ANNUAL STRATEGIC WORK PROGRAM
AND FINANCIAL PLAN

FY 2017

October 1, 2016
Through
September 30, 2017
ARK-TEX COUNCIL OF GOVERNMENTS

ANNUAL STRATEGIC WORK PROGRAM AND FINANCIAL PLAN
FOR FY 2017

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</table>
September 30, 2016

Board of Directors
Ark-Tex Council of Governments

Dear Board of Directors:

The bylaws of the Ark-Tex Council of Governments require the Executive Director to prepare a proposed annual financial management plan and present it before the ATCOG Board of Directors before each fiscal year. The Budget Committee reviews the document and recommends it, with any amendments, to the general membership. Requirements set forth by legislature require a strategic work program be presented and adopted by the general membership.

The strategic work program and financial plan document is designed to consolidate and present ATCOG’s goals, project objectives, work tasks, performance measures, implementation schedules, human resource requirements, and budget information. Although the document contains a great deal of information, it is important to note that more detailed work program and budget documentation is contained in each of the grants, contracts, and agreements entered into by ATCOG with federal agencies, state agencies, local governments, and any other funding partners.

The budget portion of this document is unlike the traditional local government budget in several respects. ATCOG has no taxing or oversight authority; therefore, the budgetary process is not one that culminates in an appropriation bill or an ordinance enacted into law. Therefore, the budget is not technically defined as a “legally adopted budget.”

Secondly, unlike most local government budgets, it is extremely difficult to accurately predict revenue and expenditures for a twelve-month period. ATCOG’s financial plan is actually a compilation of the individual budgets for the various projects that ATCOG is operating at any point in time. The individual projects are funded by multiple agencies (both federal and state) and with locally generated funds. Each individual project operates within its own fiscal year. Many of these projects are routinely subject to last minute funding changes and special activities are often funded during the course of the year. These facts make it difficult for ATCOG to prepare a single agency-wide budget that is not subject to revision as the year progresses.
Submitted herewith for your consideration is the Ark-Tex Council of Governments' 2017 Strategic Work Program and Financial Plan as developed by the staff. The 2017 Strategic Work Program and Financial Plan includes programs related to aging, criminal justice, economic development, emergency communications, housing, transportation, homeland security, environmental and regional projects.

From a human resource standpoint, the 2017 Strategic Work Program and Financial Plan calls for 88 full-time and 17 part-time employees.

I am pleased to present the Board with the 2017 Strategic Work Program and Financial Plan that allows ATCOG to aggressively conduct a wide range of programs and projects benefitting the citizens of Northeast Texas. Should you have any questions regarding this document, please call.

Respectfully submitted,

Chris Brown
Executive Director
September 30, 2016

Board of Directors
Ark-Tex Council of Governments

Dear Board Members:

The Ark-Tex Council of Governments (ATCOG) Financial Plan is for the fiscal year ending September 30, 2017. Detailed information relating to both the anticipated revenue and proposed expenditures is included in this document. This Financial Plan presents balanced program budgets.

Preparation of the Financial Plan requires various assumptions to be made since funding for the grants can occur over a different twelve-month cycle from ATCOG’s fiscal year. Although the Plan was prepared with the latest available information, it is expected that variances of funds available will occur as the fiscal year progresses.

The ATCOG employee benefit rate is calculated to be 61.6% up from 56.8% in FY ’16. The indirect rate, based on total direct expenses, is 4.9% up from 3.6% in FY ’16. These rates have been used as a basis for preparing this Financial Plan.

This document is intended to include information needed by you to understand the financial plans for the 2016-2017 fiscal year. If I can be of any assistance in answering any questions, please contact me.

Sincerely,

Linda K. Moore
Finance Manager
Budget Summary

The 2017 Ark-Tex Council of Governments Strategic Work Program and Financial Plan reflects anticipated revenues of $18,871,329 and proposed expenditures of $18,871,329. The proposed expenditures include $9,715,842 in contracted funds that are ultimately expended by local entities in the Aging, Criminal Justice, 9-1-1 Emergency Communications, Housing, Transportation, Solid Waste, Regional Special Projects and Homeland Security programs.

Anticipated revenues and proposed expenditures for FY 2017 are an increase from the FY 2016 figures by approximately $3,124,500. The FY 2017 full-time equivalent (FTE) employees increased from 81.5 to 96.5.

All program funds varied from the previous year. Transportation Programs gained the most funds, $2,708,931 and the Housing Program gained $430,228. Any reductions in various programs were minimal.
The FY 2017 Ark-Tex Council of Governments Strategic Work Program and Financial Plan establishes an overall goal for each general programmatic area to be addressed by the Council of Governments. The following program areas are addressed in this document:

- Area Agency on Aging
- Criminal Justice
- Economic Development
- Emergency Communications
- Environmental
- Homeland Security
- Housing
- Regional Special Grant Programs
- Transportation

Within each of the program areas, specific project-by-project work programs are delineated for 2016-2017. Each project is assigned an objective, work tasks, performance measures, an implementation schedule and human resource requirement. There are 30 such individual project work programs contained in the 2017 Ark-Tex Council of Governments Strategic Work Program and Financial Plan.
## TABLE A
### ATCOG Financial Plan - FY 2017
#### Organizational Summary

<table>
<thead>
<tr>
<th>LINE ITEM CST #</th>
<th>DESCRIPTION</th>
<th>TOTAL LINE ITEM COST</th>
<th>%</th>
<th>COST CENTER</th>
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% | 100.0 | 9.5 | 1.4 | 38.5 | 1.1 | 12.5

(Continued)
## TABLE A (Cont.)
### Organizational Summary (Continued)

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<td>0630</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>0710</td>
<td>Depreciation</td>
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**TOTAL EXPENDITURES**

|                | 6,357,838 | 126,998 | 361,198 | 130,113 |

**%**

|                | 0.0       | 33.7     | 0.7     | 1.9     | 0.7     | 0.0     | 0.0     |

ARK-TEX COUNCIL OF GOVERNMENTS
2017 STRATEGIC WORK PROGRAM & FINANCIAL PLAN
### Organizational Summary

#### ATCOG Financial Plan - FY 2017

**INCOME/EXPENDITURE ANALYSIS BY COST CENTER**

<table>
<thead>
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<th>COST CNTR #</th>
<th>DESCRIPTION</th>
<th>INCOME BY SOURCE</th>
<th>TOTAL FUNDS AVAILABLE</th>
<th>ANALYSIS</th>
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<td>State Funds</td>
<td>Contract Funds</td>
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<td>NETEDD &amp; ATRDC</td>
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<td>17.4</td>
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AREA AGENCY ON AGING
GOAL STATEMENT AND TOTAL PROGRAM BUDGET

AREA AGENCY ON AGING GOALS STATEMENT
The goal of the Area Agency on Aging is to be the region’s visible advocate and leader in providing a comprehensive and coordinated continuum of services which will assist persons sixty (60) years of age and older and/or their spouses and the disabled persons to live dignified, independent and productive lives in a safe environment.

TOTAL AREA AGENCY ON AGING BUDGET

<table>
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<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
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</tr>
<tr>
<td>Indirect</td>
<td>$ 92,199</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 0</td>
</tr>
</tbody>
</table>

**TOTAL BUDGETED EXPENDITURES** - $1,790,212

**TOTAL ANTICIPATED REVENUE** - $1,790,212
AREA AGENCY ON AGING (AAA)
ADMINISTRATION
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAMS

OBJECTIVE
To provide the administrative support necessary to ensure that AAA program performance and accountability are maintained at highest possible standard and become the access and assistance entry point for disabled persons of all ages.

PRIMARY WORK TASKS
1. Develop FY 17 Area Agency on Aging budget.
2. Coordinate activities and provide administrative support to the Area Agency on Aging Advisory Council, ensuring adherence to regulations.
3. Compile and submit all required reports to funding sources.
4. Coordinate Area Agency on Aging outreach and advocacy efforts.
5. Provide technical assistance to senior groups and their initiatives.

PRINCIPLE PERFORMANCE MEASURES
1. Completion of Area Agency on Aging budget.
2. Conduct a minimum of four Area Agency on Aging Advisory Council meetings.
3. Submission of 15 required reports.
4. Presentation of Area Agency on Aging program services to a minimum of twelve area organizations per year.
5. Provision of technical assistance to a minimum of 15 senior centers.
6. Maintain and coordinate Direct Purchase of Services for 13 services.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
1.95995 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $77,657
Fringe Benefits $47,862

VENDOR SERVICES $0

TRAVEL
Costs $4,482

OTHER DIRECT
Telephone $3,171
Postage $168
Copy Services $758
Other Expenses $21,318
Office Supplies $3,259

INDIRECT $26,477

EQUIPMENT $0

TOTAL BUDGET $185,152
AREA AGENCY ON AGING (AAA)
CONGREGATE MEALS (C1)
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide one meal a day for five days a week, except in a rural area where it is not cost effective to serve meals five days a week, in a congregate setting to persons 60 years of age and older, which meets the 1/3 RDA requirements.

PRIMARY WORK TASKS
1. Promote wellness education to prevent illness.
2. Monitor the effectiveness of nutrition providers of the congregate meal program.
3. Provide transportation services to nutrition programs.
4. Provide congregate meals during FY 2016 as funding and local support allow.

PRINCIPLE PERFORMANCE MEASURES
1. Conduct media campaigns and information and assistance to a minimum of 600 congregate meal clients.
2. Monitor two nutrition meal providers at least annually for quality & adherence to DADS’ nutritional standards. Ongoing desk reviews to ensure that all assessments and reports are completed.
3. Vendor agreement with one transportation provider.
4. A total of 49,900 congregate meals provided to the elderly in this region.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
0 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $0
Fringe Benefits $0

VENDOR SERVICES $359,000

TRAVEL
Costs $0

OTHER DIRECT
Telephone $0
Postage $0
Copy Services $0
Other Expenses $0
Office Supplies $0

INDIRECT $0

EQUIPMENT $0

TOTAL BUDGET $359,000
OBJECTIVE
To provide home delivered meals to homebound persons 60 years of age and over in the Ark-Tex region.

PRIMARY WORK TASKS
1. Provide home delivered meals to persons who are homebound and not able to attend the congregate-nutrition program.
2. Monitor the effectiveness of the home delivered meals program.
3. Provide a hot, nutritional meal to the homebound elderly between 10:30 a.m. and 1:30 p.m. that meets the 1/3 RDA requirement.
4. Provide home delivered meals during FY 2016 as funding and local support allow.

PRINCIPLE PERFORMANCE MEASURES
1. Assess 200 clients a minimum of every 12 months to determine if they meet the requirements for a home delivered meal.
2. Monitor two providers at least annually to ensure that all meals meet the 1/3 RDA requirements.
3. Vendor agreement with two meal providers in this region.
4. A total of 89,506 home delivered meals provided to the elderly in the Ark-Tex region.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
0 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $0
Fringe Benefits $0

VENDOR SERVICES $443,055

TRAVEL
Costs $0

OTHER DIRECT
Telephone $0
Postage $0
Copy Services $0
Other Expenses $0
Office Supplies $0

INDIRECT $0

EQUIPMENT $0

TOTAL BUDGET $443,055
AREA AGENCY ON AGING (AAA)  
OTHER SUPPORTIVE SERVICES  
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide support services to the elderly in the Ark-Tex region. In addition to legal awareness, IR&A, case management, data management, and ombudsman, other support services include legal assistance, transportation, in-home respite, homemaker, prescription assistance program, home modifications and repairs, and evidence based intervention.

PRIMARY WORK TASKS
1. Provide support services to persons age 60 and over who live in the Ark-Tex region.
2. Vendor agreements to provide services with local service-providing agencies.
3. Submit program performance and fiscal reports as required.

PRINCIPLE PERFORMANCE MEASURES
1. Support services provided to a minimum of 4,400 persons age 60 and over.
2. Monitor approximately 28 service providing agencies monthly through billing.
3. Monthly program performance and fiscal reports submitted to the AAA accurately and on time.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
6.0 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $192,759
Fringe Benefits $118,804

VENDOR SERVICES $375,549

TRAVEL
Costs $15,359

OTHER DIRECT
Telephone $4717
Postage $183
Copy Services $281
Other Expenses $28,179
Office Supplies $1,452

INDIRECT $65,722

EQUIPMENT $0

TOTAL BUDGET $803,005
OBJECTIVE
To provide information and assistance to the elderly, their family members and caregivers in the Ark-Tex region.

PRIMARY WORK TASKS
1. Promote staff awareness of elderly issues.
2. Develop information and assistance brochure.
3. Provide free access to information and assistance services.
4. Provide information and assistance services.

PRINCIPLE PERFORMANCE MEASURES
1. Provision of monthly staff meetings and review of publications relating to senior issues.
2. Completion and distribution of 1500 brochures.
3. Maintenance and staffing of a minimum of one employee for the toll-free telephone number.
4. Assistance provided to 1460 callers.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
Full Time Equivalent - See Page 13
AREA AGENCY ON AGING (AAA)
OTHER SUPPORTIVE SERVICES
DATA MANAGEMENT
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM
2017 EXPENDITURE BUDGET

OBJECTIVE
To ensure the AAA has the staff and capabilities to perform computer functions required by DADS and other agencies.

PRIMARY WORK TASKS
1. Provide a staff person who is computer literate and qualified to perform the functions of the SPURS system for the Direct Purchase of Services.
2. Work with Case Managers to ensure proper client information is entered into the DADS SPURS Database in compliance to DADS unit tracking & NAPIS requirements.
3. Work directly with the local service providers to ensure program reports submitted to AAA are accurate and on time.

PRINCIPLE PERFORMANCE MEASURES
1. Two staff employed by ATCOG AAA trained on SPURS system.
2. Maintain the DADS SPURS Database with two Case Managers’ input.
3. Accurate and timely reports of 28 local service providers submitted to DADS.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
Full Time Equivalent - See Page 13
AREA AGENCY ON AGING (AAA)
OTHER SUPPORTIVE SERVICES
LEGAL AWARENESS/ASSISTANCE
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide awareness to the elderly, family and other interested persons about elder abuse and neglect, and provide assistance to individuals eligible for Medicare, Medicaid, SHIP and other supplemental insurance plans.

PRIMARY WORK TASKS
1. Ensure the elderly and/or primary caregiver are aware of services and where to go for assistance.
2. Aid Medicare and Medicaid-eligible individuals to obtain assistance.
3. Assist individuals with enrollment in Medicare Part D or Supplemental Plans.
4. Administer the State Health Insurance Assistance Program (SHIP).

PRINCIPLE PERFORMANCE MEASURES
1. Disseminate accurate, timely and relevant information, eligibility criteria, and procedures to the elderly about public entitlements, health/long-term care, individual rights, planning/protection options, housing and consumer issues.
2. Work closely with the Center for Medicare and Medicaid Services (CMS) to assist 610 individuals.
3. Prepare and perform Outreach and awareness of Medicare Part D to 610 individuals.
4. Assist with questions about appeals, buying other insurance, choosing a health plan, buying a Medigap policy, and Medicare Rights and Protections.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
Full Time Equivalent - See Page 13

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries
Fringe Benefits

VENDOR SERVICES

TRAVEL SUPPORTIVE SERVICES
Costs

OTHER DIRECT SERVICES
Telephone
Postage
Copy Services
Other Expenses
Office Supplies

INDIRECT EQUIPMENT

TOTAL BUDGET

SEE PAGE 13
OBJECTIVE
To provide in-home assistance to elderly clients in the Ark-Tex area in order that they may remain at home in a safe environment for as long as possible.

PRIMARY WORK TASKS
1. Accept and process referrals from individuals and other social service agencies.
2. Complete assessment document on clients requesting assistance during in-home visits.
3. Develop individualized care plans.
4. Arrange for the provision of needed services as identified in the care plan.
5. Reassess client needs every 6 months.
6. Develop and maintain vendor agreements.
7. Develop documented client records.
8. Develop program information brochure.
9. Maintain client records in SPURS client tracking system.

PRINCIPLE PERFORMANCE MEASURES
1. All referrals processed by two case managers.
2. Completion of 342 assessments.
3. Completion of 171 care plans.
4. Identification of services for 171 clients.
5. Reassessment of 171 clients’ needs every 6 months, or more often as needed.
7. Maintain records of 171 clients.
8. Completion and distribution of 400 brochures.
9. Maintenance of 171 client records in SPURS client tracking system.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
Full Time Equivalent - See Page 13
AREA AGENCY ON AGING (AAA)
OTHER SUPPORTIVE SERVICES
OMBUDSMAN
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide advocacy for the rights of elderly residing in the Ark-Tex region long-term care facilities.

PRIMARY WORK TASKS
1. Recruit volunteers to serve as nursing home Ombudsmen.
2. Provide initial and re-certification training for volunteers.
3. Assign Ombudsmen to area long-term care facilities.
4. Conduct routine site visits to area long-term care facilities.
5. Identify resident problems and issues.
6. Coordinate activities with the Texas Department of Aging & Disability Services (DADS).
7. Provide in-service training to area long-term care facility staff on resident rights.

PRINCIPLE PERFORMANCE MEASURES
1. Recruitment of four new volunteers to meet state requirements.
2. Provision of a minimum of one quarterly training session.
3. Assignments to 31 area nursing and 26 assisted living facilities.
4. Visits conducted monthly to long-term care facilities.
5. Resolution of 90% of problems or issues either totally or partially resolved.
6. Participate 100% when notified of nursing facility and ALF annual DADS reviews.
7. Provision of a minimum of four in-service training sessions.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
Full Time Equivalent - See Page 13

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries
Fringe Benefits

VENDOR SERVICES

TRAVEL
Costs

OTHER DIRECT SERVICES
Telephone
Postage
Copy Services
Other Expenses
Office Supplies

INDIRECT

EQUIPMENT

TOTAL BUDGET

PAGE 13
**NETEDD GOALS STATEMENT**

The goal of the North East Texas Economic Development District (NETEDD) is to promote economic and community development and opportunity, foster effective infrastructure systems including transportation and broadband systems, develop an agricultural food hub to benefit producers and provide healthy food alternatives to residents, provide training opportunities to small businesses, write and administer economic and community development grants, and balance resources through sound management throughout the 10-county NETEDD area. The goal of the VISTA Internship Program is to build capacity in the region through the advancement of the agricultural food hub and the development of fixed bus routes in Mount Pleasant and Sulphur Springs.

**TOTAL NETEDD PROGRAM BUDGET**

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SOURCE</strong></td>
<td><strong>U.S. Department of Commerce - Economic Development</strong></td>
</tr>
<tr>
<td>Personnel</td>
<td>$ 30,837</td>
</tr>
<tr>
<td>Contracts</td>
<td>$ 0</td>
</tr>
<tr>
<td>Travel</td>
<td>$ 15,000</td>
</tr>
<tr>
<td>Other Direct</td>
<td>$ 17,658</td>
</tr>
<tr>
<td>Indirect</td>
<td>$ 6,505</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 0</td>
</tr>
</tbody>
</table>

**TOTAL BUDGETED EXPENDITURES** - $70,000

**TOTAL ANTICIPATED REVENUE** - $70,000
NORTH EAST TEXAS ECONOMIC DEVELOPMENT DISTRICT
ADMINISTRATION
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To plan, establish and maintain a Comprehensive Economic Development Strategy (CEDS) (5-year term) with measurable regional goals. Pursue activities to support and implement the CEDS goals. Coordinate economic development planning with other economic development entities.

PRIMARY WORK TASKS
1. Work with state and federal agencies and regional economic development entities for economic development planning.
2. Monitor and report potential major economic disruptions in the economic condition of the district.
3. Write and administer EDA Grants to increase quality jobs in the district.
4. Utilize the NETEDD Revolving Loan Fund (RLF) and other RLFs to promote economic development within the district.
5. Prepare required annual performance reports to the EDA.

PRINCIPLE PERFORMANCE MEASURES
1. Restore NETEDD Board to establish goals, guidelines, and priorities for the department and hold regular meetings.
2. Participate in and implement regional initiatives including transportation, agriculture, broadband, and other projects
3. Write two EDA grants for entities within the district.
4. Seek and develop relationships with agencies, schools, economic development organizations, elected officials, businesses, and individuals with common goals.
5. Submit annual performance report and CEDS update to the EDA.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.427 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $17,065
Fringe Benefits $10,518

CONTRACT SERVICES $0

TRAVEL
Costs $10,000

OTHER DIRECT
Rent $718
Telephone $205
Postage $200
Copy Services $100
Other Expenses $14,875
Office Supplies $500

INDIRECT $5,819

EQUIPMENT $0

TOTAL BUDGET $60,000
NORTH EAST TEXAS ECONOMIC DEVELOPMENT DISTRICT
VISTA INTERNSHIP
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To build capacity in two regional projects – fixed bus route systems in Mount Pleasant and Sulphur Springs and planning and implementation of a regional agricultural food co-op.

PRIMARY WORK TASKS
1. Work with city officials, employers, hospitals, schools, and other stakeholders to plan bus routes in Mount Pleasant and Sulphur Springs.
2. Work with agricultural producers, suppliers, educational institutions, county extension agents, farmers markets, healthcare facilities, schools, restaurants, senior meal providers, and other stakeholders and markets to plan a regional agricultural co-op/food hub.
3. Submit reports to departments and agencies.

PRINCIPLE PERFORMANCE MEASURES
1. Under supervision of the ATCOG Transportation Department, schedule meetings with stakeholders to determine transportation needs in Mount Pleasant.
   Under supervision of the ATCOG Transportation Department, schedule meetings with stakeholders to determine transportation needs in Sulphur Springs.
   Work with ATCOG Transportation Department to develop fixed bus routes for both cities.
2. Participate in regional planning meetings for an agricultural co-op/food hub and schedule meetings with producers to present information, promote the co-op, build relationships, and garner support for the co-op.
   Work with regional committee to build strong markets and secondary markets for the food hub.
3. Complete all required reporting to Americorp, EDA, Transportation, and Regional Development Departments.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.055 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $2,013
Fringe Benefits $1,241

CONTRACT SERVICES
$0

TRAVEL
Costs $5,000

OTHER DIRECT
Rent $140
Telephone $60
Postage $100
Copy Services $200
Other Expenses $460
Office Supplies $100

INDIRECT
$686

EQUIPMENT
$0

TOTAL BUDGET
$10,000
NETEDD RLF GOALS STATEMENT
The goal of the NETEDD RLF is to fund private sector basic job creation or retention and to strengthen capital formation throughout the 10-county NETEDD area.

TOTAL NETEDD RLF PROGRAM BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel $14,555</td>
<td>U. S. Department of Commerce - Economic Development Administration Loan Interest - $25,777</td>
</tr>
<tr>
<td>Contracts $0</td>
<td></td>
</tr>
<tr>
<td>Travel $0</td>
<td></td>
</tr>
<tr>
<td>Other Direct $8,152</td>
<td></td>
</tr>
<tr>
<td>Indirect $3,070</td>
<td></td>
</tr>
<tr>
<td>Equipment $0</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BUDGET EXPENDITURES - $25,777
TOTAL ANTICIPATED REVENUE - $25,777
OBJECTIVE
Provide technical assistance and financing for fixed assets and/or working capital to help small and medium-sized businesses start-up, expand, or increase productivity.

PRIMARY WORK TASKS
1. Strengthen the economic base.
2. Create and retain permanent full-time jobs.
3. Attend required meetings.

PRINCIPLE PERFORMANCE MEASURES
1. Extend at least two NETEDD RLF loans for improvement of economic indicators such as unemployment, per capital personal income, and out-migration.
2. Create one job for every $35,000 loaned; 50% of new jobs will be targeted at the long-term unemployed and/or under-employed.
3. Attend at least three seminars, teleconferences, workshops or webinars as required.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.212 Full Time Equivalent

<table>
<thead>
<tr>
<th>PERSONNEL</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$9,005</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$5,550</td>
</tr>
</tbody>
</table>

| CONTRACT SERVICES  | $0                      |
| TRAVEL             | $0                      |
| Other Direct       | $7,710                  |

| INDIRECT           | $3,070                  |
| EQUIPMENT          | $0                      |

| TOTAL BUDGET       | $25,777                 |
ETRAP-RLF GOALS STATEMENT

The goal of the East Texas Rural Access Program Revolving Loan Fund (ETRAP-RLF) is to provide loan funding for projects that address primary care needs in medically under-served areas of East Texas.

TOTAL ETRAP-RLF BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel $14,555</td>
<td>United States Department of Agriculture - $21,820</td>
</tr>
<tr>
<td>Contracts $0</td>
<td></td>
</tr>
<tr>
<td>Other Direct $4,195</td>
<td></td>
</tr>
<tr>
<td>Indirect $3,070</td>
<td></td>
</tr>
<tr>
<td>Equipment $0</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $21,820 TOTAL ANTICIPATED REVENUE - $21,820
OBJECTIVE
Objectives include funding qualified applicants for loans, identifying additional funding sources and funding loans.

PRIMARY WORK TASKS
1. Fund loans to eligible applicants.
2. Seek additional funding from public and private sources

PRINCIPLE PERFORMANCE MEASURES
1. At least two ETRAP-RLF loans funded.
2. Approve at least two funding applications with third party lender participation.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.212 Full Time Equivalent

<table>
<thead>
<tr>
<th>PERSONNEL</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$9,005</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$5,550</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTRACT SERVICES</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Costs</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRAVEL</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Costs</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OTHER DIRECT</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone</td>
<td>$205</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>$3,990</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INDIRECT</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,070</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EQUIPMENT</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL BUDGET</th>
<th>2017 EXPENDITURE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>$21,820</td>
<td></td>
</tr>
</tbody>
</table>
CHAPMAN PROGRAM
REVOLVING LOAN FUND
GOAL STATEMENT AND TOTAL PROGRAM BUDGET

CHAPMAN RLF GOALS STATEMENT

The goal of the Chapman Revolving Loan Fund (RLF) is to develop a viable and continuing resource for private businessmen and public governments to increase economic development and create job opportunities throughout the nine-county ATCOG area.

TOTAL CHAPMAN RLF PROGRAM BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel $ 14,555</td>
<td>ATCOG Funds - $21,820</td>
</tr>
<tr>
<td>Contracts $ 0</td>
<td></td>
</tr>
<tr>
<td>Travel $ 0</td>
<td></td>
</tr>
<tr>
<td>Other Direct $ 4,195</td>
<td></td>
</tr>
<tr>
<td>Indirect $ 3,070</td>
<td></td>
</tr>
<tr>
<td>Equipment $ 0</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $21,820

TOTAL ANTICIPATED REVENUE - $21,820
OBJECTIVE
Create permanent full-time jobs by providing financial assistance for economic development projects in the form of a loan guarantee to businesses and direct loans to local governments.

PRIMARY WORK TASKS
1. Create permanent full-time jobs.
2. Provide financial assistance for economic development projects.
3. Provide loan guarantees of 50% of lending needs to businesses.
4. Provide direct loans of 80% of lending needs to local governments.

PRINCIPLE PERFORMANCE MEASURES
1. Job creation for improvement of economic indicators such as unemployment, per capita personal income, and out-migration.
2. Completion, submission, and funding of at least two economic development projects.
3. At least two guaranteed loans to local businesses.
4. At least two direct loans to local governments.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.212 Full Time Equivalent

PERSONNEL
Salaries $9,005
Fringe Benefits $5,550

CONTRACT SERVICES $0

TRAVEL
Costs $0

OTHER DIRECT
Telephone $205
Postage $0
Copy Services $0
Other Expenses $3,990
Office Supplies $0

INDIRECT $3,070

EQUIPMENT $0

TOTAL BUDGET $21,820
ARK-TEX REGIONAL DEVELOPMENT COMPANY (ATRDC)
GOAL STATEMENT AND TOTAL PROGRAM BUDGET

**ATRDC GOALS STATEMENT**

The goal of the Ark-Tex Regional Development Company is to provide funds for expanding businesses which, through their expansion, will provide benefits to themselves and the communities, such as job creation, expansion of tax base and expansion of personal income.

**TOTAL ATRDC PROGRAM BUDGET**

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>U.S. Small Business Administration Loan</td>
</tr>
<tr>
<td>$ 87,326</td>
<td>Servicing Fees - $133,761</td>
</tr>
<tr>
<td>Contracts</td>
<td></td>
</tr>
<tr>
<td>$ 3,500</td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td></td>
</tr>
<tr>
<td>$ 0</td>
<td></td>
</tr>
<tr>
<td>Other Direct</td>
<td></td>
</tr>
<tr>
<td>$ 24,514</td>
<td></td>
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<tr>
<td>Indirect</td>
<td></td>
</tr>
<tr>
<td>$ 18,421</td>
<td></td>
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<tr>
<td>Equipment</td>
<td></td>
</tr>
<tr>
<td>$ 0</td>
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</tr>
</tbody>
</table>

**TOTAL BUDGETED EXPENDITURES** - $133,761

**TOTAL ANTICIPATED REVENUE** - $133,761
ARK-TEX REGIONAL DEVELOPMENT COMPANY (ATRDC)
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
Assist small businesses with financing for fixed-asset projects by assembling, analyzing, and making recommendations on loan packages, submit the analysis and recommendations to SBA for approval, and close and service the 504 loan.

PRIMARY WORK TASKS
1. Create economic development opportunity in the community.
2. Provide affordable long term financing for business expansions.
3. Give a financial incentive to encourage private lender participation.
4. Give a financial incentive to stimulate business capital investment.
5. Provide access to public capital markets for small business.
6. Attend required local and regional SBA meetings.

PRINCIPLE PERFORMANCE MEASURES
1. Economic Development creation for improvement of economic indicators such as unemployment, per capital personal income, and out-migration.
2. At least two 504 Loans for business expansions.
3. Number of private lenders participating.
4. Increase in business capital investment.
5. At least five small businesses applying for SBA loans.
6. Attend at least two training sessions.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
1.272 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $54,027
Fringe Benefits $33,299

CONTRACT SERVICES $ 3,500

TRAVEL
Costs $ 0

OTHER DIRECT
Telephone $1,235
Postage $500
Copy Services $500
Other Expenses $22,279
Office Supplies $ 0

INDIRECT $18,421

EQUIPMENT $ 0

TOTAL BUDGET $133,761
RENTAL ASSISTANCE PROGRAM GOAL STATEMENT AND TOTAL PROGRAM BUDGET

RENTAL ASSISTANCE PROGRAM GOAL STATEMENT

The overall goal of the Rental Assistance Program is to achieve four (4) major objectives:

• To provide improved living conditions for low-income families while maintaining their rent payments at an affordable level.
• To promote freedom of housing choice and spatial de-concentration of low income and minority families.
• To provide decent, safe and sanitary housing for eligible participants.
• To provide an incentive to private property owners to rent to low income families by offering timely assistance payments and counseling to tenants on obligations under their lease.

TOTAL RENTAL ASSISTANCE PROGRAM BUDGET

BUDGETED EXPENDITURES

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$493,199</td>
</tr>
<tr>
<td>Contracts</td>
<td>$6,549,015</td>
</tr>
<tr>
<td>Travel</td>
<td>$35,381</td>
</tr>
<tr>
<td>Other Direct</td>
<td>$85,096</td>
</tr>
<tr>
<td>Indirect</td>
<td>$104,037</td>
</tr>
<tr>
<td>Equipment</td>
<td>$0</td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $7,266,728

ANTICIPATED REVENUES BY SOURCE

- U.S. Department of Housing and Urban Development (USHUD) – $7,266,728

TOTAL ANTICIPATED REVENUE - $7,266,728
RENTAL ASSISTANCE PROGRAM
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

PRIMARY WORK TASKS
1. Inform potential applicants and landlords of program availability.
2. Provide technical assistance to applicants and landlords.
3. Coordinate activities to assure continued eligibility of program participants.
4. Compile and submit all required reports to USDHUD.
5. Perform computer matching of clients with DHUD online systems.

PRINCIPLE PERFORMANCE MEASURES
1. Issue approximately 300 new Housing Choice Vouchers and add approximately 100 new families to Rental Assistance Program.
2. Add at least ten property owners to potential landlord list.
3. Payment of approximately $6.4 million to landlords in form of rental payments for eligible families.
4. Return maintain high performer status for FY17 by timely reporting to DHUD.
5. Use DHUD online system to reduce fraud, recover overpaid rent and maintain program integrity for FY17

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
9.30 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $305,135
Fringe Benefits $188,064

CONTRACT SERVICES
$6,549,015

TRAVEL
Travel Costs $35,381

OTHER DIRECT
Telephone /Cell $13,500
Postage $12,000
Copy Services $5,000
Other Expenses $46,096
Office Supplies $8,500

INDIRECT
$104,037

EQUIPMENT
$0

TOTAL BUDGET
$7,266,728
**REGIONAL CRIMINAL JUSTICE PROGRAMS**
**GOAL STATEMENT AND TOTAL PROGRAM BUDGET**

**REGIONAL CRIMINAL JUSTICE PROGRAMS GOAL STATEMENT**

The goal of the Regional Criminal Justice Planning program is to provide effective planning, coordination, law enforcement training, and juvenile services throughout the region.

**TOTAL CRIMINAL JUSTICE BUDGET**

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel $73,563</td>
<td>Office of the Governor, Criminal</td>
</tr>
<tr>
<td>Contracts $71,500</td>
<td>Justice Division - $200,316</td>
</tr>
<tr>
<td>Travel $2,600</td>
<td></td>
</tr>
<tr>
<td>Other Direct $37,136</td>
<td></td>
</tr>
<tr>
<td>Indirect $15,517</td>
<td></td>
</tr>
<tr>
<td>Equipment $0</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL BUDGETED EXPENDITURES**: $200,316

**TOTAL ANTICIPATED REVENUE**: $200,316
REGIONAL CRIMINAL JUSTICE PLANNING
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide effective criminal justice planning and coordination functions throughout the region.

PRIMARY WORK TASKS
1. Publicize grant application kits.
2. Conduct grant workshop(s).
3. Serve as staff for the Regional Criminal Justice Advisory Committee.
4. Provide technical assistance for prospective grantees in completing and/or correcting grant proposals.
5. Complete required CJD reports.

PRINCIPLE PERFORMANCE MEASURES
1. Publicize available application kits to approximately 120 entities for criminal justice program funding.
2. Conduct one grant workshop annually to inform potential grant applicants of criminal justice funding available and the process of applying.
3. Coordinate and facilitate at least one criminal justice advisory committee meeting annually.
4. Provide a combined total of 20 technical assistance contacts to new applicants, continuation applicants, and those on vendor hold.
5. Complete four quarterly reports required by CJD through the PPRI website.

IMPLEMENTATION SCHEDULE
September 1, 2016– August 31, 2017

HUMAN RESOURCE REQUIREMENT
.562 Full Time Equivalent – CJ Coordinator
.074 Full Time Equivalent – Accounting Specialist

2017 EXPENDITURE BUDGET

<table>
<thead>
<tr>
<th>PERSONNEL</th>
<th>CONTRACT SERVICES</th>
<th>TRAVEL</th>
<th>OTHER DIRECT</th>
<th>TOTAL BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$26,858</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$16,553</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Telephone</td>
<td>$1,750</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Postage</td>
<td>$200</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Copy Services</td>
<td>$450</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Other Expenses</td>
<td>$7,970</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Office Supplies</td>
<td>$101</td>
</tr>
<tr>
<td></td>
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</tbody>
</table>

HUMAN RESOURCE REQUIREMENT

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Expenditure Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$26,858</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$16,553</td>
</tr>
<tr>
<td>Telephone</td>
<td>$1,750</td>
</tr>
<tr>
<td>Postage</td>
<td>$200</td>
</tr>
<tr>
<td>Copy Services</td>
<td>$450</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>$7,970</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>$101</td>
</tr>
</tbody>
</table>

TOTAL BUDGET $65,039
REGIONAL LAW ENFORCEMENT TRAINING
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide comprehensive law enforcement training activities for peace officers, dispatchers, jailers and other law enforcement individuals throughout the region.

PRIMARY WORK TASKS
1. Develop, distribute and release Request for Proposal (RFP); select provider.
2. Provide basic, advanced, and specialized training for officers/potential officers.
3. Attend provider meetings to receive updates on training provided.
5. Visit regularly with law enforcement departments to determine training needs.
6. Complete required CJD reports.

PRINCIPLE PERFORMANCE MEASURES
1. Distribute RFP to at least one training institution within or contiguous with the region, in conjunction with the grant period.
2. Conduct at least two basic peace officer courses, one jailer & telecommunications/dispatcher course, and specialized/advanced courses as needed.
3. Attend at least one meeting of provider annually for information and contractual purposes.
4. Monitor the designated law enforcement training academy by performing at least one site visit and/or phone monitoring visit.
5. Provide five technical assistance contacts to agencies in the nine-county region that requesting or needing specific training.
6. Complete two reports required by CJD through the e-Grants and PPRI websites.

IMPLEMENTATION SCHEDULE
September 1, 2016 – August 31, 2017

HUMAN RESOURCE REQUIREMENT
.294 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $12,522
Fringe Benefits $7,717

CONTRACT SERVICES $37,500

TRAVEL
Costs $300

OTHER DIRECT
Telephone $857
Postage $100
Copy Services $100
Office Supplies $1,596
Other Expenses $19,774

INDIRECT $4,269

TOTAL BUDGET $84,735
PURCHASE OF JUVENILE SERVICES
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide funds to allow juvenile probation departments to purchase quality services for juveniles involved in the juvenile justice system.

PRIMARY WORK TASKS
1. Develop contract with counties.
2. Conduct annual meeting of juvenile probation officers.
3. Conduct site visits to probation departments to determine program effectiveness.
4. Reimburse eligible expenses per contracts.
5. Complete required CJD reports.

PRINCIPLE PERFORMANCE MEASURES
1. Develop one contract with each of the ATCOG counties holding primary interest/jurisdiction of the juvenile services.
2. Conduct at least one visit with each county probation department to assess needs and discuss expectations of given contract.
3. Conduct at least one monitoring site visit and/or phone visit with each of the contracted county juvenile probation departments.
4. Complete one or more reimbursements for each contracted county juvenile probation department based on their eligibility of services.
5. Complete two reports required by CJD through the eGrants and PPRI websites.

IMPLEMENTATION SCHEDULE
September 1, 2016 – August 31, 2017

HUMAN RESOURCE REQUIREMENT
.144 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $6,133
Fringe Benefits $3,780

CONTRACT SERVICES
$34,000

TRAVEL
Costs $300

OTHER DIRECT

Telephone $440
Postage $100
Copy Services $75
Office Supplies $3,623
Other Expenses $0

INDIRECT
$2,091

TOTAL BUDGET
$50,542
9-1-1 PROGRAM
GOAL STATEMENT AND TOTAL PROGRAM BUDGET

9-1-1 PROGRAM GOAL STATEMENT

The goal of the 9-1-1 program is to protect and enhance public safety and health through fiscally responsible administration of enhanced 9-1-1 systems, network and equipment; rural mapping services; distribution and dissemination of public education information and materials; telecommunicator training; and maintenance of ALI database, GIS database and 9-1-1 database throughout the region.

TOTAL 9-1-1 PROGRAM BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$ 392,413</td>
</tr>
<tr>
<td>Contracts</td>
<td>$ 1,551,486</td>
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<tr>
<td>Travel</td>
<td>$ 35,000</td>
</tr>
<tr>
<td>Other Direct</td>
<td>$ 128,072</td>
</tr>
<tr>
<td>Indirect</td>
<td>$ 82,777</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 175,000</td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $2,364,748

TOTAL ANTICIPATED REVENUE - $2,364,748
9-1-1 PROGRAM
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To provide network and equipment for effective 9-1-1 emergency communications and maintain services to the citizens of the region.

PRIMARY WORK TASKS
1. Maintain and report financial and performance information accurately and in a timely manner to CSEC.
2. Provide public education information.
3. Provide training for telecommunicators.
4. Develop and amend Strategic Plan as required.
5. Monitor PSAPs for proper operations.
6. Create and maintain maps.
7. Issue new addresses.
8. Maintain 9-1-1 databases.
9. Provide & maintain 9-1-1 equipment.

PRINCIPLE PERFORMANCE MEASURES
1. Provide four quarterly financial and performance reports to CSEC.
2. Distribute public education items to each of the nine counties.
3. Provide two call taker trainings.
4. Submission of strategic plan as required by set deadline.
5. Conduct 13 monitoring visits.
6. Provide map updates to PSAP and county agencies once per year.
7. Maintain 9-1-1 ALI database at 80 updates per month.
8. Maintain accurate 9-1-1 databases to within state guidelines.
9. Test and maintain 9-1-1 equipment at all 13 PSAPs.
10. Test and maintain 9-1-1 network at all 13 PSAPs.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
6.956 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $242,780
Fringe Benefits $149,633

CONTRACT SERVICES $1,551,486

TRAVEL
Costs $35,000

OTHER DIRECT
Telephone $5,000
Postage $1,000
Copy Services $2,000
Other Expenses $110,072
Office Supplies $10,000

INDIRECT $82,777

EQUIPMENT $175,000

TOTAL BUDGET $2,364,748
SECTIONS 5311, 5310, INTER-CITY BUS, PLANNING AND AGING TRANSPORTATION GOALS STATEMENT

The goal of the Public Transportation for Non-Urbanized Areas, Sections 5311, 5310, Inter-City Bus, Planning and Aging, is to provide rural public transportation to the ambulatory, as well as those needing ADA care, and to develop and implement the updated ATCOG Regional Transportation Coordination Plan for the nine Texas counties in the ATCOG service area, including the Texarkana Urbanized Area where ATCOG TRAX is assisting the urban area transit district by providing paratransit and senior services transportation.

TOTAL PUBLIC TRANSPORTATION PROGRAM BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel $1,787,668</td>
<td>Texas Department of Transportation - $570,789</td>
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<tr>
<td>Contracts $0</td>
<td>Federal Funds - $4,141,301</td>
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<tr>
<td>Travel $17,500</td>
<td>Local Funds - $431,977</td>
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<tr>
<td>Other Direct $1,952,005</td>
<td>Program Income – $98,090</td>
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<tr>
<td>Indirect $377,096</td>
<td>In-Kind - $702,827</td>
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<tr>
<td>Equipment $441,502</td>
<td>Transportation Development Credits - $208,287</td>
</tr>
<tr>
<td>Vehicles $1,577,500</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $6,153,271

TOTAL ANTICIPATED REVENUE - $6,153,271
2017 WORK PROGRAM

OBJECTIVE
Provide transportation to the general public and coordinate with other agencies and programs to provide transportation for their clients. Develop and implement the updated ATCOG Regional Transportation Coordination Plan.

PRIMARY WORK TASKS
1. Provide rural public transportation in the nine-county area.
2. Provide transportation to people age 60+, the general public and disabled persons.
3. Coordinate rural program with Texarkana Urban Transportation (TUTD) System.
4. Coordinate and expand Inter-City Bus program within the region.
5. Develop and update the ATCOG 5-Year Regional Transportation Coordination Plan.
6. Continue operations of a full-service Regional Maintenance Facility and Transfer Facility in Mt. Pleasant for the 5311 and 5310 vehicle fleet.
7. Attend required local and state meetings.
8. Promote training and staff development programs for all personnel.
9. Diversify funding sources for more program flexibility and stability.

PRINCIPLE PERFORMANCE MEASURES
1. Provide 200,000 passenger trips annually.
2. Coordinate with Area Agency on Aging, various educational institutions, workforce centers and other health & human service agencies.
3. Attend TUTD meetings and provide information on rural programs to maximize coordination.
4. Expand routes with Greyhound Connect and market program to increase utilization.
5. Conduct Stakeholder meetings throughout the service area; identify and create database of relevant stakeholders & finalize plan.
6. Assess fleet for salvage and institute pro-active fleet management to ensure longevity of vehicles utilizing RTAP funding for development and...

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $1,106,003
Fringe Benefits $681,665

CONTRACT SERVICES $0

TRAVEL Costs $17,500

OTHER DIRECT Communications $56,382
Postage $500
Copy/Print Services $13,726
Other Expenses $1,844,940
Office Supplies $36,457

INDIRECT $377,096

EQUIPMENT $441,502

VEHICLES $1,577,500

TOTAL BUDGET $6,153,271
PRINCIPAL PERFORMANCE MEASURES (CON’T.)

6. (cont.) implementation of a Fleet Maintenance Plan.
7. Attend semi-annual TxDOT and Arkansas HTD meetings.
8. Develop formal training program with defined programs and timing of required certifications.
9. Launch advertising/sponsorship program throughout all nine counties.

IMPLEMENTATION SCHEDULE
September 1, 2016 – August 31, 2017

HUMAN RESOURCE REQUIREMENT
50.5 Full Time Equivalents
URBAN TRANSPORTATION PROGRAM
GOAL STATEMENT AND TOTAL PROGRAM BUDGET

URBAN TRANSPORTATION GOALS STATEMENT

The goal of the Urban Transportation Program is to fulfill the Intergovernmental Agreement to provide urban transportation management services to the Texarkana Urban Transit District in the operation of the T-Line transit system.

TOTAL URBAN TRANSPORTATION PROGRAM BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
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</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$168,932</td>
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<tr>
<td>Contracts</td>
<td>$0</td>
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<tr>
<td>Travel</td>
<td>$0</td>
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<tr>
<td>Indirect</td>
<td>$35,635</td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $204,567

TOTAL ANTICIPATED REVENUE - $204,567
URBAN TRANSPORTATION PROGRAM MANAGEMENT
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
To fulfill the Intergovernmental Agreement to provide urban transportation management services to the Texarkana Urban Transit District in the operation of the T-Line transit system.

PRIMARY WORK TASKS
1. Facilitate the management and day-to-day operation of the transit system.
2. Prepare TUTD budget.
3. Employ staff necessary to maintain and operate the transportation system.

PRINCIPLE PERFORMANCE MEASURES
1. Provide management and operation of the public transportation system and policy recommendations.
2. Provide finance and budgeting, including preparation of an annual budget for the transit system.
3. Provide staff for the public transportation system.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
4.4 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $104,516
Fringe Benefits $64,416

CONTRACT SERVICES

TRAVEL Costs $0

OTHER DIRECT
Telephone $0
Postage $0
Copy Services $0
Other Expenses $0
Office Supplies $0

INDIRECT

TOTAL BUDGET
$204,567

ARK-TEX COUNCIL OF GOVERNMENTS
2017 STRATEGIC WORK PROGRAM & FINANCIAL PLAN
ENVIRONMENTAL PROGRAMS
GOAL STATEMENT AND TOTAL PROGRAM BUDGET

ENVIRONMENTAL PROGRAMS GOALS STATEMENT

The goal of the Environmental Programs is to increase recycling and source reduction throughout the ATCOG region, therefore reducing the annual quantity of waste discarded, to assess water quality in the Sulphur River Basin and Cypress Creek Basin and assist in identifying management programs to maintain and enhance the water quality, and to conduct environmental assessments to determine the impact of water system improvement projects. Additional goals are to identify potential petroleum and hazardous substance properties, develop cleanup plans for redevelopment, facilitate the distribution of solid waste grant funds, and to coordinate solid waste planning efforts to improve the region’s solid waste management systems.

TOTAL ENVIRONMENTAL PROGRAMS BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>Texas Commission on Environmental Quality (TCEQ)</td>
</tr>
<tr>
<td>Contracts</td>
<td>Solid Waste Management - $115,000</td>
</tr>
<tr>
<td>Travel</td>
<td>Water Quality - $11,998</td>
</tr>
<tr>
<td>Other Direct</td>
<td></td>
</tr>
<tr>
<td>Indirect</td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $126,998  TOTAL ANTICIPATED REVENUE - $126,998
# SOLID WASTE MANAGEMENT
## WORK PROGRAM AND EXPENDITURE BUDGET

### 2017 WORK PROGRAM

**OBJECTIVE**
To provide staff support to facilitate the fair and orderly distribution of Texas Commission on Environmental Quality (TCEQ) solid waste grant funds and to coordinate local/regional solid waste planning efforts to improve the region’s solid waste management systems.

**PRIMARY WORK TASKS**
1. Serve as staff support to the ATCOG Regional Solid Waste Advisory Committee (SWAC).
2. Compile and submit all required reports to the TCEQ.

**PRINCIPLE PERFORMANCE MEASURES**
1. Coordination and staffing of two Solid Waste Advisory Committee meetings.
2. Submission of two progress reports to TCEQ.

### 2017 EXPENDITURE BUDGET

**PERSONNEL**
- Salaries $38,706
- Fringe Benefits $23,856

**CONTRACT SERVICES** $27,000

**TRAVEL**
- Costs $2,000

**OTHER DIRECT**
- Telephone $1,250
- Postage $145
- Copy Services $80
- Other Expenses $8,766
- Office Supplies $0

**INDIRECT** $13,197

**EQUIPMENT** $0

**TOTAL BUDGET** $115,000

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**IMPLEMENTATION SCHEDULE**
September 1, 2016 – August 31, 2017

**HUMAN RESOURCE REQUIREMENT**
.91 Full Time Equivalent

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ARK-TEX COUNCIL OF GOVERNMENTS
2017 STRATEGIC WORK PROGRAM & FINANCIAL PLAN
## WATER QUALITY
### WORK PROGRAM AND EXPENDITURE BUDGET

### 2017 WORK PROGRAM

**OBJECTIVE**
Assess water quality in the Sulphur River Basin and Cypress Creek Basin and assist in identifying management programs to maintain and enhance water quality.

**PRIMARY WORK TASKS**
1. Analyze basin water quality in both basins.
2. Conduct monitoring in priority areas to assess potential areas of water quality impairment.
3. Initiate annual coordinated monitoring meetings for all entities monitoring in the Sulphur River Basin who presently, or potentially could, come under the Quality Assurance Project Plan for the Basin.
4. Integrate new data, land use information, and information on events that may affect water quality to prepare a more comprehensive evaluation of factors affecting water quality in the Basin.
5. Review and/or assist state RLF project applicants and TCEQ in resolution of conflicts between proposed project data and approved ATCOG Water Quality Management Plan.
7. Contact entities and encourage participation in meetings for water quality strategy.

**PRINCIPLE PERFORMANCE MEASURES**
1. Recommend additional monitoring or management programs based on current analysis of water quality within both basins.
2. Determine extent and significance of impairment, isolate potential source areas, evaluate potential control strategies, and evaluate effectiveness of control strategies within both basins.
3. Decreased costs and/or increased monitoring within both basins.
4. Complete summaries, maps, and tables.
5. Number of applicants assisted and number of conflicts resolved.
6. Two plan updates completed & submitted to TCEQ.
7. At least four entities contacted.

**IMPLEMENTATION SCHEDULE**
September 1, 2016 – August 31, 2017

### 2017 EXPENDITURE BUDGET

#### PERSONNEL
- Salaries $5,405
- Fringe Benefits $3,331

#### CONTRACT SERVICES
- $0

#### TRAVEL
- Costs $300

#### OTHER DIRECT
- Telephone $0
- Postage $25
- Copy Services $40
- Other Expenses $1,054
- Office Supplies $0

#### INDIRECT
- $1,843

#### EQUIPMENT
- $0

#### TOTAL BUDGET
- $11,998

---

ARK-TEX COUNCIL OF GOVERNMENTS
2017 STRATEGIC WORK PROGRAM & FINANCIAL PLAN
HOMELAND SECURITY PROGRAM GOAL STATEMENT AND TOTAL PROGRAM BUDGET

HOMELAND SECURITY PROGRAM GOAL STATEMENT

The goal of the Homeland Security Program is to continue professional staff activities in regard to updating and implementing Texas’s Strategy for Homeland Security and regional homeland security strategies and plans; coordinate the use of the funding to jurisdictions for regional and local equipment purchases; coordinate equipment deployments with other aspects of regional strategies for first responder preparedness; training and exercises; assist local grantees with implementing state, regional and local strategies; assist the state as requested; and complete tasks as required by the contract.

TOTAL HOMELAND SECURITY PROGRAM BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel $ 69,635</td>
<td>State Homeland Security Program - $338,379</td>
</tr>
<tr>
<td>Contracts $ 255,737</td>
<td>Interlocal Cooperation Agreement - $22,819</td>
</tr>
<tr>
<td>Travel $ 3,040</td>
<td></td>
</tr>
<tr>
<td>Other Direct $ 18,097</td>
<td></td>
</tr>
<tr>
<td>Indirect $ 14,689</td>
<td></td>
</tr>
<tr>
<td>Equipment $ 0</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $361,198

TOTAL ANTICIPATED REVENUE - $361,198
**HOMELAND SECURITY GRANT PROGRAM**

**WORK PROGRAM AND EXPENDITURE BUDGET**

### 2017 WORK PROGRAM

**OBJECTIVE**
Continue the expanded planning effort begun under the State Homeland Security Planning Grant and complete the tasks as outlined in the contract.

**PRIMARY WORK TASKS**
1. Maintain the ATCOG Homeland Security Advisory Committee (HSAC).
2. Facilitate the development of the regional homeland security implementation plan and state preparedness report.
3. Facilitate the distribution of homeland security program funding.
4. Aid local jurisdictions in meeting training requirements.
5. Aid local jurisdictions in meeting grant eligibility requirements.
6. Facilitate the scheduling of local/regional exercises.
8. Maintain the Northeast Texas Preparedness Coalition.

**PRINCIPLE PERFORMANCE MEASURES**
1. Provision of staff support for four HSAC meetings.
2. Submission of the ATCOG homeland security strategy implementation plan and state preparedness report to Office of the Governor Homeland Security Grants Division by the set deadline.
3. Distribute region’s homeland security funding in the amount of $255,737 to projects in the region.
4. Provision of one in-region training opportunity.
5. Provision of one staff member to monitor and assist with the eligibility of jurisdictions.
6. Successful conduct of one local/regional homeland security exercise.
7. Participate in 26 OOG conference calls.
8. Provision of staff at four Northeast Texas Preparedness Coalition meetings.

**IMPLEMENTATION SCHEDULE**
October 1, 2016 – September 30, 2017

**HUMAN RESOURCE REQUIREMENT**
1.2 Full Time Equivalent

### 2017 EXPENDITURE BUDGET

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PERSONNEL</strong></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$43,082</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$26,553</td>
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<td><strong>CONTRACT SERVICES</strong></td>
<td>$255,737</td>
</tr>
<tr>
<td><strong>TRAVEL</strong></td>
<td>$3,040</td>
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<tr>
<td><strong>OTHER DIRECT</strong></td>
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<tr>
<td>Telephone</td>
<td>$625</td>
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<tr>
<td>Postage</td>
<td>$200</td>
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<td>Copy Services</td>
<td>$231</td>
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<td>Other Expenses</td>
<td>$15,951</td>
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<tr>
<td>Office Supplies</td>
<td>$1,090</td>
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<td><strong>INDIRECT</strong></td>
<td>$14,689</td>
</tr>
<tr>
<td><strong>EQUIPMENT</strong></td>
<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL BUDGET</strong></td>
<td>$361,198</td>
</tr>
</tbody>
</table>
REGIONAL SPECIAL GRANT PROGRAMS
GOAL STATEMENT AND TOTAL PROGRAM BUDGET

REGIONAL SPECIAL GRANT PROGRAMS GOAL STATEMENT

The goal of the Regional Special Grant Programs Department is to provide staff to manage and administer regional special grant projects for ATCOG and prepare grants to federal and/or state agencies.

TOTAL REGIONAL SPECIAL PROJECTS BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>Texas Department of Agriculture - $5,103</td>
</tr>
<tr>
<td>Contracts</td>
<td>Texas Department of Public Safety Division</td>
</tr>
<tr>
<td>Travel</td>
<td>of Emergency Management - $45,000</td>
</tr>
<tr>
<td>Other Direct</td>
<td>Franklin and Morris Counties - $15,000</td>
</tr>
<tr>
<td>Indirect</td>
<td>Economic Development Admin - $52,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>Contracts - $13,010</td>
</tr>
<tr>
<td>$38,703</td>
<td>$80,000</td>
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<td>$1,000</td>
<td>$2,246</td>
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<td>$8,164</td>
<td>$0</td>
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<tr>
<td>$130,113</td>
<td>$130,113</td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $130,113

TOTAL ANTICIPATED REVENUE - $130,113
OBJECTIVE
Provide technical assistance services not related to a specific Texas Community Development Block grant program contract to TxCDBG-eligible localities within the region.

PRIMARY WORK TASKS
1. Provide census and income data to TxCDBG-eligible localities.
2. Distribute Texas Department of Agriculture (TDA) program information.
3. Provide general technical assistance as related to non-project specific community and economic development program areas.
4. Continually review and be familiar with the TxCDBG Implementation Manual.
5. Continually review and be familiar with the TDA website, particularly as it pertains to the TxCDBG and community and economic development.

PRINCIPLE PERFORMANCE MEASURES
1. Prepare census and income data for five localities requesting data.
2. Provide information about TDA programs to 30 localities.
3. Prepare information for eight non-project specific community and economic development program areas.
5. Check TDA website weekly for program information.

IMPLEMENTATION SCHEDULE
September 1, 2016 – August 31, 2017

HUMAN RESOURCE REQUIREMENT
.06099 Full Time Equivalent
REGIONAL SPECIAL GRANT PROGRAMS
HAZARD MITIGATION PLANNING
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
Complete preparation of 5-year updates of Hazard Mitigation Plans for Franklin and Morris Counties.

PRIMARY WORK TASKS
1. Contract with individual to complete plans.
2. Contractor will work with local city and county officials and representatives during plan preparation.
3. Contractor will gather local data for each plan.
4. Contractor will prepare hazard mitigation plans
5. Submit quarterly reports to Texas Department of Emergency Management.

PRINCIPLE PERFORMANCE MEASURES
1. Execute one contract for updated plans.
2. Serve as facilitator at five public meetings for localities and contact local officials for participation.
3. Contact local representatives, utilize computer data, and contact professionals for specific data plans.
4. Combine information, format, and complete specified plans.
5. Submit timely quarterly reports as required.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.35493 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $14,130
Fringe Benefits $8,709

CONTRACT SERVICES
$30,000

TRAVEL
Costs $1,000

OTHER DIRECT

INDIRECT
$4,818

EQUIPMENT
$0

TOTAL BUDGET
$60,000
REGIONAL SPECIAL GRANT PROGRAMS
ECONOMIC DEVELOPMENT TECHNICAL ASSISTANCE
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
Develop and implement a comprehensive plan to create a regional agricultural co-op to serve the 10 counties in the Northeast Texas Economic Development District, Camp County, TX and Miller County, AR.

PRIMARY WORK TASKS
1. Contact for a regional feasibility study for an agricultural co-op.
2. Collaborate with a regional committee to develop the structure, bylaws and mission of the co-op.
3. Coordinate county meetings to raise awareness and interest with producers, suppliers and consumers.
4. Create and distribute marketing materials.
5. Monitor the operations to assess performance and possible improvements.

PRINCIPLE PERFORMANCE MEASURES
1. Contract with a company experience in agricultural co-ops for consultation and study.
2. Conduct 4 regional committee meetings.
3. Conduct a meeting in each of the 12 counties.
4. Utilize computer software and graphics to prepare attractive marketing materials and distribute to county offices, farmers markets, extension offices and various other offices.
5. Establish a reporting system to monitor progress.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.03255 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $1,018
Fringe Benefits $628

CONTRACT SERVICES $50,000

TRAVEL
Costs

OTHER DIRECT
Rent $0
Telephone $0
Postage $0
Copy Services $7
Other Expenses
Office Supplies

INDIRECT $347

EQUIPMENT $0

TOTAL BUDGET $52,000
REGIONAL SPECIAL PROGRAMS
OTHER SERVICES
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
Provide staff support to administer regional special project programs for ATCOG.

PRIMARY WORK TASKS
1. Administer weatherization program contracts with various utility companies.
2. Review applications for providing health premium assistance.

PRINCIPLE PERFORMANCE MEASURES
1. Execute contracts with Frontier Associates, LLC and ATMOS Energy for weatherization program and disburse contractual payments to providers of weatherization services.
2. Disburse contractual payments to agencies for qualified health premium assistance.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
.23 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $6,331
Fringe Benefits $3,902

CONTRACT SERVICES $0

TRAVEL
Costs $0

OTHER DIRECT
Rent $347
Telephone $115
Postage $0
Copy Services $25
Other Expenses $131
Office Supplies $0

INDIRECT $2,159

EQUIPMENT $0

TOTAL BUDGET $13,010
INDIRECT SERVICES GOAL STATEMENT

To provide a mechanism whereby ATCOG may equitably allocate legitimate, appropriate and allowable program/project costs which cannot be directly and readily assigned to specific programs/objects.

TOTAL INDIRECT SERVICES BUDGET

<table>
<thead>
<tr>
<th>BUDGETED EXPENDITURES</th>
<th>ANTICIPATED REVENUES BY SOURCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel $739,533</td>
<td>Revenue From all Fund Groups - $779,290</td>
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<tr>
<td>Contracts $38,000</td>
<td>Grant Writing/Accounting Admin - $59,400</td>
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<tr>
<td>Travel $41,300</td>
<td>Carry-over - $88,921</td>
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<tr>
<td>Other Direct $108,778</td>
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<tr>
<td>Indirect $0</td>
<td></td>
</tr>
<tr>
<td>Equipment $0</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL BUDGETED EXPENDITURES - $927,611

TOTAL ANTICIPATED REVENUE - $927,611
**EXECUTIVE INDIRECT SERVICES**

**WORK PROGRAM AND EXPENDITURE BUDGET**

### 2017 WORK PROGRAM

**OBJECTIVE**
Provide staff and other support necessary to successfully conduct wide range of overall leadership and managerial functions directly benefiting all ATCOG programs and projects.

**PRIMARY WORK TASKS**
1. Provide leadership and managerial guidance in planning, organizing and directing all operations of ATCOG.
2. Develop and propose policy guidance to the Board of Directors.
3. Develop and implement organizational administrative procedures and practices.
4. Represent ATCOG and its programs & projects.
5. Coordinate and direct all programs, financing and intergovernmental relationships.
7. Oversee and ensure development of Annual Strategic Work Plan and Budget.
8. Oversee and ensure development of external communications documents.

**PRINCIPLE PERFORMANCE MEASURES**
1. Provision of leadership and guidance in the operation of ATCOG.
2. Development and presentation of monthly Board agenda to the Board.
3. Implementation of organizational administrative procedures and practices.
4. Representation of ATCOG.
5. Coordination and direction of programs, financing and intergovernmental relationships.
7. Completion of 16-17 Strategic Work Program and Budget.

### 2017 EXPENDITURE BUDGET

**PERSONNEL**
- Salaries: $121,808
- Fringe Benefits: $75,075

**CONTRACT SERVICES**
- $0

**TRAVEL**
- Staff Travel: $11,000
- Board Travel: $20,000

**OTHER DIRECT**
- Telephone: $4,000
- Postage: $550
- Copy Services: $200
- Other Expenses: $31,700
- Office Supplies: $5,200

**INDIRECT**
- $0

**EQUIPMENT**
- $0

**TOTAL BUDGET**
- $269,533

### IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

### HUMAN RESOURCE REQUIREMENT
2 Full Time Equivalent
ADMINISTRATIVE INDIRECT SERVICES
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
Provide the staff support necessary to administer ATCOG personnel management, policies, procedures and benefits, and provide receptionist services for ATCOG.

PRIMARY WORK TASKS
1. Maintain and administer ATCOG personnel policies and ATCOG Integrated Personnel Classification, Pay Plan and Job Descriptions.
2. Maintain ATCOG & ATUT personnel records and files.
3. Administer ATCOG & ATUT employee benefit plan programs.
4. Answer and direct all incoming ATCOG calls.
5. Respond to general inquiries concerning ATCOG programs/projects.
6. Greet and direct incoming visitors and clients.
7. Open, sort and distribute incoming mail.
8. Receive and transmit all fax correspondence.
9. Maintain ATCOG building, grounds, and computer equipment.

PRINCIPLE PERFORMANCE MEASURES
2. Maintenance of personnel records and files for approximately 105 employees.
3. Administration of approximately eight benefit programs.
4. Take calls from incoming lines.
5. Respond to general requests for ATCOG information.
6. Greet and direct visitors on a daily basis.
7. Opening & daily distribution of mail to approximately 50 employees.
8. Receipt and transmission of approximately 30 faxes per day.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
4.37 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $171,924
Fringe Benefits $105,962

CONTRACT SERVICES $0

TRAVEL
Costs $4,000

OTHER DIRECT

INTEGRATED PHONE $3,800
POSTAGE $1700
COPY SERVICES $750
OTHER EXPENSES $26,550
OFFICE SUPPLIES $1,700

INDIRECT $0

EQUIPMENT $0

TOTAL BUDGET $316,386
**OBJECTIVE**
Provide staff support to prepare grants to federal and/or state agencies and administer special project grants for regional entities and to provide agency wide support for public communications.

**PRIMARY WORK TASKS**
1. Administer grants including TxCDBG for City of Avery, Texas Capital Fund (TCF) for Bowie County, and an Economic Development Administration (EDA) Planning Grant and Public Works Grant for TexAmericas Center.
2. Prepare and/or review applications and/or grants to federal and/or state agencies.
3. Prepare a feasibility report and plan for a Regional Agricultural Food Hub.
4. Initiate and participate in regional projects to improve quality of life, generate economic development, and promote communities.
5. Communicate with members, elected officials, and residents.

**PRINCIPLE PERFORMANCE MEASURES**
1. Perform all administrative duties to ensure the STEP, TCP and EDA grants are in compliance.
2. Preparation 6 grant applications for ATCOG programs and members, completion of quarterly reports, and review grant applications.
3. Obtain, analyze, and compile data from online sources, agricultural suppliers, producers, and markets. Utilize data to generate a feasibility study and a plan for the regional food hub.
4. Participate in regional meetings, network with other agencies, and solicit input from residents.
5. Utilize social media, brochures, public speaking opportunities to convey ATCOG’s mission.

**IMPLEMENTATION SCHEDULE**
October 1, 2016 – September 30, 2017

**HUMAN RESOURCE REQUIREMENT**
1.35028 Full Time Equivalent
FINANCE INDIRECT SERVICES FUND
WORK PROGRAM AND EXPENDITURE BUDGET

2017 WORK PROGRAM

OBJECTIVE
Provide professional financial services necessary to establish and maintain financial policies, practices and controls in order to ensure the highest degree of financial accountability and to fully safeguard all public funds entrusted to ATCOG.

PRIMARY WORK TASKS
1. Implement policies & procedures.
2. Prepare ATCOG budget and project budgets.
3. Prepare cash requests for funding sources.
4. Process and prepare accounts payable and payroll.
5. Maintain and analyze general ledger financial information.
6. Prepare monthly, quarterly and annual financial reports to funding sources.
7. Monitor subcontractors’ financial reports.
8. Maintain property and equipment inventories.
9. Support monitoring/auditing teams from funding sources.

PRINCIPLE PERFORMANCE MEASURES
1. Update policies and procedures as needed.
2. Assist in preparation of approximately 30 program budgets.
3. Completion of approximately 60 Cash requests.
4. Generate approximately 2,800 payroll direct deposits, 6000 vendor direct deposits and 4,300 accounts payable checks.
5. Review of general ledger balances monthly.
6. Assist in completion of approximately 200 financial reports.
7. Assist in completion of approximately four monitoring visits.
8. Assist in physical inventory of ATCOG property and equipment.
9. Assistance to monitoring/audit teams.

IMPLEMENTATION SCHEDULE
October 1, 2016 – September 30, 2017

HUMAN RESOURCE REQUIREMENT
2.8838 Full Time Equivalent

2017 EXPENDITURE BUDGET

PERSONNEL
Salaries $112,900
Fringe Benefits $69,584

CONTRACT SERVICES
Audit $38,000

TRAVEL
Costs $2,500

OTHER DIRECT
Telephone $2,800
Postage $3,000
Copy Services $120
Other Expenses $16,974
Office Supplies $3,000

INDIRECT EQUIPMENT $0

TOTAL BUDGET $248,878
### Indirect Cost Pool

#### INDIRECT COST RATE CALCULATION

<table>
<thead>
<tr>
<th>COST CNTR #</th>
<th>DESCRIPTION</th>
<th>COST CENTER ALLOCATION</th>
<th>%</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>17001</td>
<td>Aging</td>
<td>$92,199</td>
<td>11.8</td>
<td></td>
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<tr>
<td>17002</td>
<td>NETEDD &amp; ATRDC</td>
<td>$34,136</td>
<td>4.4</td>
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<tr>
<td>17003</td>
<td>HUD - Section 8</td>
<td>$104,037</td>
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<tr>
<td>17004</td>
<td>Criminal Justice Dept.</td>
<td>$15,518</td>
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<tr>
<td>17005</td>
<td>CSEC - 911</td>
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<td>17006</td>
<td>GIS</td>
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<td>17007</td>
<td>Regional Transportation Systems</td>
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<tr>
<td>17008</td>
<td>TCEQ - Environmental</td>
<td>$15,040</td>
<td>1.9</td>
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<tr>
<td>17009</td>
<td>Homeland Security</td>
<td>$14,689</td>
<td>1.9</td>
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<tr>
<td>17010</td>
<td>Regional Special Programs</td>
<td>$8,164</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL INDIRECT COST ALLOCATED</strong></td>
<td><strong>$779,290</strong></td>
<td><strong>100.0</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### INDIRECT COST ALLOCATION

- **Total Indirect Cost**: $927,611
- **Less: Prior Period Over Allocations**: ($163,921)
- **Less: Earned Admin Fees**: $36,000
- **Less: Earned Acctng Fees**: $23,400
- **Plus: Current Period Under Allocation**: $75,000
- **TOTAL TO BE ALLOCATED**: $779,290

#### ALLOCATION BASE CALCULATION

- **Total Allocated Indirect Cost**: $779,290
- **Div by: Total Direct Personnel Cost**: $3,694,319
- **Allocation Base**: 21.1

#### INDIRECT RATE CALCULATION

- **Total Allocated Indirect Cost**: $779,290
- **Div by: Total Direct Expenses**: $15,898,037
- **Indirect Rate**: 4.9
- **Indirect Rate**: 4.9
- **Difference between cost and allocation**: ($0.001)

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**ARK-TEX COUNCIL OF GOVERNMENTS**

**2017 STRATEGIC WORK PROGRAM & FINANCIAL PLAN**
### ATCOG Financial Plan - FY 2017

#### UNRESTRICTED FUND REQUIREMENTS

<table>
<thead>
<tr>
<th>LINE ITEM CST #</th>
<th>DESCRIPTION</th>
<th>BUDGETED FY'17</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>17001</td>
<td>Aging</td>
<td>29,787</td>
<td>45.3</td>
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<tr>
<td>17002</td>
<td>NETEDD &amp; ATRDC</td>
<td>0</td>
<td>0.0</td>
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<tr>
<td>17003</td>
<td>HUD - Section 8</td>
<td>0</td>
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<tr>
<td>17004</td>
<td>Criminal Justice Dept.</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>17005</td>
<td>CSEC - 911</td>
<td>0</td>
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<tr>
<td>17006</td>
<td>GIS</td>
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<td>0.0</td>
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<tr>
<td>17007</td>
<td>Regional Transportation Systems</td>
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<td>17008</td>
<td>TCEQ - Environmental</td>
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<td>Homeland Security</td>
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<tr>
<td>17010</td>
<td>Regional Special Programs</td>
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<td>0.0</td>
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<tr>
<td><strong>SUB-TOTAL</strong></td>
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<td>45.3</td>
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<table>
<thead>
<tr>
<th>DESCRIPTION</th>
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<th>%</th>
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<tr>
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<td>Operating Capital</td>
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<td>Indirect Cost Support</td>
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</tr>
<tr>
<td>Interest Expense</td>
<td>0.0</td>
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<tr>
<td>Other</td>
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<tr>
<td><strong>SUB-TOTAL</strong></td>
<td>$36,000</td>
<td>54.7</td>
</tr>
</tbody>
</table>

**TOTAL REQUIREMENTS**

$65,787 100.0

**REVENUES (SOURCES OF UNRESTRICTED FUNDS)**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Amount</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member Dues</td>
<td>60,843</td>
<td>29.6</td>
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<tr>
<td>State Funds-Texas</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>State Funds-Arkansas</td>
<td>30,000</td>
<td>14.6</td>
</tr>
<tr>
<td>Use Fee/Depreciation</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>Indirect Allowance</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>115,000</td>
<td>55.9</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$205,843</td>
<td>100.0</td>
</tr>
</tbody>
</table>

**BALANCE OF REVENUES**

$140,056
## EMPLOYEE BENEFIT RATE COMPUTATION

<table>
<thead>
<tr>
<th>LINE ITEM CST #</th>
<th>DESCRIPTION</th>
<th>BUDGETED</th>
<th>% Gr Salary</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>0220</td>
<td>Paid Holidays</td>
<td>$111,822</td>
<td>3.63</td>
<td>&gt; Calculated at $11,275 per day average. &gt; 10.0 days average estimated.</td>
</tr>
<tr>
<td>0221</td>
<td>Sick Leave</td>
<td>100,640</td>
<td>3.26</td>
<td>&gt; 9. days average estimated.</td>
</tr>
<tr>
<td>0222</td>
<td>Vacation</td>
<td>128,051</td>
<td>4.15</td>
<td>&gt; 11.2 days average</td>
</tr>
<tr>
<td>0223</td>
<td>Liability Differential</td>
<td>1,000</td>
<td>0.03</td>
<td>&gt; Allows for net changes to release time liability.</td>
</tr>
<tr>
<td></td>
<td>SUB-TOTAL</td>
<td>$341,513</td>
<td>11.07</td>
<td></td>
</tr>
</tbody>
</table>

### OTHER BENEFITS

<table>
<thead>
<tr>
<th>LINE ITEM CST #</th>
<th>DESCRIPTION</th>
<th>BUDGETED</th>
<th>% Gr Salary</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>0230</td>
<td>FICA</td>
<td>$234,398</td>
<td>7.60</td>
<td>&gt; Includes benefits for all staff.</td>
</tr>
<tr>
<td>0231</td>
<td>Health/Life Insurance</td>
<td>585,813</td>
<td>18.99</td>
<td>&gt; For employees working 30 hours or more.</td>
</tr>
<tr>
<td>0232</td>
<td>Worker's Compensation</td>
<td>48,809</td>
<td>1.58</td>
<td>&gt; Includes benefits for all staff.</td>
</tr>
<tr>
<td>0234</td>
<td>Retirement Program</td>
<td>144,487</td>
<td>4.68</td>
<td>&gt; For employees working 20 hours or more(Oct-Dec). All employees @Jan</td>
</tr>
<tr>
<td>0235</td>
<td>Disability Insurance</td>
<td>0.00</td>
<td>0.00</td>
<td>&gt; Includes benefits for all staff.</td>
</tr>
<tr>
<td>0234</td>
<td>Unemployment Insurance</td>
<td>17,955</td>
<td>0.58</td>
<td></td>
</tr>
<tr>
<td>0236</td>
<td>Longevity Pay Benefit</td>
<td>11,751</td>
<td>0.38</td>
<td>&gt; $3.00 each month of tenure (eligibility beginning on the 37th month).</td>
</tr>
<tr>
<td></td>
<td>SUB-TOTAL</td>
<td>$1,043,213</td>
<td>33.82</td>
<td></td>
</tr>
</tbody>
</table>

### BASIS FOR ALLOCATION OF BENEFIT COSTS

<table>
<thead>
<tr>
<th>Basis</th>
<th>Amount</th>
<th>% Gr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Salaries</td>
<td>$3,084,669</td>
<td>100.00</td>
</tr>
<tr>
<td>Less: Release Time</td>
<td>341,513</td>
<td></td>
</tr>
<tr>
<td><strong>CHARGEABLE SALARIES</strong></td>
<td>$2,743,156</td>
<td></td>
</tr>
</tbody>
</table>

### BENEFIT RATE CALCULATION

| Employee Benefits                  | 1,690,696 |
| Div by: Chargeable Salaries        | 2,743,156 |
| BUDGETED BENEFIT RATE              | 61.6      |

Release Time Rate (for calculation): 0.1107
Benefit Rate (for calculation): 0.6163
Certificate of Indirect Costs

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

1. All costs included in this proposal as of September 30, 2016 to establish billing or final indirect costs rates for fiscal year 2017 are allowable in accordance with the requirements of the Federal awards to which they apply and the provisions of 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”. Unallowable costs have been adjusted for in allocating costs as indicated in the indirect cost proposal.

2. All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Government Unit: Ark-Tex Council of Governments
Signature: [Signature]
Name of Official: Linda K. Moore
Title: Finance Manager
Date of Execution: September 30, 2016
## FY 2017 MEMBERSHIP DUES

<table>
<thead>
<tr>
<th>MEMBER</th>
<th>2010 POPULATION</th>
<th>FY '17 DUES</th>
<th>% OF AG TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TOTAL</td>
<td>MEMBER</td>
<td></td>
</tr>
<tr>
<td>Bowie County</td>
<td>92,565</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DeKalb</td>
<td>1,699</td>
<td>340</td>
<td>0.6%</td>
</tr>
<tr>
<td>Hooks</td>
<td>2,769</td>
<td>554</td>
<td>0.9%</td>
</tr>
<tr>
<td>Leary</td>
<td>495</td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Maud</td>
<td>1,056</td>
<td>211</td>
<td>0.3%</td>
</tr>
<tr>
<td>Nash</td>
<td>2,960</td>
<td>592</td>
<td>1.0%</td>
</tr>
<tr>
<td>New Boston</td>
<td>4,550</td>
<td>910</td>
<td>1.5%</td>
</tr>
<tr>
<td>Redwater</td>
<td>1,057</td>
<td>211</td>
<td>0.3%</td>
</tr>
<tr>
<td>Texarkana, Texas</td>
<td>36,411</td>
<td>7,282</td>
<td>12.0%</td>
</tr>
<tr>
<td>Wake Village</td>
<td>5,492</td>
<td>1,098</td>
<td>1.8%</td>
</tr>
<tr>
<td>Sub-Total Member Cities</td>
<td>56,489</td>
<td>11,298</td>
<td>18.6%</td>
</tr>
<tr>
<td>Bowie County (Net)</td>
<td>36,076</td>
<td>5,411</td>
<td>8.9%</td>
</tr>
<tr>
<td>Texarkana College</td>
<td>100</td>
<td>0.2%</td>
<td></td>
</tr>
<tr>
<td>Texarkana ISD</td>
<td>100</td>
<td>0.2%</td>
<td></td>
</tr>
<tr>
<td>Liberty-Eylau ISD</td>
<td>100</td>
<td>0.2%</td>
<td></td>
</tr>
<tr>
<td>TexAmerica Center</td>
<td>100</td>
<td>0.2%</td>
<td></td>
</tr>
<tr>
<td>Total County</td>
<td>92,565</td>
<td>17,109</td>
<td>28.1%</td>
</tr>
</tbody>
</table>

| Cass County           | 30,464          |             |               |
| Atlanta               | 5,675           | 1,135       | 1.9%          |
| Avinger               | 444             | 100         | 0.2%          |
| Bloomburg             | 404             | 100         | 0.2%          |
| Domino                | 93              | 100         | 0.2%          |
| Hughes Springs        | 1,760           | 352         | 0.6%          |
| Linden                | 1,998           | 400         | 0.7%          |
| Queen City            | 1,476           | 295         | 0.5%          |
| Sub-Total Member Cities | 11,850   | 2,482       | 4.1%          |
| Cass County (Net)     | 18,614          | 2,792       | 4.6%          |
| Good Shepard Medical Center | 100     | 0.2%     |               |
| Total County          | 30,464          | 5,374       | 8.8%          |

<p>| Delta County          | 5,231           |             |               |
| Cooper                | 1,969           | 394         | 0.6%          |
| Sub-Total Member Cities | 1,969    | 394         | 0.6%          |
| Delta County (Net)    | 3,262           | 489         | 0.8%          |
| Delta County MUD      | 100             | 0.2%        |               |
| Total County          | 5,231           | 983         | 1.6%          |</p>
<table>
<thead>
<tr>
<th>MEMBER POPULATION FY '17 DUES</th>
<th>% OF AG TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL MEMBER</td>
<td></td>
</tr>
</tbody>
</table>

### FRANKLIN COUNTY

<table>
<thead>
<tr>
<th>Member City</th>
<th>Population</th>
<th>FY '17 Dues</th>
<th>% of AG Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mt. Vernon</td>
<td>10,605</td>
<td>2,662</td>
<td>532</td>
</tr>
<tr>
<td>Sub-Total Member Cities</td>
<td>2,662</td>
<td>532</td>
<td></td>
</tr>
<tr>
<td>Franklin County (Net)</td>
<td>7,943</td>
<td>1,191</td>
<td></td>
</tr>
<tr>
<td>Franklin County Water District</td>
<td></td>
<td>100</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COUNTY**: 10,605 1,823 3.0%

### HOPKINS COUNTY

<table>
<thead>
<tr>
<th>Member City</th>
<th>Population</th>
<th>FY '17 Dues</th>
<th>% of AG Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Como</td>
<td>35,161</td>
<td>702</td>
<td>140</td>
</tr>
<tr>
<td>Cumby</td>
<td>777</td>
<td>155</td>
<td></td>
</tr>
<tr>
<td>Sulphur Springs</td>
<td>15,449</td>
<td>3,090</td>
<td></td>
</tr>
<tr>
<td>Sub-Total Member Cities</td>
<td>16,928</td>
<td>3,385</td>
<td></td>
</tr>
<tr>
<td>Hopkins County (Net)</td>
<td>18,233</td>
<td>2,735</td>
<td></td>
</tr>
<tr>
<td>Sulphur Springs I.S.D.</td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Como-Pickton C.I.S.D.</td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>N.E. TX. Rural Rail District</td>
<td></td>
<td>100</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COUNTY**: 35,161 6,420 10.6%

### LAMAR COUNTY

<table>
<thead>
<tr>
<th>Member City</th>
<th>Population</th>
<th>FY '17 Dues</th>
<th>% of AG Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blossom</td>
<td>49,793</td>
<td>1,494</td>
<td>299</td>
</tr>
<tr>
<td>Deport</td>
<td>578</td>
<td>116</td>
<td></td>
</tr>
<tr>
<td>Paris</td>
<td>25,171</td>
<td>5,034</td>
<td></td>
</tr>
<tr>
<td>Reno</td>
<td>3,166</td>
<td>633</td>
<td></td>
</tr>
<tr>
<td>Roxton</td>
<td>650</td>
<td>130</td>
<td></td>
</tr>
<tr>
<td>Sub-Total Member Cities</td>
<td>31,059</td>
<td>6,212</td>
<td></td>
</tr>
<tr>
<td>Lamar County (Net)</td>
<td>18,734</td>
<td>2,810</td>
<td></td>
</tr>
<tr>
<td>Lamar SWCD</td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Northeast Texas RC &amp; D</td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>North Lamar ISD</td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Paris ISD</td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Paris Junior College</td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Chisum ISD</td>
<td></td>
<td>100</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COUNTY**: 49,793 9,622 15.8%
<table>
<thead>
<tr>
<th>MEMBER POPULATION</th>
<th>2010 TOTAL MEMBER</th>
<th>FY '17 DUES TOTAL</th>
<th>% OF AG TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>MORRIS COUNTY</td>
<td>12,934</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daingerfield</td>
<td>2,560</td>
<td>512</td>
<td>0.8%</td>
</tr>
<tr>
<td>Lone Star</td>
<td>1,581</td>
<td>316</td>
<td>0.5%</td>
</tr>
<tr>
<td>Naples</td>
<td>1,378</td>
<td>276</td>
<td>0.5%</td>
</tr>
<tr>
<td>Omaha</td>
<td>1,021</td>
<td>204</td>
<td>0.3%</td>
</tr>
<tr>
<td>Sub-Total Member Cities</td>
<td>6,540</td>
<td>1,308</td>
<td>2.1%</td>
</tr>
<tr>
<td>Morris County (Net)</td>
<td>6,394</td>
<td>959</td>
<td>1.6%</td>
</tr>
<tr>
<td>Paul Pewitt ISD</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Northeast Texas MWD</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>TOTAL COUNTY</td>
<td>12,934</td>
<td>2,467</td>
<td>4.1%</td>
</tr>
<tr>
<td>RED RIVER COUNTY</td>
<td>12,860</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annona</td>
<td>315</td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Avery</td>
<td>482</td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Bogata</td>
<td>1,153</td>
<td>231</td>
<td>0.4%</td>
</tr>
<tr>
<td>Clarksville</td>
<td>3,285</td>
<td>657</td>
<td>1.1%</td>
</tr>
<tr>
<td>Detroit</td>
<td>732</td>
<td>146</td>
<td>0.2%</td>
</tr>
<tr>
<td>Sub-Total Member Cities</td>
<td>5,967</td>
<td>1,234</td>
<td>2.0%</td>
</tr>
<tr>
<td>Red River County (Net)</td>
<td>6,893</td>
<td>1,034</td>
<td>1.7%</td>
</tr>
<tr>
<td>Avery ISD</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Red River County SWCD</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Red River County WCID - No.1</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Clarksville ISD</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>TOTAL COUNTY</td>
<td>12,860</td>
<td>2,668</td>
<td>4.4%</td>
</tr>
<tr>
<td>TITUS COUNTY</td>
<td>32,334</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mt. Pleasant</td>
<td>15,564</td>
<td>3,113</td>
<td>5.1%</td>
</tr>
<tr>
<td>Winfield</td>
<td>524</td>
<td>105</td>
<td>0.2%</td>
</tr>
<tr>
<td>Sub Total Member Cities</td>
<td>16,088</td>
<td>3,218</td>
<td>5.3%</td>
</tr>
<tr>
<td>Titus Country (Net)</td>
<td>16,246</td>
<td>2,437</td>
<td>4.0%</td>
</tr>
<tr>
<td>Titus County FWSD</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Mt. Pleasant ISD</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>North East Texas Community College</td>
<td></td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>TOTAL COUNTY</td>
<td>32,334</td>
<td>5,955</td>
<td>9.8%</td>
</tr>
<tr>
<td>MEMBER</td>
<td>POPULATION 2010</td>
<td>FY '17 DUES</td>
<td>% OF AG TOTAL</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------</td>
<td>-------------</td>
<td>---------------</td>
</tr>
<tr>
<td></td>
<td>TOTAL MEMBER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MILLER COUNTY, ARK.</td>
<td>43,462</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garland</td>
<td>242</td>
<td>100</td>
<td>0.2%</td>
</tr>
<tr>
<td>Texarkana, Arkansas</td>
<td>29,919</td>
<td>5,984</td>
<td>9.8%</td>
</tr>
<tr>
<td>Fouke</td>
<td>859</td>
<td>172</td>
<td>0.3%</td>
</tr>
<tr>
<td>Sub-Total Member Cities</td>
<td>31,020</td>
<td>6,256</td>
<td>10.3%</td>
</tr>
<tr>
<td>Miller County (Net)</td>
<td>12,442</td>
<td>1,866</td>
<td>3.1%</td>
</tr>
<tr>
<td>TOTAL COUNTY</td>
<td>43,462</td>
<td>8,122</td>
<td>13.3%</td>
</tr>
<tr>
<td>OTHER</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Red River Appraisal District</td>
<td>100</td>
<td></td>
<td>0.2%</td>
</tr>
<tr>
<td>Red River Authority</td>
<td>100</td>
<td></td>
<td>0.2%</td>
</tr>
<tr>
<td>N.E. Tx. Reg. Advisory Council</td>
<td>100</td>
<td></td>
<td>0.2%</td>
</tr>
<tr>
<td>TOTAL OTHER</td>
<td>300</td>
<td></td>
<td>0.5%</td>
</tr>
<tr>
<td>AGENCY TOTAL</td>
<td>325,409</td>
<td>60,843</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

Note: Current adopted ATCOG policy and agency bylaws prescribe a member dues rate of $0.20 per capita for municipalities, $0.15 per capita for counties, less population of member municipalities, with a minimum dues of $100.00 per member, including special purpose districts and other political subdivisions.
## ATCOG BUDGET FY '17
### LINE ITEM COST DISTRIBUTION BY TYPE OF COST

<table>
<thead>
<tr>
<th>LINE ITEM CST #</th>
<th>DESCRIPTION</th>
<th>TOTAL LINE ITEM COST</th>
<th>%</th>
<th>TYPE OF COST</th>
<th>DIRECT</th>
<th>INDIRECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>0110</td>
<td>Salaries</td>
<td>$2,743,156</td>
<td>14.4</td>
<td>$2,285,618</td>
<td>$457,538</td>
<td></td>
</tr>
<tr>
<td>0210</td>
<td>Benefits</td>
<td>1,690,696</td>
<td>8.9</td>
<td>1,408,701</td>
<td>281,995</td>
<td></td>
</tr>
<tr>
<td>0310</td>
<td>Travel</td>
<td>150,555</td>
<td>0.8</td>
<td>129,255</td>
<td>21,300</td>
<td></td>
</tr>
<tr>
<td>0311</td>
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**TOTAL EXPENDITURES**

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## ARK-TEX COUNCIL OF GOVERNMENTS
### SALARY SCHEDULE
#### FY 2017
##### EFFECTIVE JANUARY 1, 2017 - SEPTEMBER 30, 2017

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