	1,206,754
Indirect	\$	264,406
Total Anticipated Expenditures	\$	2,553,121

AREA AGENCY ON AGING GOALS STATEMENT

The goal of the Area Agency on Aging is to be the region's visible advocate and leader in providing a comprehensive and coordinated continuum of services which will assist persons sixty (60) years of age and older and/or their spouses and the disabled persons to live dignified, independent and productive lives in a safe environment.

AREA AGENCY ON AGING ADMINISTRATION PROJECT BUDGET AND PERFORMANCE STATEMENT

EXPENDITURE BUDGET

		2025
Personnel	\$	98,922
Admin	\$	3,869
Operating Expense	\$	18,195
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	28,647
Anticipated Expenditures	\$	149,633

OBJECTIVE

To provide the administrative support necessary to ensure that AAA program performance and accountability are maintained at the highest possible standard and become the access and assistance entry point for seniors and disabled persons.

PRIMARY WORK TASKS

- 1 Develop FY24 Area Agency on Aging budget
- 2 Coordinate activities and provide administrative support to the Area Agency on Aging and Advisory Council, ensuring adherence to regulations
- 3 Compile and submit all required reports to funding sources
- 4 Coordinate Area Agency on Aging outreach and advocacy efforts
- 5 Provide technical assistance to senior groups and their initiatives
- 6 Monitor Area Agency on Aging contractors and sub-recipients
- 7 Development and maintenance of Area Plan for FY2024-FY2026.

PRINCIPLE PERFORMANCE MEASURES

- 1 Completion of Area Agency on Aging budget
- 2 Conduct a minimum of four Area Agency on Aging Advisory Council meetings
- 3 Submission of requested reports on required due date.
- 4 Presentation of Area Agency on Aging program services to a minimum of 12 area organizations per year
- 5 Provision of technical assistance to a minimum of 13 senior centers
- 6 Maintain and coordinate Direct Purchase of Services for Aging programs
- 7 Monitor Area Plan target goals and amend the Area Plan as required.

HUMAN RESOURCE REQUIREMENT

- 1.27 Full Time Equivalent

AREA AGENCY ON AGING CONGREGATE MEALS (C1) PROJECT BUDGET AND PERFORMANCE STATEMENT

EXPENDITURE BUDGET

		2025
Personnel	\$	24,134
Admin	\$	1,066
Operating Expense	\$	17,966
Direct Services	\$	-
Contract Services	\$	250,359
Indirect	\$	6,989
Anticipated Expenditures	\$	300,515

OBJECTIVE

To provide one meal a day for five days a week in a congregate setting to persons 60 years of age or older, which meets the 1/3 RDA requirements.

PRIMARY WORK TASKS

- 1 Promote wellness education to prevent illness
- 2 Monitor quality of nutrition providers of the congregate meal program
- 3 Ensure all assessments and reporting requirements are met by nutrition providers
- 4 Provide transportation services to nutrition programs
- 5 Provide congregate meals during FY25 as funding and local support allow

PRINCIPLE PERFORMANCE MEASURES

- 1 Conduct media campaigns and information and assistance to a minimum of 450 congregate meal clients
- 2 Monitor all contracted and/or sub-recipient nutrition meal providers at least annually for quality and adherence to HHS' nutritional standards.
- 3 Complete monthly desk reviews at minimum to ensure that all assessments and reports are completed
- 4 Establish or maintain an agreement with a minimum of one transportation provider provider.
- 5 A total of 28,000 congregate meals provided to people 60+ in the region

HUMAN RESOURCE REQUIREMENT

0.40 Full Time Equivalent

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**AREA AGENCY ON AGING
HOME DELIVERED MEALS (C2)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

EXPENDITURE BUDGET

		2025
Personnel	\$	37,159
Admin	\$	1,641
Operating Expense	\$	7,267
Direct Services	\$	-
Contract Services	\$	560,615
Indirect	\$	10,761
Anticipated Expenditures	\$	617,443

OBJECTIVE

To provide five meals a week to persons 60 years of age or older living in their home and are unable to go to the congregate sites, which meets the 1/3 RDA requirements. Regardless of how many days providers deliver, the client receives 5 meals a week.

PRIMARY WORK TASKS

- 1 Provide home delivered meals to persons who are homebound and not able to attend the congregate nutrition program
- 2 Monitor the effectiveness of the home delivered meals program
- 3 Provide hot and frozen nutritional meals to the homebound that meets the 1/3 RDA requirement
- 4 Provide home delivered meals during FY25 as funding and local support allow

PRINCIPLE PERFORMANCE MEASURES

- 1 Assess, through providers, 1000 clients a minimum of every 12 months to determine if they meet the requirement for a home delivered meal
- 2 Monitor all providers at least annually to ensure that all meals meet the 1/3 RDA requirements
- 3 Renew and/or create provider agreements with all providers in this region
- 4 A minimum of 125,000 home delivered meals provided to the 60+ population in the Ark-Tex region

HUMAN RESOURCE REQUIREMENT

FALSE Full Time Equivalent

**AREA AGENCY ON AGING
OTHER SUPPORT SERVICES
PROJECT BUDGET AND PERFORMANCE STATEMENT**

EXPENDITURE BUDGET

2025

Personnel	\$	752,819
Admin	\$	33,255
Operating Expense	\$	85,666
Direct Services	\$	-
Contract Services	\$	395,780
Indirect	\$	218,009
Anticipated Expenditures	\$	1,485,530

OBJECTIVE

To provide support services to the 60+ population in the Ark-Tex region. In addition to legal awareness, IR&A, case management, data management, and ombudsman, other support services include Medicare assistance to over and under 60, transportation, in-home respite, homemaker, home modifications and repairs, and evidence based intervention.

PRIMARY WORK TASKS

- 1 Provide support services to persons 60+ and over who live in the Ark-Tex region
- 2 Review/renew/seek provider agreements to provide services with local service-providing agencies
- 3 Submit program performance and fiscal reports as required

PRINCIPLE PERFORMANCE MEASURES

- 1 Support services provided to a minimum of 4,600 persons aged 60 and over
- 2 Monitor service providing agencies monthly through billing
- 3 Program performance and fiscal reports submitted to the OAAA accurately and on time

HUMAN RESOURCE REQUIREMENT

9.09 Full Time Equivalent

**AREA AGENCY ON AGING
OTHER SUPPORT SERVICES - INFORMATION, REFERRAL AND ASSISTANCE
PROJECT PERFORMANCE STATEMENT**

OBJECTIVE

To provide information and assistance to the 60+ population, their family members and caregivers in the Ark-Tex region.

PRIMARY WORK TASKS

- 1 Continually update referral database
- 2 Develop information and assistance brochure
- 3 Provide information and assistance services via phone and outreach

PRINCIPLE PERFORMANCE MEASURES

- 1 Hold monthly staff meetings and provide updated resources to the staff
- 2 Staff and maintain a minimum of one employee for the toll-free telephone number
- 3 Assistance provided to a minimum 2,150 callers

**AREA AGENCY ON AGING
OTHER SUPPORT SERVICES - DATA MANAGEMENT
PROJECT PERFORMANCE STATEMENT**

OBJECTIVE

To ensure the AAA has the staff and capabilities to perform computer functions required by HHS and other agencies.

PRIMARY WORK TASKS

- 1 Provide a staff person who is computer competent and qualified to perform the functions of the SPURS system to input all caller information in as well as documentation for direct services
- 2 Work with case managers to ensure proper client information is entered into the HHS and SPURS database to comply with HHS unit tracking & NAPIS documentation requirements.
- 3 Work directly with the local service providers to ensure program reports submitted to AAA are accurate and on time.

PRINCIPLE PERFORMANCE MEASURES

- 1 Staff employed by ATCOG AAA are trained on the SPURS system, three staff serve as administrators
- 2 Generate State Performance Reports monthly in SPURS to ensure accurate information is entered
- 3 Ensure accurate and timely reports for local service providers' services are submitted to HHS as requested

**AREA AGENCY ON AGING
OTHER SUPPORT SERVICES – BENEFITS COUNSELING
AWARENESS/ASSISTANCE
PROJECT BUDGET AND PERFORMANCE STATEMENT**

OBJECTIVE

To provide awareness to the 60+ population, family and other interested persons about elder abuse and neglect, and provide assistance to individuals eligible for Medicare, Medicaid, SHIP and other supplemental insurance plans.

PRIMARY WORK TASKS

- 1 Ensure the 60+ population and/or primary caregiver are aware of services available, and make referrals, if needed
- 2 Assist Medicare and Medicaid-eligible individuals to obtain assistance
- 3 Assist individuals with enrollment in Medicare Part D, Advantage Plans, and/or supplemental plans if needed.
- 4 Administer the State Health Insurance Assistance Program (SHIP)

PRINCIPLE PERFORMANCE MEASURES

- 1 Disseminate accurate, timely and relevant information, eligibility criteria, and procedures to the 60+ population about public entitlements, long-term care information, individual rights, planning/protection options, housing and consumer issues
- 2 Work closely with the Center for Medicare and Medicaid Services (CMS) to assist 475 individuals
- 3 Prepare and perform outreach and awareness of benefits counseling services to 25,000 individuals
- 4 Assist with questions about appeals, buying other insurance, choosing a health plan, and Medicare Rights and Protections

**AREA AGENCY ON AGING
OTHER SUPPORT SERVICES – CASE MANAGEMENT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

OBJECTIVE

To provide in-home assistance to the clients 60+ in the Ark-Tex area in order that they may remain at home in a safe environment for as long as possible.

PRIMARY WORK TASKS

- 1 Accept and process referrals from individuals and other social service agencies
- 2 Complete assessment document on clients requesting assistance during in-home and/or phone visits
- 3 Develop individualized care plans
- 4 Arrange for the provision of needed services as identified in the care plan
- 5 Reassess client needs every 6 months
- 6 Develop documented client records
- 7 Maintain client records in SPURS client tracking system

PRINCIPLE PERFORMANCE MEASURES

- 1 All referrals processed by all case managers
- 2 Completion of 400 assessments
- 3 Completion of 200 care plans
- 4 Identification of services for 320 clients
- 5 Reassessment of active clients' needs every 6 months, or more often as needed
- 6 Maintain records of 350 clients
- 7 Maintenance of a minimum of 350 client records in SPURS client tracking system

**AREA AGENCY ON AGING
OTHER SUPPORT SERVICES – OMBUDSMAN
PROJECT BUDGET AND PERFORMANCE STATEMENT**

OBJECTIVE

To provide advocacy for the rights of elderly residing in the Ark-Tex region long-term care and assisted living licensed communities.

PRIMARY WORK TASKS

- 1 Recruit volunteers to serve as nursing home and assisted living ombudsmen
- 2 Provide initial and re-certification training for volunteers
- 3 Assign Ombudsmen to area long-term care communities
- 4 Conduct routine site visits to area long-term care communities
- 5 Identify resident concerns and act on concern if resident consents
- 6 Coordinate activities with the Texas Health and Human Services Commission (HHS)
- 7 Provide in-service training to area long-term care community staff on resident rights

PRINCIPLE PERFORMANCE MEASURES

- 1 Recruitment of four new volunteers to meet state requirements
- 2 Provision of a minimum of one quarterly training session
- 3 Assignments to 30 area nursing homes and 25 assisted living communities
- 4 Visits conducted quarterly to long-term care communities as set forth by the State Ombudsman Office
- 5 Resolution of 85% of complaints either totally or partially resolved
- 6 Participate 100% in annual HHS survey resident meetings, when notified in a timely manner by the surveyor, of nursing home and assisted living homes
- 7 Create and present a minimum of four in-service training sessions

**AREA AGENCY ON AGING
AGING AND DISABILITY RESOURCE CENTER
PROJECT BUDGET AND PERFORMANCE STATEMENT**

<u>EXPENDITURE BUDGET</u>		2025
Personnel	\$	93,642
Admin	\$	4,137
Operating Expense	\$	36,816
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	27,118
Anticipated Expenditures	\$	161,713

OBJECTIVE

To provide a person-centered, community-based environment that promotes independence and dignity for individuals; easy access to information and one-one-one counseling options to assist individuals in exploring a full range of long-term services and supports (LTSS) to meet their needs; and resources and services that support the needs of family caregivers.

PRIMARY WORK TASKS

- 1 Provide specialized Information, Referral, and Assistance (IR&A) to eligible individuals with current information on the LTSS services and resources available to them and their communities.
- 2 Provide Housing Navigator activities that focus on providing opportunities to increase accessible, integrated, and affordable housing in the local area.
- 3 Provide outreach and education activities under the Medicare Improvements for Patients and Providers Act (MIPPA).
- 4 Provide, as the Local Contact Agency (LCA), transition planning and person-centered options counseling to assist non-Medicaid, Medicare, and private-pay nursing facility residents who need assistance transitioning into community living.

PRINCIPLE PERFORMANCE MEASURES

- 1 Staff and maintain the designated ADRC toll-free telephone number. Provide accurate referrals and resources to at least 25 callers monthly.
- 2 Maintain inventories of available housing, participate in local coalitions, and develop working relationships with key stakeholders. Attend at least one group meeting monthly with various organizations connected with housing concerns.
- 3 Participate in at least one community event monthly to provide outreach and education to Medicare beneficiaries, particularly those with limited incomes.
- 4 Work closely with Ombudsman and long-term care facilities to conduct monthly follow-up sessions with clients to ensure successfully meeting their goals.

HUMAN RESOURCE REQUIREMENT

0.50 Full Time Equivalent

9-1-1 / GIS
TOTAL PROGRAM BUDGET AND PERFORMANCE STATEMENT

ANTICIPATED REVENUES BY SOURCE

2025

Commission on State Emergency Communications	\$	2,458,489
Total Anticipated Revenue	\$	2,458,489

EXPENDITURE BUDGET

Personnel	\$	601,468
Admin	\$	50,178
Operating Expense	\$	97,513
Direct Services	\$	160,714
Contract Services	\$	1,374,437
Indirect	\$	174,179
Total Anticipated Expenditures	\$	2,458,489

9-1-1 / GIS
TOTAL PROGRAM BUDGET AND PERFORMANCE STATEMENT

9-1-1 PROGRAM GOALS STATEMENT

The goal of the 9-1-1 program is to protect and enhance public safety and health through fiscally responsible administration of NextGen 9-1-1 systems, network and equipment; regional mapping services; distribution and dissemination of public education information and materials to public, public officials and Emergency Communication Centers personnel; telecommunicator training; and maintenance of the emergency communication's regional Geographic Information System and the Automatic Number and Location Information databases for the region.

OBJECTIVE

To provide and maintain robust call-delivery network and equipment for effective 9-1-1 emergency communications for the citizens of the region.

PRIMARY WORK TASKS

- 1 Report financial and performance information to CSEC quarterly.
- 2 Provide public education to the community.
- 3 Provide training for telecommunicators.
- 4 Develop and amend Strategic Plan as required.
- 5 Monitor Emergency Communication Centers for proper technical operations.
- 6 Provide Emergency Communication Centers and emergency response agencies with maps.
- 7 Maintain 9-1-1/GIS databases.
- 8 Provide, test & maintain 9-1-1 equipment.
- 9 Provide, test & maintain a 9-1-1 network.

PRINCIPLE PERFORMANCE MEASURES

- 1 Provide four quarterly financial and performance reports to CSEC.
- 2 Distribute public education items to entities within each of the nine counties upon request.
- 3 Provide a minimum of two call taker trainings.
- 4 Submission of one strategic plan as required by set deadline.
- 5 Conduct at least thirteen monitoring visits.
- 6 Provide map updates to Emergency Communication Centers and emergency response agencies in nine counties.
- 7 Maintain 9-1-1/GIS databases to within state guidelines.
- 8 Test and maintain 9-1-1 equipment at thirteen Emergency Communication Centers.
- 9 Test and maintain 9-1-1 network at thirteen Emergency Communication Centers.

HUMAN RESOURCE REQUIREMENT

7.90 Full Time Equivalent

CRIMINAL JUSTICE TOTAL PROGRAM BUDGET

ANTICIPATED REVENUES BY SOURCE

2025

Office of the Governor, Criminal Justice Division	\$	168,865
Total Anticipated Revenue	\$	168,865

EXPENDITURE BUDGET

Personnel	\$	80,613
Admin	\$	3,779
Operating Expense	\$	5,060
Direct Services	\$	-
Contract Services	\$	56,068
Indirect	\$	23,345
Total Anticipated Expenditures	\$	168,865

**CRIMINAL JUSTICE
REGIONAL CRIMINAL JUSTICE PLANNING GRANT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Office of the Governor, Criminal Justice Division	\$	61,462
Anticipated Revenue	\$	61,462

EXPENDITURE BUDGET

Personnel	\$	41,967
Admin	\$	3,779
Operating Expense	\$	3,563
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	12,153
Anticipated Expenditures	\$	61,462

**CRIMINAL JUSTICE
REGIONAL CRIMINAL JUSTICE PLANNING
PROJECT BUDGET AND PERFORMANCE STATEMENT**

REGIONAL CRIMINAL JUSTICE PLANNING GOALS STATEMENT

The goal of the Regional Criminal Justice Planning program is to provide effective planning, coordination, law enforcement training, and juvenile services throughout the region.

OBJECTIVE

To provide effective criminal justice planning, coordination, technical assistance, and PSO/CJD grant assistance services throughout the region.

PRIMARY WORK TASKS

- 1 Publicize grant application/funding announcements.
- 2 Conduct local priorities focus groups.
- 3 Conduct grant workshop(s).
- 4 Provide CJD required information to potential applicants.
- 5 Coordinate, facilitate, and serve as staff for the Regional Criminal Justice Advisory Committee.
- 6 Conduct application scoring meeting and report results to PSO/CJD.

PRINCIPLE PERFORMANCE MEASURES

- 1 Publicize available application/funding notification to approximately 170 entities for criminal justice program funding.
- 2 Coordinate and facilitate focus groups to update local priorities annually.
- 3 Conduct at least one grant workshop annually to inform potential grant applicants of criminal justice funding available and the process of applying, and provide technical assistance as needed.
- 4 Provide approved priorities, bylaws, scoring instruments and other relevant materials to potential applicants.
- 5 Coordinate and facilitate at least one criminal justice advisory committee annually.
- 6 Conduct at least one application scoring meeting annually and submit the approved priority listings to PSO/CJD by their deadline.

HUMAN RESOURCE REQUIREMENT

0.46 Full Time Equivalent

**CRIMINAL JUSTICE
REGIONAL LAW ENFORCEMENT TRAINING
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Office of the Governor, Criminal Justice Division	\$	77,465
Anticipated Revenue	\$	77,465

EXPENDITURE BUDGET

Personnel	\$	28,278
Admin	\$	-
Operating Expense	\$	1,347
Direct Services	\$	-
Contract Services	\$	39,651
Indirect	\$	8,189
Anticipated Expenditures	\$	77,465

**CRIMINAL JUSTICE
REGIONAL LAW ENFORCEMENT TRAINING
PROJECT BUDGET AND PERFORMANCE STATEMENT**

REGIONAL LAW ENFORCEMENT TRAINING GOALS STATEMENT

The goal of the Regional Law Enforcement Training program is to provide quality law enforcement training throughout the region.

OBJECTIVE

To provide comprehensive law enforcement training activities for current and potential peace officers, dispatchers, jailers and other law enforcement individuals throughout the region.

PRIMARY WORK TASKS

- 1 Develop, distribute and release Request for Proposal (RFP); select provider.
- 2 Provide basic, advanced, and specialized training for officers/potential officers.
- 3 Attend provider meetings to receive updates on training provided.
- 4 Monitor provider annually for effectiveness.
- 5 Complete required CJD reports.

PRINCIPLE PERFORMANCE MEASURES

- 1 Distribute RFP to at least one training institution within or contiguous with the region, in conjunction with the grant period.
- 2 Conduct at least two basic peace officer courses, one jailer course, and specialized/advanced courses as needed.
- 3 Attend at least one meeting of provider annually for information and contractual purposes.
- 4 Monitor the designated law enforcement training academy by performing at least one site visit and/or phone monitoring visit.
- 5 Complete two reports required by PSO/CJD through the e-Grants website.

HUMAN RESOURCE REQUIREMENT

0.30 Full Time Equivalent

**CRIMINAL JUSTICE
PURCHASE OF JUVENILE SERVICES
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Office of the Governor, Criminal Justice Division	\$	29,938
Anticipated Revenue	\$	29,938

EXPENDITURE BUDGET

Personnel	\$	10,369
Admin	\$	-
Operating Expense	\$	150
Direct Services	\$	-
Contract Services	\$	16,417
Indirect	\$	3,003
Anticipated Expenditures	\$	29,938

**CRIMINAL JUSTICE
PURCHASE OF JUVENILE SERVICES
PROJECT BUDGET AND PERFORMANCE STATEMENT**

PURCHASE OF JUVENILE SERVICES GOALS STATEMENT

The goal of the Juvenile Justice Services program is to assist the county juvenile probation departments by providing funds for juvenile mental health services throughout the region.

PRIMARY WORK TASKS

- 1 Develop contract with counties.
- 2 Conduct annual meeting of juvenile probation officers.
- 3 Conduct site visits to probation departments to determine program effectiveness.
- 4 Reimburse eligible expenses per contracts.
- 5 Complete required PSO/CJD reports.

PRINCIPLE PERFORMANCE MEASURES

- 1 Develop one contract with each of the ATCOG counties holding primary interest/jurisdiction of the juvenile services.
- 2 Conduct at least one visit with each county probation department, by phone, email, or in-person, to assess needs and discuss expectations of given contract.
- 3 Conduct at least one in-person or phone monitoring visit with each of the contracted county juvenile probation departments.
- 4 Complete one or more reimbursements for each contracted county juvenile probation department that requests funds, based on their eligibility of services.
- 5 Complete two reports required by PSO/CJD through the eGrants website.

HUMAN RESOURCE REQUIREMENT

0.11 Full Time Equivalent

**CRIMINAL JUSTICE
SPECIALIZED REGIONAL CRISIS TRAINING PROGRAM
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Office of the Governor, Criminal Justice Division	\$	44,610
Anticipated Revenue	\$	44,610

EXPENDITURE BUDGET

Personnel	\$	16,967
Admin	\$	-
Operating Expense	\$	537
Direct Services	\$	-
Contract Services	\$	22,193
Indirect	\$	4,913
Anticipated Expenditures	\$	44,610

**CRIMINAL JUSTICE
SPECIALIZED REGIONAL CRISIS TRAINING PROGRAM
PROJECT BUDGET AND PERFORMANCE STATEMENT**

SPECIALIZED REGIONAL CRISIS TRAINING PROGRAM

The goal of the Specialized Regional Crisis Training Program is to provide specialized training related to high-risk or crisis situations for law enforcement in the region.

OBJECTIVE

To provide specialized regional crisis training related to high-risk or crisis situations for law enforcement in the region.

PRIMARY WORK TASKS

- 1 Establish and coordinate with a quality training provider for the specialized courses.
- 2 Provide specialized crisis training related to high-risk or crisis situations for officers.
- 3 Monitor specialized training provider/courses for effectiveness.
- 4 Complete required PSO/CJD reports.

PRINCIPLE PERFORMANCE MEASURES

- 1 Establish and coordinate with at least one training institution within or contiguous with the region, in conjunction with the grant period.
- 2 Conduct at least two specialized courses as needed, for officers who may encounter high-risk or crisis situations.
- 3 Monitor the designated specialized training provider by attending and observing at least one of each type of specialized training course/instructor.
- 4 Complete two reports required by PSO/CJD through the e-Grants website.

HUMAN RESOURCE REQUIREMENT

0.18 Full Time Equivalent

ENVIRONMENTAL **TOTAL PROGRAM BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Texas Commission on Environmental Quality (TCEQ)	\$	131,300
Texas Water Development Board (TWDB)	\$	270,263
Total Anticipated Revenue	\$	401,563

EXPENDITURE BUDGET

Personnel	\$	116,434
Admin	\$	952
Operating Expense	\$	459
Direct Services	\$	-
Contract Services	\$	250,000
Indirect	\$	33,718
Total Anticipated Expenditures	\$	401,563

**ENVIRONMENTAL
SOLID WASTE MANAGEMENT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2022

Texas Commission on Environmental Quality (TCEQ)	\$	115,000
Anticipated Revenue	\$	115,000

EXPENDITURE BUDGET

Personnel	\$	89,057
Admin	\$	152
Operating Expense	\$	-
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	25,790
Anticipated Expenditures	\$	115,000

**ENVIRONMENTAL
SOLID WASTE MANAGEMENT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ENVIROMENTAL PROGRAM GOALS STATEMENT

The goal of the Environmental Programs is to reduce illegal dumping, increase recycling and help facilitate source reduction throughout the ATCOG region, therefore reducing the annual quantity of waste discarded; to assess water quality in the Sulphur River Basin and Cypress Creek Basin and assist in identifying management programs to maintain and enhance the water quality; and to conduct environmental assessments to determine the impact of water system improvement projects. Additional goals are to identify potential petroleum and hazardous substance properties, develop cleanup plans for redevelopment, facilitate the distribution of solid waste grant funds, and to coordinate solid waste planning efforts to improve the region's solid waste management systems.

SOLID WASTE OBJECTIVE

To provide staff support to facilitate the fair and orderly distribution of Texas Commission on Environmental Quality (TCEQ) solid waste grant funds and to coordinate local/regional solid waste planning efforts to improve the region's solid waste management systems.

PRIMARY WORK TASKS

- 1 Support the ATCOG Regional Solid Waste Advisory Committee (SWAC) by providing insight and ideas for expenditure of solid waste grant funds.
- 2 Compile and submit all required reports to the TCEQ, including semi-annual reports, results reports and follow-up results reports, which document the activities being conducted with solid waste grant funds.
- 3 Serve as a point of contact for the ATCOG region by providing information and resources to the public relating to solid waste management.
- 4 Administer the Illegal Dumping Surveillance Camera Loan Program.

PRINCIPLE PERFORMANCE MEASURES

- 1 Coordinate two SWAC meetings to discuss regional projects funded by solid waste grant funds including environmental enforcement, reduction and prevention of illegal dumping, and region-wide community cleanup events.
- 2 Submit the progress reports to TCEQ, which include, 2 semi-annual reports, at least 1 results report and a possible follow-up results report.
- 3 Provide information to the public via telephone, email, and at least 3 in-person meetings.
- 4 Execute or renew surveillance camera loan agreements with borrowers quarterly.

HUMAN RESOURCE REQUIREMENT

0.89 Full Time Equivalent

**ENVIRONMENTAL
WATER QUALITY
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Texas Commission on Environmental Quality (TCEQ)	\$	16,300
Anticipated Revenue	\$	16,300

EXPENDITURE BUDGET

Personnel	\$	12,101
Admin	\$	312
Operating Expense	\$	384
Direct Services	\$	-
Contract Services	\$	-
Indirect	\$	3,504
Anticipated Expenditures	\$	16,300

**ENVIRONMENTAL
WATER QUALITY
PROJECT BUDGET AND PERFORMANCE STATEMENT**

WATER QUALITY PROGRAM OBJECTIVE

Assess water quality in the Sulphur River Basin and Cypress Creek Basin and assist in identifying management programs to maintain and enhance water quality.

PRIMARY WORK TASKS

- 1 Analyze basin water quality in both basins.
- 2 Monitor priority areas to assess potential areas of water quality impairment.
- 3 Initiate annual coordinated monitoring meetings for all entities monitoring in the Sulphur River Basin who presently, or potentially could, come under the Quality Assurance Project Plan for the Basin.
- 4 Integrate new data, land use information, and information on events that may affect water quality to prepare a more comprehensive evaluation of factors affecting water quality in the Basin.
- 5 Review and/or assist state RLF project applicants and TCEQ in resolution of conflicts between proposed project data and approved ATCOG Water Quality Management Plan.
- 6 Assist TCEQ in Water Quality Management Plan updates.
- 7 Contact entities and encourage participation in meetings for water quality strategy.

PRINCIPLE PERFORMANCE MEASURES

- 1 Submit at least two reports of current analysis of water quality within both basins yearly.
- 2 Conduct 2 monitoring visits per year.
- 3 Coordinate 1 meeting per year for the SRB and NTRWPG.
- 4 Complete summary, maps, and tables to include data that may affect water quality.
- 5 Assist at least # applicants.
- 6 Complete and submit two plan updates to TCEQ.
- 7 Contact at least four entities.

HUMAN RESOURCE REQUIREMENT

0.14 Full Time Equivalent

**ENVIRONMENTAL PROGRAM
REGION 2 LOWER RED-SULPHUR-CYPRESS FLOOD PLANNING GROUP
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

TWDB	\$	270,263
Anticipated Revenue	\$	270,263

EXPENDITURE BUDGET

Personnel	\$	15,276
Admin	\$	488
Operating Expense	\$	75
Direct Services	\$	-
Contract Services	\$	250,000
Indirect	\$	4,424
Anticipated Expenditures	\$	270,263

**ENVIRONMENTAL PROGRAM
REGION 2 LOWER RED-SULPHUR-CYPRESS FLOOD PLANNING GROUP
PROJECT BUDGET AND PERFORMANCE STATEMENT**

RFPG PROGRAM OBJECTIVE

Administer the flood planning process of the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group and manage grant funds from the Texas Water Development Board (TWDB) for the development of a regional flood plan on behalf of the planning group.

PRIMARY WORK TASKS

- 1 Secure financial assistance from TWDB for the development of Regional Flood Plan.
- 2 Administer Regional Flood Planning Grant funds.
- 3 Procure technical consultants that will assist the RFPG with developing the Regional
- 4 Flood Plan.
- 5 Support RFPG by coordinating meetings.
- 6 Maintain RFPG member contact information.

PRINCIPLE PERFORMANCE MEASURES

- 1 Submit application for financial assistance from TWDB by May 29, 2024 to secure funding for FY 2025.
- 2 Submit invoices for processing monthly for eligible activities.
- 3 Execute and administer subcontracts between the technical consultants and the Planning Group Sponsor.
- 4 Coordinate a minimum of 4 RFPG meetings per year and provide agendas, presentations, handouts, and meeting minutes ensuring all regular, committee, and sub committee meetings are held in accordance with the Texas Open Meetings Act, the Texas Public Information Act, statute, and rules.
- 5 Review member contact information once per year and as needed.

HUMAN RESOURCE REQUIREMENT

0.223 Full Time Equivalent

**ENVIRONMENTAL PROGRAM
RIDER 7 PM2.5 LOCAL AIR QUALITY PLANNING GRANT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

TWDB	\$	118,750
Anticipated Revenue	\$	118,750

EXPENDITURE BUDGET

Personnel	\$	6,100
Admin	\$	489
Operating Expense	\$	3,520
Direct Services	\$	-
Contract Services	\$	106,875
Indirect	\$	1,766
Anticipated Expenditures	\$	118,750

**ENVIRONMENTAL PROGRAM
RIDER 7 PM2.5 LOCAL AIR QUALITY PLANNING GRANT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

RFPG PROGRAM OBJECTIVE

Administer the flood planning process of the Region 2 Lower Red-Sulphur-Cypress Flood Planning Group and manage grant funds from the Texas Water Development Board (TWDB) for the development of a regional flood plan on behalf of the planning group.

PRIMARY WORK TASKS

- 1 Provide technical and fiscal oversight to ensure all activities and deliverables are acceptable and completed as scheduled within budget.
- 2 Monitor the use of Rider 7 grant funds for inventorying emissions and/or monitoring pollution levels.
- 3 Coordinate inventory of emissions, monitoring of pollution levels, air pollution and data analysis, and modeling pollution levels.
- 4 Inform TCEQ of data and findings.

PRINCIPLE PERFORMANCE MEASURES

- 1 Submit progress and financial status reports to TCEQ quarterly.
- 2 Develop a statement of work and submit it to TCEQ staff for approval prior to expending any of the Rider 7 grant funds.
- 3 Select technical consultant to determine use of Rider 7 funds for inventorying emissions, monitoring of pollution levels, air pollution and data analysis, and modeling of pollution levels.
- 4 Submit final report to TCEQ detailing data and findings of work performed.

HUMAN RESOURCE REQUIREMENT

0.06 Full Time Equivalent

HOMELAND SECURITY **TOTAL PROGRAM BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Texas Office of the Governor	\$	1,467,508
Total Anticipated Revenue	\$	1,467,508

EXPENDITURE BUDGET

Personnel	\$	86,972
Admin	\$	4,300
Operating	\$	21,938
Direct	\$	-
Contract	\$	1,329,112
Indirect	\$	25,186
Total Anticipated Expenditures	\$	1,467,508

**HOMELAND SECURITY
PLANNING GRANT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Texas Office of the Governor	\$	96,000
Anticipated Revenue	\$	96,000

EXPENDITURE BUDGET

Personnel	\$	56,100
Admin	\$	2,878
Operating	\$	20,776
Direct	\$	-
Contract	\$	-
Indirect	\$	16,246
Anticipated Expenditures	\$	96,000

**HOMELAND SECURITY
PLANNING GRANT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

HOMELAND SECURITY PROGRAM GOALS STATEMENT

The goal of the Homeland Security Program is to continue professional staff activities in regard to updating and implementing Texas's Strategy for Homeland Security and regional homeland security strategies and plans; coordinate the use of the funding to jurisdictions for regional and local equipment purchases; coordinate equipment deployments with other aspects of regional strategies for first responder preparedness; training and exercises; assist local grantees with implementing state, regional and local strategies; assist the state as requested; and complete tasks as required by the contract.

OBJECTIVE

Continue the expanded planning effort begun under the State Homeland Security Planning Grant.

PRIMARY WORK TASKS

- 1 Facilitate the development of the regional homeland security implementation plan and state preparedness report. Facilitate the development of the regional homeland security implementation plan and state preparedness report.
- 2 Aid local jurisdictions in meeting training requirements.
- 3 Aid local jurisdictions in meeting grant eligibility requirements.
- 4 Facilitate the scheduling of local/regional exercises.
- 5 Program reporting to the Office of the Governor.

PRINCIPLE PERFORMANCE MEASURES

- 1 Submission of the ATCOG homeland security strategy implementation plan and state preparedness report to Office of the Governor Homeland Security Grants Division by the set deadline.
- 2 Provision of one in-region training opportunity.
- 3 Provision of one staff member to monitor and assist with the eligibility of jurisdictions.
- 4 Successful conduct one local/regional homeland security exercise.
- 5 Submission of 2 bi-annual progress reports by the set deadline.

HUMAN RESOURCE REQUIREMENT

0.68 Full Time Equivalent

**HOMELAND SECURITY
INTERLOCAL CONTRACT AGREEMENT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Texas Office of the Governor	\$	24,675
Anticipated Revenue	\$	24,675

EXPENDITURE BUDGET

Personnel	\$	17,926
Admin	\$	826
Operating	\$	733
Direct	\$	-
Contract	\$	-
Indirect	\$	5,191
Anticipated Expenditures	\$	24,675

**HOMELAND SECURITY
INTERLOCAL CONTRACT AGREEMENT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

HOMELAND SECURITY PROGRAM GOALS STATEMENT

The goal of the Homeland Security Program is to continue professional staff activities in regard to updating and implementing Texas's Strategy for Homeland Security and regional homeland security strategies and plans; coordinate the use of the funding to jurisdictions for regional and local equipment purchases; coordinate equipment deployments with other aspects of regional strategies for first responder preparedness; training and exercises; assist local grantees with implementing state, regional and local strategies; assist the state as requested; and complete tasks as required by the contract.

OBJECTIVE

Complete the tasks as outlined in the Office of the Governor Interlocal Cooperation Agreement.

PRIMARY WORK TASKS

- 1 Maintain the ATCOG Homeland Security Advisory Committee (HSAC).
- 2 Facilitate the distribution of homeland security program funding.
- 3 Coordinate regional homeland security efforts with the Office of the Governor Homeland Security Grants Division.
- 4 Notify entities within ATCOG region of available HSGD funding.
- 5 Provide assistance to potential applicants for funding opportunities.
- 6 Establish a regional risk-informed methodology and allocation process.

PRINCIPLE PERFORMANCE MEASURES

- 1 Provision of staff support for four HSAC meetings.
- 2 Distribute region's homeland security funding in the amount of \$141,741 to projects in the region.
- 3 Participate in 9 OOG conference calls.
- 4 Update the notification list annually and distribute funding opportunities by the set deadline. Submission of the notification list to the OOG by the set deadline.
- 5 Provide technical assistance to potential applicants.
- 6 Submission of risk-informed methodology to the Office of the Governor by set deadline.

HUMAN RESOURCE REQUIREMENT

0.22 Full Time Equivalent

**HOMELAND SECURITY
STATEWIDE EMERGENCY RADIO INFRASTRUCTURE (SERI) GRANT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Texas Office of the Governor	\$	1,346,833
Anticipated Revenue	\$	1,346,833

EXPENDITURE BUDGET

Personnel	\$	12,946
Admin	\$	596
Operating	\$	429
Direct	\$	-
Contract	\$	1,329,112
Indirect	\$	3,749
Anticipated Expenditures	\$	1,346,833

**HOMELAND SECURITY
STATEWIDE EMERGENCY RADIO INFRASTRUCTURE (SERI) GRANT
PROJECT BUDGET AND PERFORMANCE STATEMENT**

RI-Radio Infrastructure Seri Grant Goal Statement

The goal of the SERI-Infrastructure Seri Grant is to provide jurisdictions and agencies with emergency radio infrastructure through grants from the PSO. ATCOG will write and administer these grants on behalf of the jurisdictions.

OBJECTIVE

Write and administer SERI grants on behalf of the jurisdictions in order to provide emergency radio equipment.

PRIMARY WORK TASKS

- 1 Notify entities in ATCOG region of available SERI funds.
- 2 Write application for applying jurisdiction.
- 3 Administer awarded grants.

PRINCIPLE PERFORMANCE MEASURES

- 1 Inform HSAC committee when SERI NOFO is released 30 days prior to submission deadline.
- 2 Provision of one staff member to write applications on behalf of the jurisdictions.
- 3 Provision of one staff member to administer grant as well as completing RFP process, purchasing equipment, and ensuring, complete installation.

HUMAN RESOURCE REQUIREMENT

0.16 Full Time Equivalent

SPECIAL PROJECTS
TOTAL PROGRAM BUDGET AND PERFORMANCE STATEMENT

ANTICIPATED REVENUES BY SOURCE

2025

Federal Funds	\$	140,000
Program Income	\$	60,000
Contracts	\$	1,360,000
ATCOG Unrestricted	\$	-
Fee Income	\$	75,000
Total Anticipated Revenue	\$	1,635,000

EXPENDITURE BUDGET

Personnel	\$	56,496
Admin	\$	1,516
Operating Expense	\$	72,373
Direct Services	\$	7,608
Contract Services	\$	1,480,647
Indirect	\$	16,361
Total Anticipated Expenditures	\$	1,635,000

**SPECIAL PROJECTS
WEATHERIZATION
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Contracts	\$	460,000
Anticipated Revenue	\$	460,000

EXPENDITURE BUDGET

Personnel	\$	15,317
Admin	\$	411
Operating Expense	\$	4,836
Direct Services	\$	-
Contract Services	\$	435,000
Indirect	\$	4,436
Anticipated Expenditures	\$	460,000

OBJECTIVE

PRIMARY WORK TASKS

- 1 Administer weatherization program contracts with various utility companies.

PRINCIPLE PERFORMANCE MEASURES

- 1 Execute contracts with Frontier Associates, LLC, TNP, and ATMOS Energy for weatherization program and disburse contractual payments to providers of weatherization services.

HUMAN RESOURCE REQUIREMENT

- 0.22 Full Time Equivalent

**SPECIAL PROJECTS
HEALTHCARE PREMIUM ASSISTANCE
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Contracts	\$	900,000
Fee Income	\$	75,000
Anticipated Revenue	\$	975,000

EXPENDITURE BUDGET

Personnel	\$	12,884
Admin	\$	346
Operating Expense	\$	13,574
Direct Services	\$	-
Contract Services	\$	944,465
Indirect	\$	3,731
Anticipated Expenditures	\$	975,000

OBJECTIVE

Provide staff support to administer the Health Insurance Premium Support Program.

PRIMARY WORK TASKS

- 1 Review and process website applications.
- 2 Monitor for proper utilization of funds
- 3 Work with health insurance companies to provide a list of qualified applicants.

PRINCIPLE PERFORMANCE MEASURES

- 1 Enroll 600 individuals for Premium Support Payments.
- 2 Deliver monthly statements to the funding providers.
- 3 Deliver monthly payments to health insurance companies on behalf of all enrollees.

HUMAN RESOURCE REQUIREMENT

0.20 Full Time Equivalent

**SPECIAL PROJECTS
RED RIVER LEADERSHIP INSTITUTE (RRLI)
PROJECT BUDGET AND PERFORMANCE STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

EDA	\$	140,000
Program Income	\$	60,000
Anticipated Revenue	\$	200,000

EXPENDITURE BUDGET

Personnel	\$	28,294
Admin	\$	759
Operating Expense	\$	53,963
Direct Services	\$	7,608
Contract Services	\$	101,182
Indirect	\$	8,194
Anticipated Expenditures	\$	200,000

OBJECTIVE

Produce a leadership institute program that will teach the necessary leadership skills to build the regional community that will enhance economic development opportunities for the region.

PRIMARY WORK TASKS

- 1 Lead RRLI Steering Committee meetings to plan the leadership training sessions and program.
- 2 Administer the grant related expenses.
- 3 Recruit participants from the 4-State area.
- 4 Solicit partnerships to invest in the program.

PRINCIPLE PERFORMANCE MEASURES

- 1 Conduct five (5) training sessions.
- 2 Submit financial request for payment at least quarterly.
- 3 Invite 30 participants to participate in each training session.
- 4 Solicit partnerships from each state for a minimum of 4 partners.

HUMAN RESOURCE REQUIREMENT

0.35 Full Time Equivalent

**INDIRECT SERVICES
TOTAL PROGRAM BUDGET AND GOALS STATEMENT**

ANTICIPATED REVENUES BY SOURCE

2025

Revenue from all Fund Groups	\$	1,515,271
Accounting Admin (Local Funds)		
Carry-over	\$	(216,109)
Anticipated Revenue	\$	1,299,162

EXPENDITURE BUDGET

Personnel	\$	1,062,737
Admin	\$	118,625
Operating Expense	\$	114,500
Direct Services	\$	800
Contract Services	\$	2,500
Anticipated Expenditures	\$	1,299,162

EXECUTIVE INDIRECT SERVICES TOTAL PROGRAM BUDGET AND GOALS STATEMENT

INDIRECT SERVICES GOALS STATEMENT

To provide a mechanism whereby ATCOG may equitably allocate legitimate, appropriate and allowable program/project costs which cannot be directly and readily assigned to specific programs/projects.

OBJECTIVE

Provide staff and other support necessary to successfully conduct a wide range of overall leadership and managerial functions directly benefitting all ATCOG programs and projects.

PRIMARY WORK TASKS

- 1 Provide leadership and managerial guidance in planning, organizing and directing all operations of ATCOG.
- 2 Develop and propose policy guidance to the Board of Directors.
- 3 Develop and implement organizational administrative procedures and practices.
- 4 Represent ATCOG and its programs & projects.
- 5 Coordinate and direct all programs, financing and intergovernmental relationships.
- 6 Maintain ATCOG official records.
- 7 Oversee and ensure development of Annual Strategic Work Plan and Budget.
- 8 Oversee and ensure development of external communications documents.

PRINCIPLE PERFORMANCE MEASURES

- 1 Provision of leadership and guidance in the operation of ATCOG.
- 2 Development and presentation of monthly Board agenda to the Board.
- 3 Implementation of organizational administrative procedures and practices.
- 4 Representation of ATCOG.
- 5 Coordination and direction of programs, financing and intergovernmental relationships.
- 6 Maintenance of records.
- 7 Completion of Annual Strategic Work Program and Budget.
- 8 Distribution of Annual Work Plan and Annual Budget.

HUMAN RESOURCE REQUIREMENT

5.00 Full Time Equivalent

ADMINISTRATIVE INDIRECT SERVICES TOTAL PROGRAM BUDGET AND GOALS STATEMENT

INDIRECT SERVICES GOALS STATEMENT

To provide a mechanism whereby ATCOG may equitably allocate legitimate, appropriate and allowable program/project costs which cannot be directly and readily assigned to specific programs/projects.

OBJECTIVE

Provide the staff support necessary to administer ATCOG personnel management, policies, procedures and benefits, and provide receptionist services for ATCOG.

PRIMARY WORK TASKS

- 1 Maintain and administer ATCOG personnel policies and ATCOG Integrated Personnel Classification, Pay Plan and Job Descriptions.
- 2 Maintain ATCOG & ATUT personnel records and files.
- 3 Administer ATCOG & ATUT employee benefit plan programs.
- 4 Answer and direct all incoming ATCOG calls.
- 5 Respond to general inquiries concerning ATCOG programs/projects.
- 6 Greet and direct incoming visitors and clients.
- 7 Open, sort and distribute incoming mail.
- 8 Oversee & ensure updates of ATCOG web site.
- 9 Maintain ATCOG building, grounds, and computer equipment.

PRINCIPLE PERFORMANCE MEASURES

- 1 Administration of Personnel Policies and Integrated Personnel Classification & Pay Plan.
- 2 Maintenance of personnel records and files for approximately 110 employees.
- 3 Administration of approximately eight benefit programs.
- 4 Take calls from incoming lines.
- 5 Respond to general requests for ATCOG information.
- 6 Greet and direct visitors on a daily basis.
- 7 Opening & daily distribution of mail to approximately 50 employees.
- 8 Maintenance of ATCOG web site.
- 9 Maintenance of ATCOG building, grounds, and computer equipment.

HUMAN RESOURCE REQUIREMENT

3.55 Full Time Equivalent

FINANCE INDIRECT SERVICES TOTAL PROGRAM BUDGET AND GOALS STATEMENT

INDIRECT SERVICES GOALS STATEMENT

To provide a mechanism whereby ATCOG may equitably allocate legitimate, appropriate and allowable program/project costs which cannot be directly and readily assigned to specific programs/projects.

OBJECTIVE

Provide professional financial services necessary to establish and maintain financial policies, practices and controls in order to ensure the highest degree of financial accountability and to fully safeguard all public funds entrusted to ATCOG.

PRIMARY WORK TASKS

- 1 Implement policies & procedures.
- 2 Prepare ATCOG budget and project budgets.
- 3 Prepare cash requests for funding sources.
- 4 Process and prepare accounts payable and payroll.
- 5 Maintain and analyze general ledger financial information.
- 6 Prepare monthly, quarterly and annual financial reports to funding sources.
- 7 Monitor subcontractors' financial reports.
- 8 Maintain property and equipment inventories.
- 9 Support monitoring/auditing teams from funding sources.

PRINCIPLE PERFORMANCE MEASURES

- 1 Update policies and procedures as needed.
- 2 Assist in preparation of approximately 30 program budgets.
- 3 Completion of approximately 60 Cash requests.
- 4 Generate approximately 2,800 payroll direct deposits, 6800 vendor direct deposits and 4,600 accounts payable checks.
- 5 Review of general ledger balances monthly.
- 6 Assist in completion of approximately 200 financial reports.
- 7 Assist in completion of approximately four monitoring visits.
- 8 Assist in physical inventory of ATCOG property and equipment.
- 9 Assistance to monitoring/audit teams.

HUMAN RESOURCE REQUIREMENT

3.20 Full Time Equivalent

**ATCOG Financial Plan FY - 2025
EMPLOYEE BENEFIT RATE COMPUTATION**

LINE ITEM CST #	DESCRIPTION	BUDGETED		COMMENTS
		Amount	% Gr Salary	
<i>RELEASE TIME</i>				
0220	Paid Holidays	\$250,080	5.08	14 days. 5 days average estimated. 8.4 days average > Allows for net changes to release time liability.
0221	Sick Leave	89,314	1.81	
0222	Vacation	219,002	4.45	
0223	Liability Differential		0.00	
SUB-TOTAL		\$558,396	11.34	
<i>OTHER BENEFITS</i>				
0230	FICA	\$376,121	7.64	> Includes benefits for all staff. > For employees working 30 hours or more. > Includes benefits for all staff. > Includes benefits for all staff. > Includes benefits for all staff. > (Included in Health/Life) > \$3.00 each month of tenure (eligibility beginning on the 37th month).
0231	Health/Life Insurance	904,020	18.36	
0232	Worker's Compensation	110,354	2.24	
0234	Retirement Program	245,830	4.99	
0234	Unemployment Insurance	137,665	2.80	
0235	Disability Insurance		0.00	
0236	Longevity Pay Benefit	34,850	0.71	
SUB-TOTAL		\$1,808,840	36.73	
0212	Plus: Prior Period (Over) Allocation	68,551	1.39	> FY '23 Audited Under/(Over)-Allocation.
0212	Plus: Current Period Over Allocation		0.00	
SUB-TOTAL		\$1,877,391	38.13	
TOTAL BENEFIT PROGRAM COST		\$2,435,787	49.47	
<i>BASIS FOR ALLOCATION OF BENEFIT COSTS</i>				
	Gross Salaries	\$4,924,177	100.00	
	Less: Release Time	558,396		
CHARGEABLE SALARIES		\$4,365,781		
<i>BENEFIT RATE CALCULATION</i>				
	Employee Benefits	2,435,787		
	Div by: Chargeable Salaries	4,365,781		
BUDGETED BENEFIT RATE			55.79	

Release Time Rate (for calculation):

0.1134

Benefit Rate (for calculation):

0.5579

CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost rate proposal prepared and maintained herewith and to the best of my knowledge and belief:

- (1) All costs included in this proposal dated **08/01/2024** to establish indirect costs rate(s) for **10/01/2024 - 09/30/2025** are allowable in accordance with the requirement of the Federal award(s) to which they apply and OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 CFR Part 200). Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.
- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further the same costs that have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.
- (3) The indirect cost rate calculated within the proposal is **26.9%**, which was calculated by using a direct cost base type of salary and benefits. The calculations were based on actual costs from fiscal year 2023 to obtain a state indirect cost billing rate for fiscal year 2025.
- (4) All documentation supporting the indirect cost rate identified above must be retained by the Recipient. This rate should be reviewed and validated as part of the Recipient's annual financial audit.

Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Organization Name: Ark-Tex Council of Governments

Signature: Mary Beth Rudel

Name of Authorized Official: Mary Beth Rudel

Title: Executive Director

Email address and phone: mrudel@atcog.org 903-255-3520

Date of Execution: 08/01/2024

Ark-Tex Council of Governments

EIN: 75-1293383
4808 Elizabeth Street
Texarkana, TX 75503

Tel: (903) 832-8636
Fax: (903) 832-3441

Website: www.atcog.org

Contact Person(s): Mary Beth Rudel, Executive Director Email: mrudel@atcog.org
Melinda Tickle, Finance Director Email: mtickle@atcog.org

Organizational Profile

The Ark-Tex Council of Governments (ATCOG) is a voluntary association of local governments established under State law for the purpose of promoting intergovernmental cooperation and strengthening local units of government within Bowie, Cass, Delta, Franklin, Hopkins, Lamar, Morris, Red River and Titus Counties, Texas and Miller County, Arkansas. ATCOG consists of the following departments/programs: Executive, Administration, Finance, Information Technology (IT), Housing, Economic Development, Regional Development, Transportation, Area Agency on Aging (AAA), 9-1-1, Criminal Justice, Environmental, Homeland Security, and Special Projects. The primary goal of ATCOG is to improve the quality of life for all citizens of the region on behalf of regional governmental organizations by providing a perspective on information and problem solving and by coordinating funding, resources, programs and services.

Type of Rate and Fiscal Period(s)

We are requesting to negotiate the following indirect cost rate(s):

(a) Fixed Rate with carry over for FY ending: September 30, 2025

Proposed Rate: 26.9%

Description of the Base used in the Rate Computation

ATCOG uses the following base for the indirect cost rate calculation:

-- Base (Direct Salaries and Wages, including fringe benefits)

Negotiation History

-- ATCOG received an approved indirect cost rate from Texas Health and Human Services Federal Funds Group.

ARK TEX COUNCIL OF GOVERNMENTS

COST POLICY STATEMENT AND COST ALLOCATION PLAN

FY 10/01/2024 – 09/30/2025

The purpose of this cost allocation plan is to summarize, in writing, the methods and procedures that the Ark-Tex Council of Governments (ATCOG) will use to allocate costs to various programs, grants, contracts and agreements.

Cost Policy Statement

Basis of Accounting: ATCOG uses the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, ATCOG considers revenue to be available if it is collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met. Grant revenue, state financial assistance, and interest are susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the Council.

OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 C.F.R. Part 200 establishes the principles for determining costs of grants, contracts and other agreements with the Federal government. These principles also apply, by reference, to certain contracts. ATCOG's Cost Allocation Plan is based on the Direct Allocation method described. The Direct Allocation Method treats all costs as direct costs except general administration and general expenses. Only costs that are allowable, in accordance with the cost principles, will be allocated to programs or contracts.

Direct costs are those that can be identified specifically with a particular contract or program. Administrative costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular contract or program.

Indirect Cost Rate Allocation Base: Total Salaries and Benefits.

Fringe Benefits: Fringe Benefits are charged to each program in direct proportion to the actual salaries charged to each. Benefits are allocated on a percentage determined by dividing the

total estimated employee benefit costs by the estimated chargeable salaries (total salaries less release time for leave and holidays). The fringe benefit rate calculation will follow the same methodology as the Indirect Fixed Rate with carry-forward.

Internal Control: ATCOG maintains adequate internal controls to ensure that no cost is charged both directly and indirectly to Federal and State contracts or grants.

Other Policies and Guidelines: ATCOG Policies and Procedures Manual, ATCOG Accounting Policies and Procedures, ATCOG Ethics Policy Manual

General Approach

The general approach of ATCOG in allocating costs to particular grants and contracts is as follows:

- A. All allowable direct costs are charged directly to programs, grants, contracts, etc. ATCOG utilizes a fund accounting financial system software that distributes and segregates costs on the general ledger according to appropriate grant or cost pool.
- B. Allowable direct costs that can be identified to more than one program are prorated individually as direct costs using a base most appropriate to the particular cost being prorated.
- C. All other allowable general and administrative costs (Costs that benefit all programs and cannot be identified to a specific program) are allocated to programs, grants, etc. using the base with the applied indirect cost rate that results in an equitable distribution.

Allocation of Costs

The following information summarizes the procedures that will be used by ATCOG:

- A. Personnel. All work time is documented with timesheets and activity tracking showing time distribution for all employees and allocated based on time spent on each program. Salaries and wages are charged directly to the program for which work has been done.
- B. Fringe Benefits. All regular full-time ATCOG employees and regular part-time ATCOG employees working 30 or more hours weekly are eligible for medical, dental, life insurance, and longevity pay. All ATCOG employees participate in the retirement program regardless of hours worked. Based on annual Board approval, the following benefits are provided by ATCOG as long as the employer/employee relationship exists.

1. Group Medical – Hospitalization medical insurance will be provided and subject to the terms and conditions, including deductibles and co-payments, as defined by the master policy.
 2. Group Dental – Dental insurance will be provided to ATCOG employees subject to the terms and conditions, including deductibles and co-payments, as defined by the master policy.
 3. Group Life-Term Life insurance will be provided to ATCOG employees in an amount equal to one (1) times the employee's annual wages and subject to the terms and conditions as defined by the master policy.
 4. 401k- ATCOG uses Texas County and District Retirement System, requiring employee contributions of 4% of their salaries with ATCOG matching contribution of 2:1 ratio. The vesting period will be 8 years with retirement benefit eligible age of 60.
 5. Longevity Pay – Longevity pay is provided in an effort to recognize long-term employees and provide an incentive for retention of such employees. ATCOG provides longevity pay of \$300 per each month of service for all staff employed on December 31st each year who had completed a minimum of thirty-seven (37) consecutive months of employment with ATCOG.
 6. Social Security -All employees of ATCOG are covered by social security. ATCOG and employees each contribute to the social security system as prescribed by law.
 7. Unemployment insurance – All employees are covered under the Texas unemployment compensation insurance program, premiums for which are paid by ATCOG. This program provides payments for unemployed workers in certain circumstances.
- C. Release Time. Only regular full-time and part-time employees working thirty (30) hours or more per week will receive paid holidays. Paid holidays are established by the ATCOG Board of Directors and will be observed as follows:

New Year's Day	January 1
Martin Luther King, Jr.	Day Third Monday in January
Presidents' Day	Third Monday in February
Good Friday	Friday before Easter Sunday
Memorial Day	Last Monday in May
Independence Day	July 4

Labor Day	First Monday in September
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Friday Following Thanksgiving	Fourth Friday in November
Christmas Eve	December 24
Christmas Day	December 25
Personal Day (2)	Floating

If a holiday occurs on Saturday, it will be observed the Friday before the holiday. If a holiday occurs on a Sunday it will be observed on Monday after the holiday. An employee must either work or be in paid leave status the work day preceding and the work day following a holiday in order to receive pay for the holiday.

D. Leave.

1. Annual Leave - All regular employees are eligible to accrue paid annual leave during each "Service Year" (meaning the 12 month period from an employee's date of hire forward to the date of anniversary). Regular part-time employees working 30 hours or more hours weekly earn annual leave in the proportion the employee's worktime bears to pay period hours.
 - a. During service year one (1) through five (5), employees earn ten (10) days (80 hours) annual leave per year at the rate of 3.08 hours per pay period. No leave is available to use until completion of the new hire introductory period.
 - b. During service years six (6) through nine (9), employees earn twelve and one half (12 1/2) days (100 hours) annual leave per year at the rate of 3.85 hours per pay period.
 - c. During service years ten (10) until separation or retirement from ATCOG employees accrue fifteen (15) days (120 hours) annual leave per year at the rate of 4.62 hours per pay period.
2. Sick Leave – All regular full-time employees are entitled to accrue nine (9) days of sick leave per year (or proportional amount for regular part-time employees who work 30 or more hours weekly). An employee with accrued sick leave may use it if the employee is absent from work due to:
 - a. Personnel illness or physical or mental incapacity;
 - b. Medical, dental, or optical examinations or treatments;
 - c. Medical quarantine resulting from exposure to a contagious disease; or
 - d. Illness of a member of the employee's family who requires the employee's personal care and attention.

3. Family and Medical Leave (FMLA) - It is the policy of ATCOG to provide all employees with 12 accumulative weeks of Family and Medical Leave in compliance with Title 29, Part 825, Code of Federal Regulations, Family and Medical Leave Act of 1993, with amendments effective 2008 and 2013.
 4. Military leave – ATCOG shall grant leave in accordance with the Veterans' Re-employment Rights Law, 38 US, for the duration of official activation, including all extensions to orders.
 5. Civil Leave -ATCOG employees are entitled to civil leave with pay for jury duty, for serving as a subpoenaed witness in an official proceeding, and for the purpose of voting.
 6. Emergency Leave -Up to three (3) days of emergency leave with pay may be granted to regular employees by the Division Director with the approval of the Executive Director in the event of a catastrophic family emergency.
 7. Leave of Absence – Pre-approved leave of absence without pay is an approved absence from duty in a non-pay status that has been scheduled in advance.
-
- E. Facility Cost. Throughout the month, costs for janitorial services and supplies, utilities, and depreciation are posted to a "To Be Allocated" account. At month end, those costs are then allocated to the programs based on occupied square footage and time for each employee/program. Common space/public areas for the building are also included in those allocations.
 - F. Copier. The copier cost is based on controlled access codes, except for the cost of toner, machine lease, and paper. Those items are percentaged out to the programs along with the access code charges.
 - G. Postage -The postage meter has controlled access codes and is allocated directly to the department/program.
 - H. Telephone. For each employee with a desk phone, this is allocated by percentage based on net salaries charged to each grant and sub-grant, or project. That percentage is then used to percentage out the telephone charges to each grant/project for the month.
 - I. Interest. ATCOG is in the process of purchasing its own building. The interest being paid on the loan is an allowable cost and is allocated the same as Facility cost.

- J. Indirect Costs Allocation. Administrative costs benefit all programs and cannot be identified to a specific program. These Indirect costs are allocated to programs, grants, etc. using a percentage determined by dividing the estimated total indirect costs for the period by the estimated direct salaries and fringe benefits.

All costs are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect administrative costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Governments will be notified of any accounting changes that would affect the predetermined rate.

A listing of Positions and Salary and Benefits included in Indirect Rate computations is provided. A tabulation of other line-item costs included in the Indirect Cost Pool is provided. Indirect costs are allocated based on the actual accumulated expenditures in the indirect cost pool. The total allowable indirect costs are divided by an equitable distribution base which for ATCOG is total salaries and benefits. The result of this process is an indirect cost rate, expressed as the percentage which the total amount of allowable indirect costs bears to the base (total salaries and benefits). The rate provides a charge to all programs to ensure that all programs are equally charged a proportionate share of the Indirect Costs. ATCOG uses the Indirect Cost with Carry Forward method.

Unallowable Costs

ATCOG recognizes that the following costs are unallowable charges to Federal awards and has internal controls in place to ensure that such costs are not charged to Federal awards:

Fund Raising,
Entertainment/Alcoholic Beverages,
Lobbying,
Capital Expenditures unless expressly authorized by a Federal award,
Advertising costs (other than for recruitment of staff or for the disposal of property)
Bad Debts,
Fines and Penalties &
Contributions.

Mary Beth Rudel
(Signature)

07/30/2024
(Date)

Executive Director
(Title)

Ark-Tex Council of Governments
4808 Elizabeth Street
Texarkana, TX 75503

MEMBER	TOTAL POPULATION (2020)	MEMBER POPULATION (2020)	FY25 DUES	% Of AG TOTAL
BOWIE COUNTY	93,839	36,169	5,425.00	9.0%
City of DeKalb		1,699	340.00	0.6%
City of Hooks		2,769	554.00	0.9%
City of Leary		495	100.00	0.2%
City of Maud		1,056	211.00	0.3%
City of Nash		2,960	592.00	1.0%
City of New Boston		4,550	910.00	1.5%
City of Red Lick		946	202.00	0.3%
City of Redwater		1,057	211.00	0.3%
City of Texarkana-TX		36,193	7,239.00	12.0%
City of Wake Village		5,945	1,189.00	2.0%
Liberty Eylau ISD		-	100.00	0.2%
TexAmericas Center		-	100.00	0.2%
Texarkana College		-	100.00	0.2%
Texarkana ISD		-	100.00	0.2%
TOTAL COUNTY		93,839	\$ 17,373.00	28.8%

CASS COUNTY	28,454	16,846	2,527.00	4.2%
City of Atlanta		5,433	1,087.00	1.8%
City of Avinger		444	100.00	0.2%
City of Bloomburg		404	100.00	0.2%
City of Domino		93	100.00	0.2%
City of Hughes Springs		1,760	352.00	0.6%
City of Linden		1,998	400.00	0.7%
City of Queen City		1,476	295.00	0.5%
TOTAL COUNTY		28,454	\$ 4,961.00	8.2%

DELTA COUNTY	5,230	3,261	489.00	0.8%
City of Cooper		1,969	394.00	0.7%
Delta County Municipal Utility District		-	100.00	0.2%
TOTAL COUNTY		5,230	\$ 983.00	1.6%

FRANKLIN COUNTY	10,359	7,697	1,155.00	1.9%
City of Mt. Vernon		2,662	532.00	0.9%
Franklin County Water District		-	100.00	0.2%
TOTAL COUNTY		10,359	\$ 1,787.00	3.0%

HOPKINS COUNTY	36,787	19,367	2,905.00	4.8%
City of Como		702	140.00	0.2%
City of Cumby		777	155.00	0.3%
City of Sulphur Springs		15,941	3,188.00	5.3%
Como-Pickton ISD		-	100.00	0.2%
Sulphur Springs ISD		-	100.00	0.2%
Hopkins County Hospital District		-	100.00	0.2%
Northeast TX Rural Rail Authority (NETEX)		-	100.00	0.2%
TOTAL COUNTY		36,787	\$ 6,788.00	11.2%

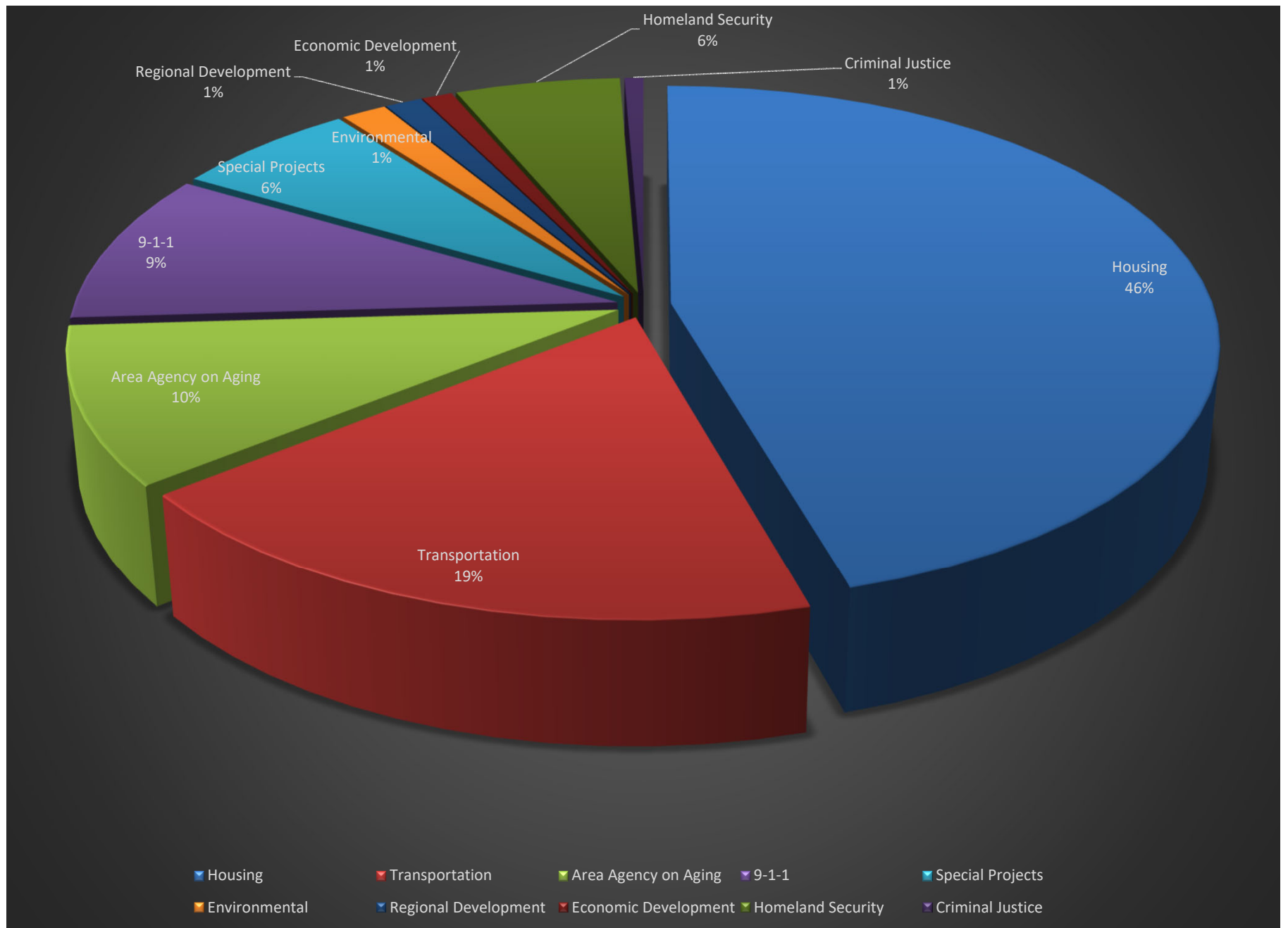
MEMBER	TOTAL POPULATION (2020)	MEMBER POPULATION (2020)	FY25 DUES	% Of AG TOTAL
LAMAR COUNTY	50,088	19,724	2,959.00	4.9%
City of Blossom		1,494	299.00	0.5%
City of Deport		578	116.00	0.2%
City of Paris		24,476	4,895.00	8.1%
City of Reno		3,166	633.00	1.0%
City of Roxton		650	130.00	0.2%
Lamar County Soil & Water Conservation District #415		-	100.00	0.2%
Northeast Texas Resource Conservation & Development (RC&D)Area		-	100.00	0.2%
Chisum ISD		-	100.00	0.2%
North Lamar ISD		-	100.00	0.2%
Paris ISD		-	100.00	0.2%
Paris Junior College		-	100.00	0.2%
TOTAL COUNTY		50,088	9,632.00	15.9%
MILLER COUNTY	42,600	12,112	1,817.00	3.0%
City of Fouke		859	172.00	0.3%
City of Garland		242	100.00	0.2%
City of Texarkana - AR		29,387	5,877.00	9.7%
TOTAL COUNTY		42,600	\$ 7,966.00	13.2%
MORRIS COUNTY	11,973	5433	815.00	
City of Daingerfield		2,560	512.00	0.8%
City of Lone Star		1,581	316.00	0.5%
City of Naples		1,378	276.00	0.5%
City of Omaha		1,021	204.00	0.3%
Northeast Texas Municipal Water District		-	100.00	0.2%
Pewitt CISD		-	100.00	0.2%
TOTAL COUNTY		11,973	\$ 2,323.00	3.8%
RED RIVER COUNTY	11,587	5,620	843.00	1.4%
City of Annona		315	100.00	0.2%
City of Avery		482	100.00	0.2%
City of Bogata		1,153	231.00	0.4%
City of Clarksville		3,285	657.00	1.1%
City of Detroit		732	146.00	0.2%
Red River Soil & Water Conservation District		-	100.00	0.2%
Red River County Water Control & Improvement District		-	100.00	0.2%
Avery ISD		-	100.00	0.2%
Clarksville ISD		-	100.00	0.2%
TOTAL COUNTY		11,587	\$ 2,477.00	4.1%
TITUS COUNTY	31,247	14,676	2,201.00	3.6%
City of Mt. Pleasant		16,047	3,209.00	5.3%
City of Winfield		524	105.00	0.2%
Mt. Pleasant ISD		-	100.00	0.2%
Northeast Texas Community College		-	100.00	0.2%
Titus County Fresh Water Supply Dist. #1		-	100.00	0.2%
TOTAL COUNTY		31,247	\$ 5,815.00	9.6%

MEMBER	TOTAL POPULATION (2020)	MEMBER POPULATION (2020)	FY25 DUES	% Of AG TOTAL
OTHER				
Northeast TX Regional Advisory Council (NETRAC)		-	100.00	0.2%
Red River Appraisal District		-	100.00	0.2%
Red River Authority of Texas		-	100.00	0.2%
TOTAL OTHER			\$ 300.00	0.5%
AGENCY TOTAL	322,164	322,164	\$ 60,405.00	100.0%

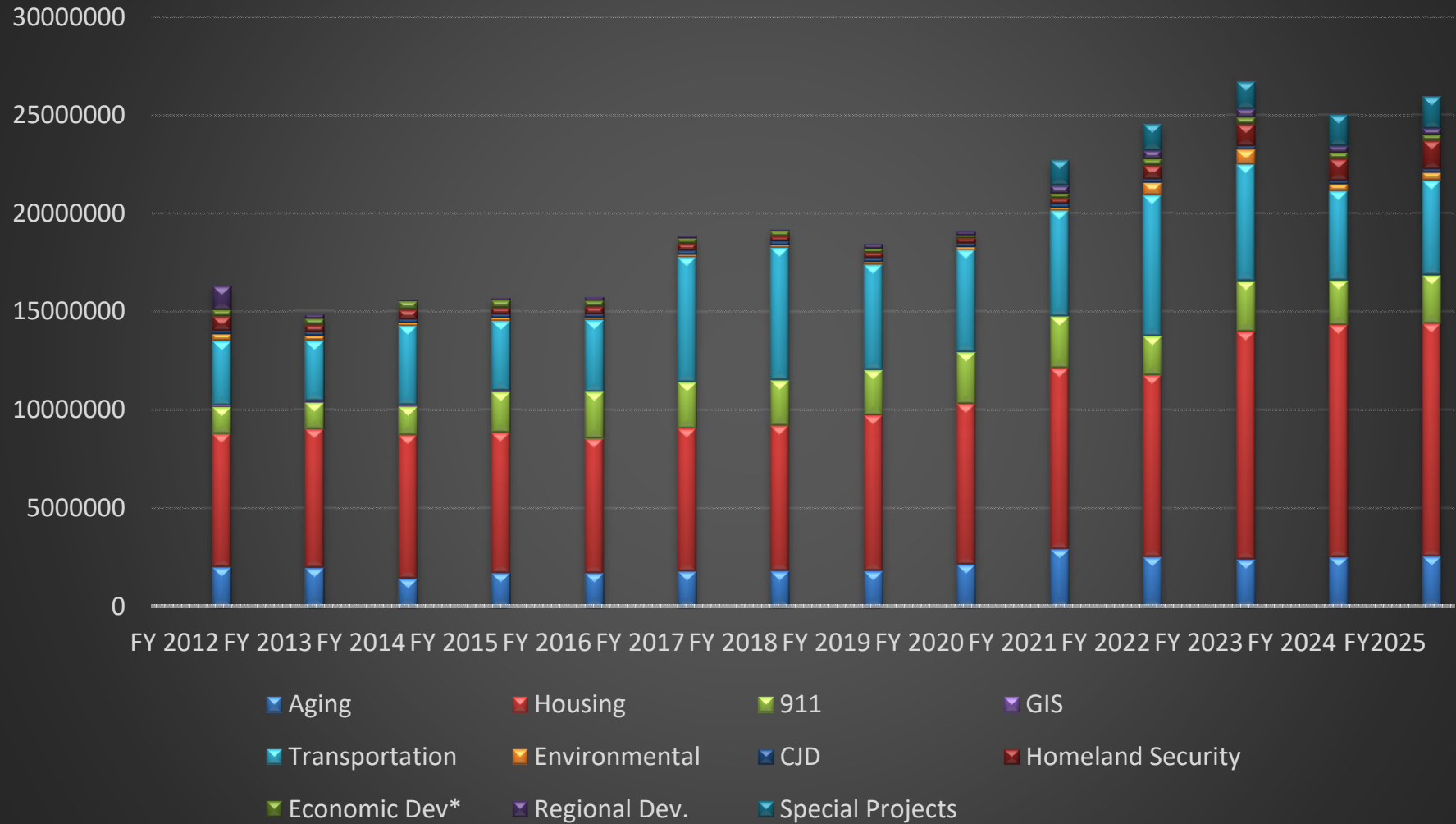
Note: Current adopted ATCOG policy and agency bylaws prescribe a member dues rate of \$00.20 per capita for municipalities, \$00.15 per capita for counties, less population of member municipalities, with a minimum dues of \$100.00 per member, including special purpose districts and other political subdivisions.

Salary Table 2025

BY GRADE	1	2	3	4	5	6	7	8	9	10
01	18,942	19,511	20,095	20,698	21,319	21,958	22,617	23,296	23,995	24,715
02	24,738	25,394	26,066	26,756	27,466	28,194	28,941	29,708	30,495	31,304
03	27,429	28,156	28,902	29,668	30,454	31,262	32,089	32,940	33,813	34,709
04	30,418	31,223	32,051	32,900	33,772	34,667	35,586	36,529	37,497	38,490
05	33,728	34,621	35,539	36,481	37,447	38,439	39,458	40,503	41,577	42,679
06	37,388	38,378	39,396	40,440	41,511	42,612	43,740	44,899	46,089	47,311
07	41,459	42,557	43,685	44,843	46,031	47,251	48,503	49,788	51,107	52,463
08	45,341	46,542	47,776	49,042	50,341	51,676	53,045	54,451	55,893	57,375
09	50,271	51,604	52,970	54,374	55,815	57,294	58,812	60,371	61,971	63,613
10	55,744	57,221	58,738	60,294	61,893	63,532	65,216	66,944	68,719	70,540
11	61,807	63,445	65,127	66,852	68,625	70,443	72,309	74,226	76,193	78,212
12	68,535	70,351	72,215	74,129	76,094	78,110	80,181	82,306	84,486	86,725
13	74,929	76,915	78,953	81,046	83,193	85,398	87,661	89,984	92,369	94,816
14	83,082	85,284	87,544	89,865	92,246	94,691	97,200	99,776	102,419	105,134
15	92,120	94,562	97,068	99,640	102,280	104,991	107,773	110,629	113,561	116,571
16	102,139	104,846	107,625	110,477	113,403	116,409	119,493	122,661	125,911	129,248
17	113,136	116,134	119,212	122,370	125,613	128,942	132,359	135,866	139,467	143,163
18	125,443	128,767	132,180	135,683	139,278	142,969	146,757	150,647	154,639	158,737



Budget Comparision



BUDGET COMPARISON

	Aging	Housing	911	GIS	Transportation	Environmental	CJD	Homeland Security	Economic Dev*	Regional Dev.	Special Projects	TOTAL BUDGET	Indirect Rate	Benefits Rate	COLA	SSI COLA
FY 2012	1,999,296	6,784,596	1,369,490	87,000	3,275,455	339,158	172,097	742,220	317,684	1,229,185		16,316,181	33.30%	68.80%	0.00%	3.60%
FY 2013	1,963,745	7,034,621	1,362,658	85,800	3,047,598	246,485	197,871	344,752	322,779	223,325		14,829,634	33.30%	56.60%	0.00%	1.70%
FY 2014	1,413,791	7,299,168	1,444,300	84,274	4,023,986	131,986	193,000	505,917	423,048	63,244		15,582,714	46.50%	41.50%	0.00%	1.50%
FY 2015	1,705,000	7,126,741	2,066,580	69,408	3,547,439	127,602	206,359	316,204	384,696	119,885		15,669,914	25.00%	48.20%	0.00%	1.70%
FY 2016	1,705,000	6,836,500	2,380,206	-	3,648,907	127,602	177,319	378,935	297,560	194,800		15,746,829	17.50%	56.80%	0.00%	0.00%
FY 2017	1,790,212	7,266,728	2,364,748	-	6,357,838	126,998	200,316	361,198	273,178	117,103	13,010	18,871,329	21.10%	61.60%	2.00%	0.30% *
FY 2018	1,801,439	7,404,475	2,299,936	-	6,748,554	124,831	198,195	252,439	272,246	74,884	18,936	19,195,935	26.00%	49.55%	0.00%	2.00%
FY 2019	1,804,141	7,912,137	2,299,936	-	5,350,049	148,000	209,554	262,453	200,804	248,005	14,500	18,449,579	30.06%	35.20%	3.00%	2.80%
FY 2020	2,144,393	8,146,735	2,629,375		5,205,038	128,475	196,922	266,976	140,548	190,691	24,737	19,073,890	29.19%	35.20%	2.50%	1.60%
FY 2021	2,925,303	9,193,906	2,629,375		5,393,769	128,475	196,922	289,466	239,753	416,254	1,305,237	22,718,460	25.16%	47.85%	0.00%	1.30%
FY 2022	2,515,008	9,249,649	1,981,760		7,156,293	648,475	175,186	702,442	317,023	434,280	1,356,334	24,541,653	20.54%	51.00%	3.00%	5.90%
FY 2023	2,391,660	11,590,665	2,568,850		5,941,760	749,695	172,996	1,124,055	343,888	435,410	1,381,657	26,700,636	26.27%	49.85%	5.00%	8.70%
FY 2024	2,508,865	11,801,910	2,274,139		4,537,614	356,300	175,923	1,125,230	296,726	344,957	1,596,107	25,017,771	26.09%	53.07%	8.70%	3.20%
FY2025	2,553,122	11,824,279	2,458,489		4,824,069	401,563	168,865	1,467,508	270,966	330,207	1,635,000	25,934,067	26.90%	55.79%	0.00%	
difference	44,257	22,369	184,350	-	286,455	45,263	(7,058)	342,278	(25,760)	(14,750)	38,893	916,296			24%	34.30% **

*+4% for employee retirement contribution (previous COLA was 2010)

** Totals from 2012 forward

*** Totals for past 10 years

24.20% 27.50% ***