AGENDA
ARK-TEX COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE MEETING
APRIL 28, 2016

The Executive Committee of the Board of Directors of the Ark-Tex Council of Governments will meet at 10:00 a.m., Thursday, April 28, 2016, at the Titus County Extension Office, 1708 Industrial Road, Mt. Pleasant, Texas.

Item 1. Call to order.

Item 2. Invocation.


Item 4. Approve the minutes as submitted of the Ark-Tex Council of Governments Executive Committee Meeting held Thursday, February 25, 2016, in Mt. Pleasant, Texas.

Review and Comment

Items 5, 6 & 7 to be presented by staff member Paul Prange.

Item 5. Review and comment on an Environmental Assessment to the Texas Commission on Environmental Quality (TCEQ) for proposed Federal Operating Permit by Midcontinent Express Pipeline LLC to authorize operation of the Atlanta Compressor Station located on County Road 4223 near Atlanta, Cass County, Texas.

Item 6. Review and comment on an Environmental Assessment to TCEQ for proposed Beneficial Land Use Renewal by Terra Renewal Services, Inc. to authorize land application of wastewater treatment plant sludge and water treatment plant sludge for beneficial land use located west of Daingerfield, Morris County, Texas.

Item 7. Review and comment on an Environmental Assessment to TCEQ for proposed Sludge Permit Renewal by Texas Microbial Applications, Inc. to authorize the processing of wastewater treatment plant sludge by composting at the facility located south of the St. Louis Southwestern Railroad in Sulphur Springs, Hopkins County, Texas.

Items 8, 9 & 10 to be presented by staff member Vickie Williamson.

Item 8. Review and comment on an application to the U.S. Department of Agriculture, Rural Development, by the City of Nash for a Communities Facilities grant in the amount of $75,000 for the purchase of two police vehicles.

Item 9. Review and comment on an application by Cooper Independent School District to the Department of Health and Human Services, Office of Head Start, for a grant in the amount of $339,317, to be matched with $84,249 cash and in-kind, for continuation/refunding of head start.

Item 10. Review and comment on an application by Paris Independent School District for Lamar County Head Start to the Department of Health and Human Services, Office of Head Start, for a grant in the amount of $1,412,481, to be matched with $353,121 cash and in-kind, for continuation/refunding of head start.

Regular Business

Item 11. Review applications and approve priorities/recommendations established by the Regional Criminal Justice Advisory Committee (RCJAC) concerning projects being submitted to the Office of the Governor, Criminal Justice Division, for funding consideration in the following categories (To be presented by staff member Patricia Haley) (See attachment 1 – additional attachment to be emailed prior to Board Meeting):
a) Violence Against Women Justice & Training Program (grant period: 09/01/16 – 08/31/17)
b) General Victim Assistance – Direct Services Program (grant period: 10/01/16 – 09/30/18)
c) Juvenile Justice Grant Program (grant period: 09/01/16 – 08/31/17)
d) Justice Assistance Grant (JAG) Program (grant period: 09/01/16 – 08/31/17)

**Other Business**

Item 12. Executive Director Report (For information only – See attachment 2) (To be presented by Executive Director Chris Brown)

a) Financial Report
b) Committee Meeting Minutes
   - Transportation
   - Homeland Security

**Announcements**

The next Executive Committee Meeting will be held Thursday, May 26, 2016, at 10:00 a.m., at the Titus County Extension Office, 1708 Industrial Road, Mt. Pleasant, Texas. There will be a Budget/Personnel Committee meeting held at 9:00 a.m. in the same location.

All agendas are sent by email and full Board packets are posted on the website. Should any Board Member need a copy printed and available at the meeting, please call 903/255.3555 or email athurston@at cog.org.
Titus County Extension Services
1708 Industrial Road, Mt. Pleasant, TX 75455
The Executive Committee of the Board of Directors of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, February 25, 2016 at the Titus County Extension Office, in Mt. Pleasant, Texas.

Item 1. President L.D. Williamson, Judge, Red River County, called the meeting to order.

Item 2. Scott Lee, Judge, Franklin County, gave the invocation.

Item 3. Each attendee introduced themselves at this time.

Item 4. The next order of business was to approve the minutes as submitted of the Ark-Tex Council of Governments Executive Committee meeting held Thursday, January 28, 2016, in Mt. Pleasant, Texas.

Motion to approve was made by Lynda Munkres, Judge, Morris County, and seconded by Ann Rushing, Mayor, City of Clarksville. The minutes were approved as submitted.

**Review and Comment**

*Items 5, 6 & 7 were presented simultaneously.*

Item 5. Paul Prange, Environmental Resources Coordinator, presented for consideration Environmental Assessments to the Texas Commission on Environmental Quality (TCEQ) for proposed Water Quality Permit Renewal by:

a) The City of Sun Valley to authorize the disposal of treated wastewater from the facility located at U.S. Highway 82 and Shady Grove Road, Lamar County, Texas, with the disposal area being in the same location through evaporation.

b) The City of Como to authorize the disposal of treated wastewater from the facility located on the west side of Carroll Creek, near Farm Road 69 and State Highway 11, Hopkins County, Texas, ultimately to Lake Fork Reservoir. Mr. Prange recognized Craig Vaugh, Water Plant Manager for the City of Como, at this time.

Motion to approve the above items was made by Chuck Superville, Judge, Lamar County, and seconded by A.M. Benefield, Councilman, Queen City. They were approved.

Item 6. Mr. Prange presented for consideration an Environmental Assessment to TCEQ for proposed Air Quality Permit Renewal by:

a) West Fraser Wood Products to authorize continued operation of the lumber mill located at 1345 US Highway 82 East, New Boston, Bowie County, Texas. Mr. Prange recognized Phillip House, West Fraser Wood Products. Mr. House explained the authorization would increase production and decrease particulate air matter.

Motion to approve was made by Robert Newsom, Judge, Hopkins County, and seconded by Councilman Benefield. It was approved.

Item 7. Mr. Prange presented for consideration an Environmental Assesment to TCEQ for renewal and revision of a Federal Operating Permit from Natural Gas Pipeline Company, LLC to authorize operation of the Compressor Station 802 located on County Road 24200, Lamar County, Texas.
Motion to approve was made by Edwin Pickle, Councilman, City of Paris, and seconded by Judge Supervile. It was approved.

Item 8. Vickie Williamson, Special Projects Coordinator, presented for consideration an application by ATCOG to the U.S. Department of Agriculture, Rural Development for a Housing Preservation Grant in the amount of $50,000, to be matched with $15,000 in-kind, for a total of $65,000, to assist low and very low income senior citizens with home repairs.

Motion to approve was made by Judge Munkres and seconded by Mayor Rushing. It was approved.

Regular Business

Item 9. Ms. Williamson presented for consideration approval of the Services Agreement between Frontier Associates LLC and ATCOG.

Motion to approve was made by Judge Newsom and seconded by Judge Scott Lee. It was approved.

Item 10. Chris Brown, Executive Director, presented for consideration approval of Texas Department of Transportation (TxDOT) External Audit proposed actions.

Motion to approve was made by Judge Newsom and seconded by Mayor Rushing. It was approved.

Item 11. Sharon Pipes, Director of Administration, presented for consideration approval of revisions to the ATCOG Policies and Procedures Manual as revised by the Board of Directors March 27, 2014, to reflect changes in the sick leave policy and implement a workplace violence policy.

Motion to approve was made by Brian Lee, Judge, Titus County, and seconded by Councilman Benefield. It was approved.

Item 12. Patricia Haley, Criminal Justice Coordinator, presented for consideration authorization of the Executive Director, as the ATCOG Authorized Official, to submit an application to the Office of the Governor, Criminal Justice Division (CJD), for the purchase of Juvenile Justice Services Project for FY 2017.

Motion to approve was made by Brady Fisher, Northeast Texas Resource Conservation and Development, and seconded by Judge Newsom. It was approved.

Ms. Haley also handed out a Completeness Criminal History report from CJD notifying each county of their current standing.

Item 13. Nancy Hoehn, Transportation Manager, presented for consideration approval of submission of the following grant proposals to TxDOT.

a) InterCity Bus (ICB) for FY17/FY18 extending service and expanding to 7 days per week.
b) Planning for Mt. Pleasant Deviated-Route evaluation & implementation for FY17/FY18.
c) Planning for Sulphur Springs FY18 plan final implementation of fixed-route service.
d) Rural Discretionary for Paris FY17/FY18 – funds to expand from 8-12 hours per day.
e) Rural Transportation Assistance Program (RTAP) FY17/FY18 to evaluate & develop Fleet Management/Maintenance Program.

Motion to approve was made by Councilman Benefield and seconded by Judge Munkres. All items were approved.

Item 14. Mary Beth Rudel, Public Safety Manager, presented for consideration approval of the prioritization of projects for the 2016 Homeland Security Grant Program funds as recommended by the ATCOG Homeland Security Advisory Committee.

There was general discussion concerning State recommendations versus necessities. Motion to approve was made by Becky Wilbanks, Judge, Cass County, and seconded by Mayor Rushing. It was approved.
Prior to presenting the next agenda item, Mr. Brown recognized Ms. Rudel, who received an Innovation Award from the National Association of Developmental Organizations (NADO) for her work on the ATCOG Emergency Operations Center (EOC) in 2014.

He also recognized Claude Ramsey, IT Manager, and Bobby Williams, Transportation Coordinator, who received a NADO Innovation Award for developing a transit scheduling software program for ATCOG in 2015.

Item 15. Mr. Brown presented an update on the following:

a) Update on proposal submitted to the Texas Department of Housing & Community Affairs (TDHCA). Per Mr. Brown, ATCOG’s proposal was scored high, but TDHCA preferred an agency who would be closer to the service area, thus awarding grant funds to Community Service of North East Texas, to be housed in Mt. Pleasant.

b) Update on Grayson/Fannin County Operations – TAPS (Texoma Area Paratransit Service) will likely be picked up by another agency in the near future. Mr. Brown distributed a revised budget being delivered to TxDOT, to include a few items that were not previously included, such as replacement of non-operational vehicles.

These items were presented for information only, so no action was taken.

Announcements

Judge Williamson announced the next Board of Directors Meeting will be held on Thursday, March 31, 2016, at 10:00 a.m. in Clarksville, hosted by Mayor Rushing. He also mentioned several County Judges would possibly miss that meeting due to judicial training in Lubbock.

Judge Newsom mentioned there would be judicial training by Susan Redford with TAC (Texas Association of Counties) done in Cass County on March 10, 2016.

There were no other announcements, so motion to adjourn was made by Mayor Rushing and seconded by Mr. Fisher. The meeting was adjourned.

EXECUTIVE COMMITTEE MEMBERS PRESENT
L.D. Williamson, Judge, Red River County
M.C. (Chuck) Superville, Jr., Judge, Lamar County
Scott Lee, Judge, Franklin County
Lynda Munkres, Judge, Morris County
Robert Newsom, Judge, Hopkins County
Becky Wilbanks, Judge, Cass County
Brian Lee, Judge, Titus County
Ann Rushing, Mayor, City of Clarksville
A.M. "Rip" Benefield, Councilman, Queen City
Edwin Pickle, Councilman, City of Paris
Marc Reiter, Councilman, City of Hooks
Brady Fisher, Northeast Texas Resource Conservation & Development District

BOARD MEMBERS PRESENT
Ralph Robertson, Mayor Pro Tem, City of Mt. Vernon
Nick Holloway, Councilman, City of Blossom
GUESTS PRESENT
Doyce Winchester, TDEM
Robert McGee, Chief of Police, Queen City
Ron Walker, Mayor, City of Como
Craig Vaughn, City of Como
Phillip House, West Fraser Wood Products

STAFF PRESENT
Chris Brown, Executive Director
Sharon Pipes, Director of Administration
Mary Beth Rudel, Public Safety Manager
Diane McKinnon, Area Agency on Aging Manager
Nancy Hoehn, Transportation Manager
Claude Ramsey, IT Manager
Bobby Williams, Transportation Coordinator
Paul Prange, Environmental Resources Coordinator
Patricia Haley, Criminal Justice Coordinator
Leslie McBride, Human Resources Coordinator
Vickie Williamson, Special Projects Coordinator
Melody Harmon, Economic Development Specialist
Amber Thurston, Executive Assistant
Leslie Allen, Intern

L.D. Williamson, President
Ark-Tex Council of Governments

ATTEST:
<table>
<thead>
<tr>
<th>Project SAI No: TX-R-20160408-0001-05</th>
<th>Date Received: 04-08-16</th>
<th>Staff Assignment: Paul Prange</th>
</tr>
</thead>
</table>

**Applicant:** Midcontinent Express Pipeline LLC

**Project Description:** Midcontinent Express Pipeline has applied to the Texas Commission on Environmental Quality for renewal of Federal Operating Permit No. 03365, to authorize operation of the Atlanta Compressor Station. The area is located on County Road 4223 near Atlanta, Cass County, Texas. The purpose of this permit is to improve overall compliance with the rules governing air pollution control by clearly listing all applicable requirements.

**PROJECT/EA REVIEW:**

**Area to be served:** Atlanta, Cass County, Texas.

**Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?** Yes. The TCEQ executive director has determined that the application is administratively complete, and has completed a technical review of the application. The executive director has recommend issuance of this permit.

**Is the project consistent with state, area wide, and/or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?** Yes. This permit application meets all statutory and regulatory requirements.

**Has this project been coordinated through the Texas Commission on Environmental Quality?** Yes, coordination is in progress.

**Does the project address a clearly defined need and does the project take into account preservation of the environment?** There is a clearly defined need for the operation of this compressor station. The pipeline is necessary in order to transport compressed natural gas throughout our region. All guidelines required by TCEQ to protect the environment are being followed, thus minimal disruption of the environment is expected.

**Is the project likely to produce any significant adverse effects on the environment?** No. This permit will not authorize any new construction.

**Do the anticipated accomplishments of the project justify the disruption to the environment?** Yes. This permit will allow the transportation of a valuable energy source. The disruption of the environment is minimal compared to the benefits provided.

**STAFF ASSESSMENT OF ENVIRONMENTAL IMPACT:** The permit will not create any significant detrimental impact to the environment, as determined by TCEQ.

**RECOMMENDED COMMENT:** Staff recommends support of this Federal Operating Permit renewal by Midcontinent Express Pipeline LLC.
RESOLUTION NO. __________

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON THE RENEWAL OF FEDERAL OPERATING PERMIT NO. 03365 FOR MIDCONTINENT EXPRESS PIPELINE BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY TO AUTHORIZE OPERATION OF ITS ATLANTA COMPRESSOR STATION LOCATED ON COUNTY ROAD 4223 IN ATLANTA, CASS COUNTY, TEXAS. THE PURPOSE IS TO IMPROVE OVERALL COMPLIANCE WITH THE RULES GOVERNING AIR POLLUTION CONTROL.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperation Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain projects; and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region, and any environmental impacts resulting wherefrom.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors recognizes the Executive Director as the Authorized Official, and he has been given the power to comment upon projects having an environmental impact. This application has been reviewed by the Board of Directors and can reasonably be approved.

Section 2 - That the above-mentioned permit is desirable and needed for continued development in the Region.

REVIEWED AND APPROVED THIS 28TH DAY OF APRIL, 2016.

____________________________________
L. D. Williamson, President
Ark-Tex Council of Governments

ATTEST:
### Project Description:
This application to the Texas Commission on Environmental Quality (TCEQ) is for renewal of beneficial land use Permit No. WQ0004943000 to authorize land application of wastewater treatment plant sludge and water treatment plant sludge for beneficial use on approximately 112 acres located adjacent to the west side of CR 3201 approximately 1.9 miles west of the intersection of CR 3201 and CR 3112, approximately 1.7 miles north of the intersection of CR 3112 and State Hwy 49, and approximately 2.5 miles west of the City of Daingerfield, Morris County, Texas.

### PROJECT/EA REVIEW:

**Area to be served:** Daingerfield, Morris County, Texas.

**Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?** The TCEQ executive director has determined that the application is administratively complete, and will conduct a technical review of the application.

**Is the project consistent with state, area wide, and/or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?** Yes. This permit application meets all statutory and regulatory requirements.

**Has this project been coordinated through the Texas Commission on Environmental Quality?** Yes, coordination is in progress.

**Does the project address a clearly defined need and does the project take into account preservation of the environment?** There is a clearly defined need for the application of treated wastewater sludge on farm land within our region in order to reduce the amount of commercial fertilizer being used. All guidelines required by TCEQ to protect the environment are being followed and minimal disruption of the environment is expected.

**Is the project likely to produce any significant adverse effects on the environment?** No. The treated wastewater sludge is beneficial to our environment due to the rich supply of micro-nutrients. A toxicity consistent leachate process is used to verify that the sludge is free from harmful levels of bacteria before being applied to the land. Also, the use of this sludge lessens our dependence on commercial fertilizers, which when used extensively, can be harmful to our water bodies.

**Do the anticipated accomplishments of the project justify the disruption to the environment?** Yes. The application of this treated wastewater sludge will be beneficial to our environment and very little disruption is caused in the process. The disruption of the environment is minimal compared to the benefits provided.

### STAFF ASSESSMENT OF ENVIRONMENTAL IMPACT:
The permit renewal will not create any significant detrimental impact to the environment, as determined by TCEQ.

### RECOMMENDED COMMENT:
Staff recommends support of this permit renewal application by Terra Renewal Services, Inc.
RESOLUTION NO. __________

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON THE RENEWAL OF BENEFICIAL LAND USE PERMIT NO. WQ00049430000 TO AUTHORIZE LAND APPLICATION OF WASTEWATER TREATMENT PLANT SLUDGE AND WATER TREATMENT PLANT SLUDGE FOR BENEFICIAL USE ON APPROXIMATELY 112 ACRES LOCATED ADJACENT TO THE WEST SIDE OF CR 3201 APPROXIMATELY 1.9 MILES WEST OF THE INTERSECTION OF CR 3201 AND CR 3112, APPROXIMATELY 1.7 MILES NORTH OF THE INTERSECTION OF CR 3112 AND STATE HIGHWAY 49, AND APPROXIMATELY 2.5 MILES WEST OF THE CITY OF DAINGERFIELD, MORRIS COUNTY, TEXAS.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperation Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain projects; and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region, and any environmental impacts resulting wherefrom.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors recognizes the Executive Director as the Authorized Official, and he has been given the power to comment upon projects having an environmental impact. This application has been reviewed by the Board of Directors and can reasonably be approved.

Section 2 - That the above-mentioned permit is desirable and needed for continued development in the Region

REVIEWED AND APPROVED THIS 28TH DAY OF APRIL, 2016.

L. D. Williamson, President
Ark-Tex Council of Governments

ATTEST:

_________________________________________________________________
ARK-TEX COUNCIL OF GOVERNMENTS
APPLICATION / PROJECT STAFF REVIEW FOR
ENVIRONMENTAL ASSESSMENT

| Project SAI No: TX-R-20160408-0003-05 | Date Received: 04-08-16 | Staff Assignment: Paul Prange |

**Applicant:** Texas Microbial Applications, Inc.

**Project Description:** This application to the Texas Commission on Environmental Quality (TCEQ) is for renewal of Texas Pollutant Discharge Elimination System (TPDES) Sludge Permit No. WQ0004939000 to authorize the processing of wastewater treatment plant sludge by composting. The composting facility is located south of the St. Louis Southwestern Railroad, approximately 7,000 feet northeast of the intersection of IH-30 and FM 1870 in Sulphur Springs, Hopkins County, Texas.

**PROJECT/EA REVIEW:**

**Area to be served:** Sulphur Springs, Hopkins County, Texas.

**Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?** The TCEQ executive director has determined that the application is administratively complete, and will conduct a technical review of the application.

**Is the project consistent with state, area wide, and/or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?** Yes. This permit application meets all statutory and regulatory requirements.

**Has this project been coordinated through the Texas Commission on Environmental Quality?** Yes, coordination is in progress.

**Does the project address a clearly defined need and does the project take into account preservation of the environment?** There is a clearly defined need for composting treated wastewater sludge within our region in order to produce a natural fertilizer, thus reducing dependence upon commercial fertilizers. All guidelines required by TCEQ to protect the environment are being followed and minimal disruption of the environment is expected.

**Is the project likely to produce any significant adverse effects on the environment?** No. The treated wastewater sludge is beneficial to our environment due to the rich supply of micro-nutrients. A toxicity consistent leachate process is used to verify that the sludge is free from harmful levels of bacteria before land application. Also, the use of this sludge reduces our use of commercial fertilizers, which when used extensively, can be harmful to our water bodies.

**Do the anticipated accomplishments of the project justify the disruption to the environment?** Yes. The application of this treated wastewater sludge will be beneficial to our environment and very little disruption is caused in the process. The disruption of the environment is minimal compared to the benefits provided.

**STAFF ASSESSMENT OF ENVIRONMENTAL IMPACT:** The permit application will not create any significant detrimental impact to the environment, as determined by TCEQ.

**RECOMMENDED COMMENT:** Staff recommends support of this permit renewal application by Texas Microbial Applications, Inc.
RESOLUTION No. __________

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON THE PROPOSED RENEWAL OF TEXAS POLLUTANT DISCHARGE ELIMINATION SYSTEM (TPDES) SLUDGE PERMIT NO. WQ0004939000 BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ), TO TEXAS MICROBIAL APPLICATIONS, INC. TO AUTHORIZE THE PROCESSING OF WASTEWATER TREATMENT PLANT SLUDGE BY COMPOSTING. THE COMPOSTING FACILITY IS LOCATED SOUTH OF THE ST. LOUIS SOUTHWESTERN RAILROAD, APPROXIMATELY 7,000 FEET NORTHEAST OF THE INTERSECTION OF IH-30 AND FM 1870 IN SULPHUR SPRINGS, HOPKINS COUNTY, TEXAS.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperation Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain projects; and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region, and any environmental impacts resulting wherefrom.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors recognizes the Executive Director as the Authorized Official, and he has been given the power to comment upon projects having an environmental impact. This application has been reviewed by the Board of Directors and can reasonably be approved.

Section 2 - That the above-mentioned permit is desirable and needed for continued development in the Region.

REVIEWED AND APPROVED THIS 28TH DAY OF APRIL, 2016.

L.D. Williamson, President
Ark-Tex Council of Governments

ATTEST:

__________________________________________

______________________________
ARK-TEX COUNCIL OF GOVERNMENTS
APPLICATION / PROJECT STAFF REVIEW

| Project SAI No: TX-R-20160418-0001-05 | Date Received: 4/18/2016 | Staff Assignment: Vickie Williamson |

**Applicant:**
City of Nash

**Project Title:**
USDA Rural Development

**PROJECT DESCRIPTION:** Community Facilities

**Proposed Activity:**
Purchase Two (2) Patrol Vehicles

<table>
<thead>
<tr>
<th>Budget</th>
<th>Amount</th>
<th>Source / Funding Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>$75,000</td>
<td>Loan</td>
</tr>
<tr>
<td>State</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Applicant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$75,000</td>
<td></td>
</tr>
</tbody>
</table>

**Personnel Required:**
N/A

**PROJECT REVIEW: (PROVIDE ADEQUATE DETAIL)**

**Area to be served:**
City of Nash

Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?

Yes
Assurances included with application.

Is the project consistent with state, areawide, and/or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?

Yes
The purchase of the police vehicles will contribute to local public safety.

Does the project address a clearly defined need?

Yes
The City of Nash has grown in both land area and population requiring expansion in patrolling capacity; however, the local revenues have not increased proportionally.
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the project likely to produce any significant adverse effects on the environment?</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Are the project’s goals identified, specific, measurable, and achievable?</td>
<td>Yes</td>
<td>Purchase (2) fully outfitted 2016 Ford Explorers and decommission (2) 2006 Crown Victoria’s.</td>
</tr>
<tr>
<td>Does the proposal demonstrate a feasible delivery strategy?</td>
<td>Yes</td>
<td>The 2 new police vehicles will be incorporated into the patrol fleet for day-to-day law enforcement activities including neighborhood and community patrolling, traffic law enforcement, emergency response, and community events and education.</td>
</tr>
<tr>
<td>Does the project contribute to a balanced delivery of services among political subdivisions covered by the application?</td>
<td>Yes</td>
<td>The police vehicles will operate within the city limits of Nash, Texas.</td>
</tr>
<tr>
<td>Do the anticipated accomplishments of the project justify the amount of funds requested? (Cost / Benefit Analysis)</td>
<td>Yes</td>
<td>The grant will fund the entire purchase price of the vehicles through the normal bid process.</td>
</tr>
<tr>
<td>Does the applicant’s prior performance indicate high probability that the proposed objectives will be accomplished?</td>
<td>Yes</td>
<td>The City of Nash has received various grants from the USDA and EDA that have resulted in successful projects.</td>
</tr>
</tbody>
</table>

**Additional Information:**

**STAFF RECOMMENDATIONS:**

Staff recommends a favorable review.
RESOLUTION No. ________________

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON AN APPLICATION BY THE CITY OF NASH TO THE TEXAS DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT FUND FOR A GRANT IN THE AMOUNT OF $75,000.00 FOR THE PURCHASE OF TWO (2) POLICE VEHICLES.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperative Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain applications for which federal financial assistance is requested, and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the submission of an application by the City of Nash to the Texas Department of Agriculture, Rural Development for a grant in the amount of $75,000.00 for the purchase of two (2) police vehicles has been reviewed by the Board of Directors and can reasonably be expected to become part of the overall regional plan.

Section 2 – That the above mentioned improvements are desirable and urgently needed for public safety and welfare.

REVIEWED AND APPROVED THIS 28th DAY OF APRIL, 2016.

_________________________________
L. D. Williamson, President
Ark-Tex Council of Governments

ATTEST:

_________________________________
ARK-TEX COUNCIL OF GOVERNMENTS
APPLICATION / PROJECT STAFF REVIEW

Project SAI No: TX-R-20160404-0001-05
Date Received: 04-04-15
Staff Assignment: Vickie Williamson

Applicant: Cooper Independent School District Head Start

Project Title: Head Start 2016-17 Continuation/Refunding

PROJECT DESCRIPTION:

Proposed Activity: Continue to provide Project Head Start for 54 three and four year olds.

Budget:

<table>
<thead>
<tr>
<th>Source / Funding Agency</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>$ 339,317.00</td>
</tr>
<tr>
<td>State</td>
<td></td>
</tr>
<tr>
<td>Local</td>
<td></td>
</tr>
<tr>
<td>Applicant</td>
<td>84,829.00</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$ 424,146.00</td>
</tr>
</tbody>
</table>

Personnel Required:
Executive Director, Director, Education/Family Services Specialist, Nurse, 3 Teachers, 3 Assistants, Bus Driver, Bus Monitor

PROJECT REVIEW: (PROVIDE ADEQUATE DETAIL)

Area to be served:
Delta County

Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?
Assurances included with application.

Is the project consistent with state, areawide, and / or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?
Application approved by the Cooper ISD Head Start Policy Council.

Does the project address a clearly defined need?
The Community Assessment for Delta County completed December 2015 reflects a small, rural community with static poverty levels and limited opportunities for disadvantaged children. The Head Start program serves 96% of disadvantage children under 5 years of age. In addition, unemployment/under employment and low education levels remain a concern for the community. Among Head Start parents, 6% do not have a high school diploma.
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the project likely to produce any significant adverse effects on the environment?</td>
<td>No</td>
</tr>
<tr>
<td>Are the project's goals identified, specific, measurable, and achievable?</td>
<td>Yes</td>
</tr>
<tr>
<td>Cooper IDS Head Start provides a center based classroom services to all 54 children in 3 classrooms located on the Cooper ISD Head Start campus. Cooper ISD Head Start provides a 6-hour instructional day for 54 children, 5 days per week. Goals include increase collaboration among staff, parents, and community; provide training, support, and opportunities for parents to understand importance of preventative health/dental care; improve school readiness skills for children that focuses on early literacy, language, and math.</td>
<td></td>
</tr>
<tr>
<td>Does the proposal demonstrate a feasible delivery strategy?</td>
<td>Yes</td>
</tr>
<tr>
<td>There are no major changes to be made to the design, implementation, and objectives. Components include administration, education, health, mental health, social services, parent involvement, and disabilities. Children are assessed three times annually using the CLI Engage assessment tool. Data is analyzed and determines modifications in the program.</td>
<td></td>
</tr>
<tr>
<td>Does the project contribute to a balanced delivery of services among political subdivisions covered by the application?</td>
<td>Yes</td>
</tr>
<tr>
<td>The Head Start program encompasses all of Delta County. There is a strong partnership from the Cooper ISD school system, as well as the community, which supports Head Start services to children and families.</td>
<td></td>
</tr>
<tr>
<td>Do the anticipated accomplishments of the project justify the amount of funds requested? (Cost / Benefit Analysis)</td>
<td>Yes</td>
</tr>
<tr>
<td>Costs appear to be reasonable. Costs include: Personnel - $257,545; Fringe Benefits - $53,173; Supplies - $7,695; Other - $20,904 to include, utilities, telephone, building and child liability insurance, building maintenance/repair and other occupancy, local travel, nutrition services, child services consultants, substitutes, parent services, publications/advertising/printing, training or staff development, and Insurance and Fee for Head Start’s Suburban.</td>
<td></td>
</tr>
<tr>
<td>Does the applicant's prior performance indicate high probability that the proposed objectives will be accomplished?</td>
<td>Yes</td>
</tr>
<tr>
<td>The program has successfully operated for over 20 years in Delta County. Currently, Head Start serves 35 four year olds and 19 three year olds.</td>
<td></td>
</tr>
</tbody>
</table>

**Additional Information:**

**STAFF RECOMMENDATIONS:**

Staff recommends a favorable review.
RESOLUTION NO. ________________

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON AN APPLICATION BY COOPER INDEPENDENT SCHOOL DISTRICT TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, OFFICE OF HEAD START, FOR A GRANT IN THE AMOUNT OF $339,317.00, TO BE MATCHED WITH $84,829.00 CASH AND IN-KIND, FOR CONTINUATION /REFUNDING OF HEAD START.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperative Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain applications for which federal financial assistance is requested, and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the submission of an application by Cooper Independent School District to the Department of Health and Human Services, Office of Head Start, for a grant in the amount of $339,317.00, to be matched with $84,829.00 cash and in-kind, for continuation/refunding of Head Start has been reviewed by the Board of Directors and can reasonably be expected to become part of the overall regional plan.

Section 2 – That the above mentioned improvements are desirable and urgently needed for public safety and welfare.

REVIEWED AND APPROVED THIS 28th DAY OF APRIL, 2016.

__________________________________
L.D. Williamson, President
Ark-Tex Council of Governments

ATTEST:
ARK-TEX COUNCIL OF GOVERNMENTS
APPLICATION / PROJECT STAFF REVIEW

Project SAI No: TX-R-20160401-0001-05
Date Received: 04-01-2016
Staff Assignment: Vickie Williamson

Applicant: Paris Independent School District
Project Title: Head Start 2016-17 Continuation/Refunding

PROJECT DESCRIPTION:
Proposed Activity: Continue to provide Head Start for 208 three and four year old children and families in Lamar County.

Budget:

<table>
<thead>
<tr>
<th>Source / Funding Agency</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>$1,412,481.00</td>
</tr>
<tr>
<td>State</td>
<td></td>
</tr>
<tr>
<td>Local</td>
<td></td>
</tr>
<tr>
<td>Applicant</td>
<td>353,121.00</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$1,765,602.00</td>
</tr>
</tbody>
</table>

Personnel Required: Executive Director, Head Start/Early Head Start Director, 12 Early Childhood Certified Teachers/Infant Toddler Teachers, 13 Teacher Aides, 3 Certified Social Workers, 2 Clerical Personnel, Fiscal Personnel, 2 Maintenance Personnel

PROJECT REVIEW: (PROVIDE ADEQUATE DETAIL)

Area to be served: Paris, Lamar County

Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?
Yes. Assurances included with application.

Is the project consistent with state, areawide, and / or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?
Yes. Application approved by Lamar County Head Start Policy Council and Board of Trustees.

Does the project address a clearly defined need?
Yes. According to the 2010 Census Bureau estimate, Lamar County has a population of 50,074, and the estimated median income for families currently is estimated at $40,050. 17% of Lamar County’s population lives below federal poverty guidelines. An estimated 22.6% of Lamar County’s children below the age of 17 reside in households with incomes below poverty level. The Head Start Program collaborates with agencies that provide services for children with disabilities, homeless children, and children involved in the Child welfare system using a standard referral system. The children receive needed therapies in addition to school readiness. In addition, training is also provided to parents to assist in education and rearing children in a healthy and safe environment.
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the project likely to produce any significant adverse effects on the environment?</td>
<td>No</td>
</tr>
<tr>
<td>Are the project's goals identified, specific, measurable, and achievable?</td>
<td>Yes</td>
</tr>
<tr>
<td>Provide a developmentally appropriate early childhood learning environment for 3 and 4-year old children which prepares them for kindergarten enrollment. Address the developmental, medical, nutritional and emotional needs of young children with disabilities. Assist parent/caregivers in obtaining appropriate high quality medical, dental, nutritional and mental health services for their children. Assist parents in becoming primary advocates for their children. Assist parents in obtaining the skills and resources needed to become economically self-sufficient. Assist parents to obtain parenting skills needed to provide a nurturing and safe home environment. Provide an opportunity for community awareness and involvement in addressing the needs of Head Start eligible families.</td>
<td></td>
</tr>
<tr>
<td>Does the proposal demonstrate a feasible delivery strategy?</td>
<td>Yes</td>
</tr>
<tr>
<td>There are no changes to the detailed plan to provide child development services for the Head Start eligible children and their families. Continue to operate 12 classes, a 6.5-hour day enrichment program for 208 children, 5 days a week. For each goal, the program has established specific activities to provide measurable results. They utilize child level assessment data to monitor and revise the classroom learning plans.</td>
<td></td>
</tr>
<tr>
<td>Does the project contribute to a balanced delivery of services among political subdivisions covered by the application?</td>
<td>Yes</td>
</tr>
<tr>
<td>Area served includes all 5 ISDs in Lamar County.</td>
<td></td>
</tr>
<tr>
<td>Do the anticipated accomplishments of the project justify the amount of funds requested?</td>
<td>Yes</td>
</tr>
<tr>
<td>Cost / Benefit Analysis)</td>
<td></td>
</tr>
<tr>
<td>Costs include: Personnel - $806814; Fringe Benefits - $151,485; Travel - $25,000; Equipment - $57,742, Supplies - $91,562; Contractual - $80,278; Other - $199,600 (includes utilities, telephone, building and child liability insurance, building maintenance/repair and other occupancy, incidental alterations/renovations, local travel, nutrition services, child services consultants, substitutes, parent services, publications/advertising/printing, training or staff development.</td>
<td></td>
</tr>
<tr>
<td>Does the applicant's prior performance indicate high probability that the proposed objectives will be accomplished?</td>
<td>Yes</td>
</tr>
<tr>
<td>Program currently serves 208 children and families. Paris ISD received permission to expand Head Start to all areas of Lamar County in 1992 and has successfully managed the program since that date.</td>
<td></td>
</tr>
</tbody>
</table>

**Additional Information:**

**STAFF RECOMMENDATIONS:** Staff recommends approval.
RESOLUTION NO. ________________

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON AN APPLICATION BY PARIS INDEPENDENT SCHOOL DISTRICT FOR LAMAR COUNTY HEAD START TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, OFFICE OF HEAD START, FOR A GRANT IN THE AMOUNT OF $1,412,481.00, TO BE MATCHED WITH $353,121.00 CASH AND IN-KIND, FOR CONTINUATION /REFUNDING OF HEAD START.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperative Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain applications for which federal financial assistance is requested, and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the submission of an application by Paris Independent School District for Lamar County Head Start to the Department of Health and Human Services, Office of Head Start, for a grant in the amount of $1,412,481.00, to be matched with $353,121.00 cash and in-kind, for continuation/refunding of Head Start has been reviewed by the Board of Directors and can reasonably be expected to become part of the overall regional plan.

Section 2 – That the above mentioned improvements are desirable and urgently needed for public safety and welfare.

REVIEWED AND APPROVED THIS 28th DAY OF APRIL, 2016.

________________________________________
L. D. Williamson, President
Ark-Tex Council of Governments

ATTEST:

________________________________________
RESOLUTION NO.


WHEREAS, the rules and regulations of the Office of the Governor - Criminal Justice Division require that these applications be reviewed and priorities be established by the Ark-Tex Council of Governments, and

WHEREAS, it is desirable and in the public interest that certain projects/programs be reviewed by the Ark-Tex Council of Governments for their consistency with the overall plans of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE:

Section 1 - That the applications being submitted to the Officer of the Governor - Criminal Justice Division for funding consideration through the Violence Against Women Justice & Training Projects category for FY 2017 have been reviewed.

Section 2 - That the applications be given priority as indicated on the Attachment.

REVIEWED THIS 28TH DAY OF APRIL, 2016.

L.D. Williamson, President
ATCOG Board of Directors

ATTEST:
RESOLUTION NO.


WHEREAS, the rules and regulations of the Office of the Governor - Criminal Justice Division require that these applications be reviewed and priorities be established by the Ark-Tex Council of Governments, and

WHEREAS, it is desirable and in the public interest that certain projects/programs be reviewed by the Ark-Tex Council of Governments for their consistency with the overall plans of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE:

Section 1 - That the applications being submitted to the Officer of the Governor - Criminal Justice Division for funding consideration through the General Victim Assistance – Direct Services category for FY 2017 have been reviewed.

Section 2 - That the applications be given priority as indicated on the Attachment.

REVIEWED THIS 28TH DAY OF APRIL, 2016.

L.D. Williamson, President
ATCOG Board of Directors

ATTEST:

________________________________
RESOLUTION NO.


WHEREAS, the rules and regulations of the Office of the Governor - Criminal Justice Division require that these applications be reviewed and priorities be established by the Ark-Tex Council of Governments, and

WHEREAS, it is desirable and in the public interest that certain projects/programs be reviewed by the Ark-Tex Council of Governments for their consistency with the overall plans of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE:

Section 1 - That the applications being submitted to the Office of the Governor - Criminal Justice Division for funding consideration through the Juvenile Justice Grant Program category for FY 2017 have been reviewed.

Section 2 - That the applications be given priority as indicated on the Attachment.

REVIEWED THIS 28TH DAY OF APRIL, 2016.

L.D. Williamson, President
ATCOG Board of Directors

ATTEST:

_________________________________
RESOLUTION NO.


WHEREAS, the rules and regulations of the Office of the Governor - Criminal Justice Division require that these applications be reviewed and priorities be established by the Ark-Tex Council of Governments, and

WHEREAS, it is desirable and in the public interest that certain projects/programs be reviewed by the Ark-Tex Council of Governments for their consistency with the overall plans of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE:

Section 1 - That the applications being submitted to the Officer of the Governor - Criminal Justice Division for funding consideration through the Justice Assistance Grant (JAG) Program category for FY 2017 have been reviewed.

Section 2 - That the applications be given priority as indicated on the Attachment.

REVIEWED THIS 28TH DAY OF APRIL, 2016.

L.D. Williamson, President
ATCOG Board of Directors

ATTEST:
<table>
<thead>
<tr>
<th>Description</th>
<th>Period to date Actual</th>
<th>Year to date Actual</th>
<th>Year to date Budget</th>
<th>% Used</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 01 01 16 000 40913 00 CONTRACT FUNDS</td>
<td>552.00</td>
<td>3,312.00</td>
<td>.00</td>
<td>.0%</td>
<td>3,312.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01 01 01 16 000 50110 00 SALARIES</td>
<td>32,371.00</td>
<td>180,398.43</td>
<td>417,876.00</td>
<td>43.2%</td>
<td>237,477.57</td>
</tr>
<tr>
<td>01 01 01 16 000 50210 00 BENEFITS</td>
<td>18,396.75</td>
<td>102,466.39</td>
<td>237,226.00</td>
<td>43.2%</td>
<td>134,759.61</td>
</tr>
<tr>
<td>01 01 01 16 000 50310 00 STAFF TRAVEL</td>
<td>3,149.38</td>
<td>11,441.94</td>
<td>40,885.00</td>
<td>28.0%</td>
<td>29,443.06</td>
</tr>
<tr>
<td>01 01 01 16 000 50312 00 BOARD REGISTRATION</td>
<td>755.96</td>
<td>2,323.29</td>
<td>115.00</td>
<td>20.3%</td>
<td>(2,208.29)</td>
</tr>
<tr>
<td>01 01 01 16 000 50410 00 RENT/SPACE</td>
<td>2,179.84</td>
<td>11,718.40</td>
<td>30,798.00</td>
<td>36.0%</td>
<td>19,079.60</td>
</tr>
<tr>
<td>01 01 01 16 000 50420 00 TELEPHONE</td>
<td>878.54</td>
<td>5,241.67</td>
<td>12,014.00</td>
<td>43.6%</td>
<td>6,772.33</td>
</tr>
<tr>
<td>01 01 01 16 000 50430 00 POSTAGE</td>
<td>366.35</td>
<td>2,456.00</td>
<td>5,350.00</td>
<td>45.9%</td>
<td>2,895.00</td>
</tr>
<tr>
<td>01 01 01 16 000 50440 00 COPIER</td>
<td>37.41</td>
<td>646.14</td>
<td>2,000.00</td>
<td>32.3%</td>
<td>1,353.86</td>
</tr>
<tr>
<td>01 01 01 16 000 50510 00 OTHER DIRECT</td>
<td>197.50</td>
<td>10,685.47</td>
<td>29,208.00</td>
<td>36.6%</td>
<td>18,522.53</td>
</tr>
<tr>
<td>01 01 01 16 000 50511 00 OFFICE SUPPLIES</td>
<td>884.68</td>
<td>3,343.70</td>
<td>9,600.00</td>
<td>34.8%</td>
<td>6,256.30</td>
</tr>
<tr>
<td>01 01 01 16 000 50514 00 PERIODICALS &amp; PUBLICATIONS</td>
<td>536.99</td>
<td>696.99</td>
<td>2,880.00</td>
<td>24.2%</td>
<td>2,183.01</td>
</tr>
<tr>
<td>01 01 01 16 000 50515 00 MEMBERSHIP DUES</td>
<td>.00</td>
<td>.00</td>
<td>320.00</td>
<td>25.0%</td>
<td>240.00</td>
</tr>
<tr>
<td>01 01 01 16 000 50516 00 ADVERTISING</td>
<td>.00</td>
<td>.00</td>
<td>600.00</td>
<td>.0%</td>
<td>600.00</td>
</tr>
<tr>
<td>01 01 01 16 000 50520 00 AUDIT &amp; ACCOUNTING FEES</td>
<td>.00</td>
<td>.00</td>
<td>40,000.00</td>
<td>.0%</td>
<td>40,000.00</td>
</tr>
<tr>
<td>01 01 01 16 000 50522 00 INSURANCE &amp; BONDING</td>
<td>.00</td>
<td>6,772.57</td>
<td>6,773.00</td>
<td>100.0%</td>
<td>.43</td>
</tr>
<tr>
<td>01 01 01 16 000 50523 00 COMPUTER SOFTWARE MAINTENANCE</td>
<td>702.00</td>
<td>1,131.39</td>
<td>3,191.00</td>
<td>35.5%</td>
<td>2,059.61</td>
</tr>
<tr>
<td>01 01 01 16 000 50524 00 BANKING SERVICES</td>
<td>482.31</td>
<td>3,179.38</td>
<td>2,500.00</td>
<td>127.2%</td>
<td>(679.38)</td>
</tr>
<tr>
<td>01 01 01 16 000 50525 00 INTEREST</td>
<td>592.39</td>
<td>3,790.49</td>
<td>9,140.00</td>
<td>41.5%</td>
<td>5,349.51</td>
</tr>
<tr>
<td>01 01 01 16 000 50911 00 INDIRECT CUST ALLOCATIONS</td>
<td>(42,099.34)</td>
<td>(238,313.48)</td>
<td>.00</td>
<td>.0%</td>
<td>238,313.48</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>19,421.76</td>
<td>108,057.77</td>
<td>850,476.00</td>
<td>12.7%</td>
<td>742,418.23</td>
</tr>
<tr>
<td><strong>Excess Revenue over (under) Expenditures</strong></td>
<td>(18,869.76)</td>
<td>(104,745.77)</td>
<td>(850,476.00)</td>
<td>12.3%</td>
<td>745,730.23</td>
</tr>
<tr>
<td>Description</td>
<td>Month to date</td>
<td>Year to date</td>
<td>Ytd encumbrance</td>
<td>Annual budget</td>
<td>Annual var % used</td>
</tr>
<tr>
<td>------------------------------</td>
<td>---------------</td>
<td>--------------</td>
<td>-----------------</td>
<td>---------------</td>
<td>------------------</td>
</tr>
<tr>
<td>0010 00 16 000 50110 00 SALARies</td>
<td>10,327.59</td>
<td>57,648.31</td>
<td>.00</td>
<td>119,136.00</td>
<td>61,487.69 48.4%</td>
</tr>
<tr>
<td>0010 00 16 000 50210 00 BENEFITS</td>
<td>5,866.07</td>
<td>32,744.24</td>
<td>.00</td>
<td>67,670.00</td>
<td>34,925.76 48.4%</td>
</tr>
<tr>
<td>0010 00 16 000 50330 00 STAFF TRAVEL</td>
<td>1,379.57</td>
<td>5,014.90</td>
<td>.00</td>
<td>12,000.00</td>
<td>6,985.10 41.8%</td>
</tr>
<tr>
<td>0010 00 16 000 50332 00 REGISTRATION</td>
<td>113.70</td>
<td>717.40</td>
<td>.00</td>
<td>(717.40)</td>
<td>(717.40)</td>
</tr>
<tr>
<td>0010 00 16 000 50410 00 RENT/SPACE</td>
<td>695.46</td>
<td>3,762.39</td>
<td>.00</td>
<td>7,500.00</td>
<td>3,737.61 50.2%</td>
</tr>
<tr>
<td>0010 00 16 000 50420 00 TELEPHONE</td>
<td>310.02</td>
<td>1,912.68</td>
<td>.00</td>
<td>4,229.00</td>
<td>2,316.32 45.2%</td>
</tr>
<tr>
<td>0010 00 16 000 50430 00 POSTAGE</td>
<td>43.17</td>
<td>321.09</td>
<td>.00</td>
<td>1,200.00</td>
<td>878.91 26.8%</td>
</tr>
<tr>
<td>0010 00 16 000 50440 00 COPIER</td>
<td>2.04</td>
<td>140.50</td>
<td>.00</td>
<td>500.00</td>
<td>359.50 28.1%</td>
</tr>
<tr>
<td>0010 00 16 000 50510 00 OTHER DIRECT</td>
<td>117.50</td>
<td>10,122.57</td>
<td>.00</td>
<td>5,000.00</td>
<td>(5,122.57) 202.5%</td>
</tr>
<tr>
<td>0010 00 16 000 50511 00 OFFICE SUPPLIES</td>
<td>829.69</td>
<td>2,152.81</td>
<td>.00</td>
<td>5,200.00</td>
<td>3,047.19 41.4%</td>
</tr>
<tr>
<td>0010 00 16 000 50514 00 PERIODICALS &amp; PU</td>
<td>.00</td>
<td>160.00</td>
<td>.00</td>
<td>800.00</td>
<td>640.00 20.0%</td>
</tr>
<tr>
<td>0010 00 16 000 50515 00 MEMBERSHIP DUES</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>45.00</td>
<td>45.00 .0%</td>
</tr>
<tr>
<td>0010 00 16 000 50523 00 COMPUTER SOFTWARE</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>2,011.00</td>
<td>2,011.00 .0%</td>
</tr>
<tr>
<td>0010 00 16 000 50525 00 INTEREST</td>
<td>190.27</td>
<td>1,219.21</td>
<td>.00</td>
<td>2,800.00</td>
<td>1,580.79 43.5%</td>
</tr>
<tr>
<td><strong>Total EXPENSE</strong></td>
<td><strong>19,879.08</strong></td>
<td><strong>115,916.10</strong></td>
<td><strong>.00</strong></td>
<td><strong>228,091.00</strong></td>
<td><strong>112,174.90 50.8%</strong></td>
</tr>
<tr>
<td>Description</td>
<td>Month to date</td>
<td>Year to date</td>
<td>Ytd encumbrance</td>
<td>Annual budget</td>
<td>Annual var % used</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>---------------</td>
<td>--------------</td>
<td>-----------------</td>
<td>--------------</td>
<td>------------------</td>
</tr>
<tr>
<td>0020 00 16 000 50110 00 SALARIES</td>
<td>12,182.54</td>
<td>67,383.69</td>
<td>.00</td>
<td>160,255.00</td>
<td>92,871.31</td>
</tr>
<tr>
<td>0020 00 16 000 50210 00 BENEFITS</td>
<td>6,919.67</td>
<td>38,273.86</td>
<td>.00</td>
<td>90,956.00</td>
<td>52,682.14</td>
</tr>
<tr>
<td>0020 00 16 000 50330 00 STAFF TRAVEL</td>
<td>240.08</td>
<td>1,444.00</td>
<td>.00</td>
<td>3,885.00</td>
<td>2,441.00</td>
</tr>
<tr>
<td>0020 00 16 000 50312 00 REGISTRATION</td>
<td>113.63</td>
<td>447.26</td>
<td>.00</td>
<td>115.00</td>
<td>(332.26)</td>
</tr>
<tr>
<td>0020 00 16 000 50410 00 RENT/SPACE</td>
<td>820.36</td>
<td>4,376.33</td>
<td>.00</td>
<td>12,000.00</td>
<td>7,623.67</td>
</tr>
<tr>
<td>0020 00 16 000 50420 00 TELEPHONE</td>
<td>308.21</td>
<td>1,822.81</td>
<td>.00</td>
<td>3,800.00</td>
<td>1,977.19</td>
</tr>
<tr>
<td>0020 00 16 000 50430 00 POSTAGE</td>
<td>77.92</td>
<td>417.51</td>
<td>.00</td>
<td>750.00</td>
<td>332.49</td>
</tr>
<tr>
<td>0020 00 16 000 50440 00 COPIER</td>
<td>31.23</td>
<td>428.46</td>
<td>.00</td>
<td>850.00</td>
<td>421.54</td>
</tr>
<tr>
<td>0020 00 16 000 50510 00 OTHER DIRECT</td>
<td>80.00</td>
<td>562.90</td>
<td>.00</td>
<td>2,327.00</td>
<td>1,764.10</td>
</tr>
<tr>
<td>0020 00 16 000 50511 00 OFFICE SUPPLIES</td>
<td>54.99</td>
<td>54.99</td>
<td>.00</td>
<td>1,000.00</td>
<td>945.01</td>
</tr>
<tr>
<td>0020 00 16 000 50514 00 PERIODICALS &amp; PU</td>
<td>536.99</td>
<td>536.99</td>
<td>.00</td>
<td>1,080.00</td>
<td>543.01</td>
</tr>
<tr>
<td>0020 00 16 000 50515 00 MEMBERSHIP DUES</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>45.00</td>
<td>45.00</td>
</tr>
<tr>
<td>0020 00 16 000 50516 00 ADVERTISEMENT</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>500.00</td>
<td>500.00</td>
</tr>
<tr>
<td>0020 00 16 000 50522 00 INSURANCE/BONDIN</td>
<td>.00</td>
<td>6,772.57</td>
<td>.00</td>
<td>6,773.00</td>
<td>.43</td>
</tr>
<tr>
<td>0020 00 16 000 50523 00 COMPUTER SOFTWARE</td>
<td>378.00</td>
<td>801.39</td>
<td>.00</td>
<td>380.00</td>
<td>(427.39)</td>
</tr>
<tr>
<td>0020 00 16 000 50524 00 BANKING SERVICES</td>
<td>482.31</td>
<td>3,179.38</td>
<td>.00</td>
<td>2,500.00</td>
<td>(679.38)</td>
</tr>
<tr>
<td>0020 00 16 000 50525 00 INTEREST</td>
<td>222.24</td>
<td>1,411.12</td>
<td>.00</td>
<td>3,000.00</td>
<td>1,588.88</td>
</tr>
</tbody>
</table>

**Total EXPENSE**

<table>
<thead>
<tr>
<th>Month to date</th>
<th>Year to date</th>
<th>Ytd encumbrance</th>
<th>Annual budget</th>
<th>Annual var % used</th>
</tr>
</thead>
<tbody>
<tr>
<td>22,448.17</td>
<td>127,919.26</td>
<td>.00</td>
<td>290,216.00</td>
<td>162,296.74</td>
</tr>
</tbody>
</table>

Fiscal year thru period ending 03/31/2016
<table>
<thead>
<tr>
<th>Description</th>
<th>Month to date</th>
<th>Year to date</th>
<th>Ytd encumbrance</th>
<th>Annual budget</th>
<th>Annual var</th>
<th>% used</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>642.67</td>
<td>2,608.70</td>
<td>.00</td>
<td>20,000.00</td>
<td>17,391.30</td>
<td>13.0%</td>
</tr>
<tr>
<td></td>
<td>528.63</td>
<td>1,158.63</td>
<td>.00</td>
<td>.00</td>
<td>(1,158.63)</td>
<td></td>
</tr>
<tr>
<td>Total EXPENSE</td>
<td>1,171.30</td>
<td>3,767.33</td>
<td>.00</td>
<td>20,000.00</td>
<td>16,232.67</td>
<td>18.8%</td>
</tr>
</tbody>
</table>

Fiscal year thru period ending 03/31/2016
Fiscal year thru period ending 03/31/2016

<table>
<thead>
<tr>
<th>Description</th>
<th>Month to date</th>
<th>Year to date</th>
<th>Ytd encumbrance</th>
<th>Annual Budget</th>
<th>Annual var</th>
<th>% used</th>
</tr>
</thead>
<tbody>
<tr>
<td>0040 00 16 000 50110 00 SALARIES</td>
<td>8,804.38</td>
<td>49,505.23</td>
<td>.00</td>
<td>105,865.00</td>
<td>56,359.77</td>
<td>46.8%</td>
</tr>
<tr>
<td>0040 00 16 000 50210 00 BENEFITS</td>
<td>5,000.89</td>
<td>28,118.93</td>
<td>.00</td>
<td>60,085.00</td>
<td>31,966.07</td>
<td>46.8%</td>
</tr>
<tr>
<td>0040 00 16 000 50310 00 STAFF TRAVEL</td>
<td>242.33</td>
<td>1,091.66</td>
<td>.00</td>
<td>3,000.00</td>
<td>1,908.34</td>
<td>36.4%</td>
</tr>
<tr>
<td>0040 00 16 000 50410 00 RENT/SPACE</td>
<td>592.88</td>
<td>3,221.42</td>
<td>.00</td>
<td>9,000.00</td>
<td>5,778.58</td>
<td>35.8%</td>
</tr>
<tr>
<td>0040 00 16 000 50420 00 TELEPHONE</td>
<td>224.50</td>
<td>1,336.48</td>
<td>.00</td>
<td>3,000.00</td>
<td>1,663.52</td>
<td>44.6%</td>
</tr>
<tr>
<td>0040 00 16 000 50430 00 POSTAGE</td>
<td>216.51</td>
<td>1,680.05</td>
<td>.00</td>
<td>2,800.00</td>
<td>1,119.95</td>
<td>60.0%</td>
</tr>
<tr>
<td>0040 00 16 000 50440 00 COPIER</td>
<td>1.27</td>
<td>51.64</td>
<td>.00</td>
<td>250.00</td>
<td>198.36</td>
<td>20.7%</td>
</tr>
<tr>
<td>0040 00 16 000 50510 00 OTHER DIRECT</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>10,000.00</td>
<td>10,000.00</td>
<td>.0%</td>
</tr>
<tr>
<td>0040 00 16 000 50511 00 OFFICE SUPPLIES</td>
<td>.00</td>
<td>1,131.63</td>
<td>.00</td>
<td>3,000.00</td>
<td>1,868.37</td>
<td>37.7%</td>
</tr>
<tr>
<td>0040 00 16 000 50514 00 PERIODICALS &amp; PU</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>.0%</td>
</tr>
<tr>
<td>0040 00 16 000 50515 00 MEMBERSHIP DUES</td>
<td>.00</td>
<td>80.00</td>
<td>.00</td>
<td>230.00</td>
<td>150.00</td>
<td>34.8%</td>
</tr>
<tr>
<td>0040 00 16 000 50516 00 ADVERTISING</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>100.00</td>
<td>100.00</td>
<td>.0%</td>
</tr>
<tr>
<td>0040 00 16 000 50520 00 AUDIT &amp; ACCOUNTI</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>40,000.00</td>
<td>40,000.00</td>
<td>.0%</td>
</tr>
<tr>
<td>0040 00 16 000 50523 00 COMPUTER SOFTWARE</td>
<td>216.00</td>
<td>216.00</td>
<td>.00</td>
<td>800.00</td>
<td>584.00</td>
<td>27.0%</td>
</tr>
<tr>
<td>0040 00 16 000 50525 00 INTEREST</td>
<td>160.61</td>
<td>1,042.09</td>
<td>.00</td>
<td>2,400.00</td>
<td>1,357.91</td>
<td>43.4%</td>
</tr>
</tbody>
</table>

Total EXPENSE 15,459.37 87,475.13 .00 241,530.00 154,054.87 36.2%
### Special Projects

#### Description

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Month to date</th>
<th>Year to date</th>
<th>Ytd encumbrance</th>
<th>Annual budget</th>
<th>Annual var</th>
<th>% used</th>
</tr>
</thead>
<tbody>
<tr>
<td>0050</td>
<td>SALARIES</td>
<td>878.26</td>
<td>4,668.39</td>
<td>.00</td>
<td>29,023.00</td>
<td>24,354.61</td>
<td>16.1%</td>
</tr>
<tr>
<td>0050</td>
<td>BENEFITS</td>
<td>498.86</td>
<td>2,551.70</td>
<td>.00</td>
<td>16,473.00</td>
<td>13,821.30</td>
<td>16.1%</td>
</tr>
<tr>
<td>0050</td>
<td>STAFF TRAVEL</td>
<td>644.73</td>
<td>1,282.68</td>
<td>.00</td>
<td>2,000.00</td>
<td>717.32</td>
<td>64.1%</td>
</tr>
<tr>
<td>0050</td>
<td>RENT/SPACE</td>
<td>59.14</td>
<td>282.39</td>
<td>.00</td>
<td>2,298.00</td>
<td>2,015.61</td>
<td>12.3%</td>
</tr>
<tr>
<td>0050</td>
<td>TELEPHONE</td>
<td>30.92</td>
<td>138.11</td>
<td>.00</td>
<td>985.00</td>
<td>846.89</td>
<td>14.0%</td>
</tr>
<tr>
<td>0050</td>
<td>POSTAGE</td>
<td>28.75</td>
<td>36.35</td>
<td>.00</td>
<td>600.00</td>
<td>563.65</td>
<td>8.1%</td>
</tr>
<tr>
<td>0050</td>
<td>COPIER</td>
<td>2.20</td>
<td>19.38</td>
<td>.00</td>
<td>400.00</td>
<td>380.62</td>
<td>4.9%</td>
</tr>
<tr>
<td>0050</td>
<td>OTHER DIRECT</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>11,881.00</td>
<td>11,881.00</td>
<td>.0%</td>
</tr>
<tr>
<td>0050</td>
<td>SUPPLIES</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>400.00</td>
<td>400.00</td>
<td>.0%</td>
</tr>
<tr>
<td>0050</td>
<td>COMPUTER SOFTWARE</td>
<td>108.00</td>
<td>108.00</td>
<td>.00</td>
<td>(108.00)</td>
<td>(108.00)</td>
<td>-</td>
</tr>
<tr>
<td>0050</td>
<td>INTEREST</td>
<td>16.02</td>
<td>93.28</td>
<td>.00</td>
<td>940.00</td>
<td>846.72</td>
<td>9.9%</td>
</tr>
</tbody>
</table>

#### Total EXPENSE

<table>
<thead>
<tr>
<th>Description</th>
<th>Month to date</th>
<th>Year to date</th>
<th>Ytd encumbrance</th>
<th>Annual budget</th>
<th>Annual var</th>
<th>% used</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>2,266.88</td>
<td>9,280.28</td>
<td>.00</td>
<td>65,000.00</td>
<td>55,719.72</td>
<td>14.3%</td>
</tr>
<tr>
<td>Description</td>
<td>Month to date</td>
<td>Year to date</td>
<td>Ytd encumbrance</td>
<td>Annual budget</td>
<td>Annual var % used</td>
<td></td>
</tr>
<tr>
<td>-----------------------------</td>
<td>---------------</td>
<td>--------------</td>
<td>-----------------</td>
<td>---------------</td>
<td>------------------</td>
<td></td>
</tr>
<tr>
<td>0070 00 16 000 50110 00 SALARIES</td>
<td>178.23</td>
<td>1,192.81</td>
<td>.00</td>
<td>3,597.00</td>
<td>2,404.19 33.2%</td>
<td></td>
</tr>
<tr>
<td>0070 00 16 000 50210 00 BENEFITS</td>
<td>101.26</td>
<td>677.66</td>
<td>.00</td>
<td>2,042.00</td>
<td>1,364.34 33.2%</td>
<td></td>
</tr>
<tr>
<td>0070 00 16 000 50410 00 RENT/SPACE</td>
<td>12.00</td>
<td>75.87</td>
<td>.00</td>
<td>.00</td>
<td>(75.87) -</td>
<td></td>
</tr>
<tr>
<td>0070 00 16 000 50420 00 TELEPHONE</td>
<td>4.89</td>
<td>32.40</td>
<td>.00</td>
<td>.00</td>
<td>(32.40) -</td>
<td></td>
</tr>
<tr>
<td>0070 00 16 000 50440 00 COPIER</td>
<td>.67</td>
<td>6.16</td>
<td>.00</td>
<td>.00</td>
<td>(6.16) -</td>
<td></td>
</tr>
<tr>
<td>0070 00 16 000 50631 00 OFFICE SUPPLIES</td>
<td>.00</td>
<td>4.27</td>
<td>.00</td>
<td>.00</td>
<td>(4.27) -</td>
<td></td>
</tr>
<tr>
<td>0070 00 16 000 50525 00 INTEREST</td>
<td>3.25</td>
<td>24.79</td>
<td>.00</td>
<td>.00</td>
<td>(24.79) -</td>
<td></td>
</tr>
<tr>
<td>Total EXPENSE</td>
<td>300.30</td>
<td>2,013.96</td>
<td>.00</td>
<td>5,639.00</td>
<td>3,625.04 35.7%</td>
<td></td>
</tr>
</tbody>
</table>
The meeting of the Ark-Tex Council of Governments Homeland Security Advisory Committee was called to order by Robin Betts, Chairperson, at 10:05 a.m., January 13, 2016, at Titus Regional Medical Center Medical Plaza Wellness Center Conference Room in Mt. Pleasant, TX.

The minutes from Ark-Tex Council of Governments Homeland Security Advisory Committee meeting held on November 19, 2015 were reviewed for approval. Motion to approve was made by Randy Tuttle and seconded by Larry Betts. Motion passed by majority vote.

Noah Gilliam reminded the committee that the State deadline to invoice expenditures and provide proof of payment on the TexasDPA website for the FY2014 grant is January 31, 2016.

Noah Gilliam reminded the committee about FY2015 Homeland Security Program Interoperable Communications Certification for projects related to communications.


Noah Gilliam updated the committee on FY2015 Homeland Security Program project issues that have arisen in Egrants as well through correspondence with the State. He gave examples of these issues and provided suggestions on how to address them.

Noah Gilliam updated the committee on the status of FY2015 Environmental and Historic Preservation Reviews.

The next voting item on the agenda was to conduct committee chair and vice chair elections. The committee discussed allowing Robin Betts, current Chair, to remain in his current position to serve his last term. Motion to approve was made by Jason Ricketson. The motion was seconded by Darren Higgs. Motion passed by majority vote. Jason Ricketson elected to not pursue a second term as Vice-Chair. The committee discussed and agreed on Randy Tuttle to serve as Vice-Chair. Motion to approve was made by Larry Betts. The motion was seconded by Jason Ricketson. Motion passed by majority vote.
Noah Gilliam announced to the committee that registration is now open for the 2016 Northeast Texas Emergency Preparedness and Healthcare Workshop to be held April 13, 2016 at Love Civic Center, Paris, TX.

Noah Gilliam announced to the committee that discussion had ensued at the last Northeast Texas Preparedness Coalition on starting the Regional COG Repeater testing back up. He asked for feedback and made suggestions on possible participants in order to cover the Western, Central, and Eastern portions of the COG Region.

The next voting item on the agenda was to discuss and prioritize FY2016 Homeland Security Grant Program project applications submitted to the region that would be submitted to the state.

Mary Beth Rudel stated that the committee’s responsibility is to reduce the application amounts to fit the maximum allocation provided by the State and to then prioritize the projects.

Each of the following projects were reviewed and discussed by the committee:

ATCOG – $60,102.75

Motion to approve suggested allocation was made by Larry Betts. The motion was seconded by Randy Tuttle. Motion passed by majority vote.

City of Queen City - $12,857.90

Motion to approve suggested allocation was made by Darren Higgs. The motion was seconded by Jason Ricketson. Robert McGee abstained. Motion passed by majority vote.

City of Reno - $63,784.46

Motion to approve suggested allocation was made by Kevin Yates. The motion was seconded by Ann Rushing. Motion passed by majority vote.

City of Paris SWAT - $3,836.65

Motion to approve suggested allocation was made by Jason Ricketson. The motion was seconded by Ann Rushing. Randy Tuttle abstained. Motion passed by majority vote.

City of Sulphur Springs - $21,675

Motion to approve suggested allocation was made by Randy Tuttle. The motion was seconded by Kevin Yates. Jason Ricketson abstained. Motion passed by majority vote.
Delta County - $5,410

Motion to approve suggested allocation was made by Larry Betts. The motion was seconded by Tonya Martin. Monty Hobbs abstained. Motion passed by majority vote.

Hopkins County - $48,375

Motion to approve suggested allocation was made by Monty Hobbs. The motion was seconded by Darren Higgs. Kevin Yates abstained. Motion passed by majority vote.

Bowie County - $45,408.39

Motion to approve suggested allocation was made by Becky Wilbanks. The motion was seconded by Ann Rushing. Motion passed by majority vote.

City of Paris HAZMAT - $5,124.69

Motion to approve suggested allocation was made by Jason Ricketson. The motion was seconded by Darren Higgs. Randy Tuttle abstained. Motion passed by majority vote.

City of Paris Dive Team - $11,898.55

Motion to approve suggested allocation was made by Kevin Yates. The motion was seconded by Tonya Martin. Randy Tuttle abstained. Motion passed by majority vote.

Lamar County - $20,767.31

Motion to approve suggested allocation was made by Becky Wilbanks. The motion was seconded by Darren Higgs. Heath Thomas abstained. Motion passed by majority vote.

Morris County - $11,713.50

Motion to approve suggested allocation was made by Randy Tuttle. The motion was seconded by Becky Wilbanks. Larry Betts abstained. Motion passed by majority vote.

Red River County - $15,750

Motion to approve suggested allocation was made by Ann Rushing. The motion was seconded by Randy Tuttle. Tonya Martin abstained. Motion passed by majority vote.
Titus County - $8,883

Motion to approve suggested allocation was made by Randy Tuttle. The motion was seconded by Larry Betts. Motion passed by majority vote.

City of Texarkana - $17,770

Motion to approve suggested allocation was made by Ann Rushing. The motion was seconded by Becky Wilbanks. Motion passed by majority vote.

The committee agreed upon the attached suggested FY2016 allocations to be presented to the ATCOG Board of Directors for final approval.

Noah Gilliam reminded the committee that the next scheduled Homeland Security Advisory Committee meeting is May 19, 2016 at 10 AM.

Motion to adjourn was made by Randy Tuttle. The motion was seconded by Becky Wilbanks. Motion passed by majority vote.

ATTENDING:

Doyce Winchester – Regional Liaison Officer, State of Texas
Matt Birch – City of Reno, EMC
Brad Eubanks – Titus County
Matthew Kennedy – City of Texarkana
John Nichols – Bowie County OEM
Darren Higgs – Lifenet Emergency Medical Service
Nathan Carroll – Texas Forest Service
Robert McGee – City of Queen City Police Department, EMC
Robin Betts – City of Atlanta, EMC
Becky Wilbanks – Cass County, County Judge
Tonya Martin – Red River County, EMC
Ann Rushing – City of Clarksville, Mayor
Randy Tuttle – City of Paris Police Department, EMC
Chad Graves – City of Paris Fire Department
Heath Thomas – Lamar County, EMC
Larry Betts – Morris County, EMC
Kevin Yates – Hopkins County, EMC
Seth McDaniel – City of Sulphur Springs PD
Jason Ricketson – City of Sulphur Springs, EMC
Tanner Crutcher – Delta County OEM
Monty Hobbs – Delta County, EMC
Deann Hays – PROCOM
Chris Moore – PROCOM
Mary Beth Rudel – ATCOG Public Safety Manager
Noah Gilliam – ATCOG Homeland Security Specialist

_________________ __________________ __________________
Signature Title Date
The special meeting of the Ark-Tex Council of Governments Homeland Security Advisory Committee was called to order by Robin Betts, Chairperson, at 10:08 a.m., February 19, 2016, at Titus Regional Medical Center Medical Plaza Wellness Center Conference Room in Mt. Pleasant, TX.

The voting item on the agenda was to prioritize and rank project allocations for FY2016 State Homeland Security Program Funding. Mary Beth Rudel explained to the committee the purpose of calling the special meeting by referencing the transitional changes from the State Administrative Agency to Office of the Governor Homeland Security Grants Division affecting the allocation process. She continued by stating the difference of prior years to the current grant cycle when it came to the State providing an allocation range amount, specifically that of a minimum amount to be awarded to the ATCOG region.

Mary Beth Rudel made it a point to specify certain criteria to consider while ranking projects such as overall risk, population affected, capability gap levels, alignment with State and Regional priorities, sustainability of the project, and regional impact of the project. Discussion ensued among the committee.

The Committee agreed upon the attached suggested ranking of FY2016 allocations to be presented to the ATCOG Board of Directors for final approval.

Motion was made by Randy Tuttle to accept the attached ranking of FY2016 allocations to be presented to the ATCOG Board of Directors for final approval. The motion was seconded by Tonya Martin. Motion passed by majority vote.

Motion to adjourn was made by Larry Betts. The motion was seconded by Monty Hobbs. Motion passed by majority vote.

**ATTENDING:**

Doyce Winchester – Regional Liaison Officer, State of Texas  
Matt Birch – City of Reno, EMC  
John Nichols – Bowie County OEM  
Nathan Carroll – Texas Forest Service  
Robert McGee – City of Queen City Police Department, EMC  
Robin Betts – City of Atlanta, EMC  
Becky Wilbanks – Cass County, County Judge  
Tonya Martin – Red River County, EMC
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ann Rushing</td>
<td>City of Clarksville, Mayor</td>
</tr>
<tr>
<td>Randy Tuttle</td>
<td>City of Paris Police Department, EMC</td>
</tr>
<tr>
<td>Larry Wright</td>
<td>City of Paris Fire Department</td>
</tr>
<tr>
<td>Larry Betts</td>
<td>Morris County, EMC</td>
</tr>
<tr>
<td>Kevin Yates</td>
<td>Hopkins County, EMC</td>
</tr>
<tr>
<td>Jason Ricketson</td>
<td>City of Sulphur Springs, EMC</td>
</tr>
<tr>
<td>Monty Hobbs</td>
<td>Delta County, EMC</td>
</tr>
<tr>
<td>Mary Beth Rudel</td>
<td>ATCOG Public Safety Manager</td>
</tr>
<tr>
<td>Noah Gilliam</td>
<td>ATCOG Homeland Security Specialist</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
</table>
Minutes
Ark-Tex Council of Governments Rural Transit District
Regional Steering Committee Meeting/Public Meeting
Paris City Hall 151 1st Street SE Paris, TX
March 22, 2016

Present: Sharon Reynerson (Lone Star Legal Aid), Brent Hooks (Lone Star Legal Aid), William Conder (representative for disabled citizens), Jackie Alsobrook (member of Senior community), Rhonda Johnson (representative for disabled citizens), Chris McGreal (by phone – Disability Rights Texas), Sally Boswell (Paris News), Christina Sampson & Chris Peters (Lakes Regional MHMR), Macy Martinson (Delta County advocate for Veterans), Krissy Crites (Red River Valley Down Syndrome Society), Edwin Pickle (City of Paris), Emily Neely (Paris-Lamar County Health Department), Sharon Eubanks (CASA for Kids), April Carl (United Way of Lamar County), Jeanie Dunlop (Lamar County Head Start), Kay McNeal (King’s Daughters), Brenda Cherry (Concerned Citizens for Racial Equality).

ATCOG Staff: Nancy Hoehn and Chris Brown

It was explained at the onset of the meeting that the format of this meeting was somewhat different, in that not only was the upcoming regional planning process discussed but there is great interest surrounding the impending implementation of the Fixed-Route and Paratransit System in Paris. The Public Meeting was scheduled and advertised for 2pm. However a “pre” meeting was held at 1pm at the request of Chris McGreal and Sharon Reynerson. This was needed since Chris could not attend in person and it allowed time for him to conference in and all matters related to the Disabled Community could be addressed in detail.

Item 1 - The meeting was called to order and attendees introduced themselves.

Item 2 - An overview of the status of the implementation of the fixed-route service and accompanying Paratransit service was discussed. The group gathered around a large scale map and the routes were explained. Several questions were asked about access to specific locations. It was explained that not every business or destination will have a route or stop immediately in front of it. The hope is that as ridership grows the service can be expanded with additional routes added. Mr. Conder asked about assistance in helping people learn to ride the fixed-route bus. Travel Training will be offered so that individuals with disabilities and Seniors will be more comfortable and confident in riding the bus. Mr. Conder then asked if the drivers are trained in assisting people with visual impairment. It was explained that they are not. He then offered to connect TRAX with someone that he knows who is able to do that training. Mr. Conder will provide that contact information and TRAX will follow up.

Item 3 - A draft of the proposed Paratransit plan was presented and the items walked through and explained. Chris McGreal asked about the proposed para-transit fare (which will be $1.00/trip).
At this point the members of the Public joined the meeting and Items 1-3 were revisited. Chris Peters from Lakes Regional MHMR asked about the policy for persons with disabilities who need an aid to ride the fixed-route. She oversees the day program for MHMR and the route does not go directly in front of her facility. She would like her people to ride (since the fixed-route will be free) but they will need an aid. The response was that ATCOG would be happy to work out a policy that would allow the aid to ride for free as well both on the way to and from taking the individual with a disability.

Kay McNeal asked about the proposed change in policy from 24 hour advance reservation to 48 hours. It was explained that this will only affect rural transportation and is intended to allow TRAX to service more passengers. Trips could be coordinated in that manner.

Item 4 - Once all questions were answered about the Paris project, it was explained that ATCOG is embarking on the update of the 5 Year Regionally Coordinated Transportation Plan. Input was encouraged in all aspects of this project. It was explained that the Paris Metro project was originally identified in an earlier 5 year plan and is now becoming a reality.

The attendees were given information regarding the goals of the process and the steps involved. They were informed that surveys devised to assess the Transportation Inventory in the service area (planning area) had been sent out. The timeline for producing deliverables followed. It was then explained that “Meetings on the Bus” will be held throughout the service area to gain input for the plan update.

Suggestions were made for additional attendees for the next meeting. Those were noted and will be invited.

Respectfully Submitted:

Nancy L. Hoehn
Transportation Manager
Minutes
Ark-Tex Council of Governments Rural Transit District
Regional Steering Committee Meeting
4808 Elizabeth Street, Texarkana, TX
March 23, 2016

Present: Amy Smith, Domestic Violence Prevention Txk, Jennifer Laurent, Randy Sams Shelter, JoAnne Gray, Ttxk MPO, Sonya Hudson, TxDOT, Eden Leach & Diane Morgan, Senior Citizens Services TXK, Robbin Bass, Congressman Ratcliff's Office, Lisa Crittenden, Lone Star Legal Aid, Eric Elmore, TUTD.

ATCOG Staff: Nancy Hoehn and Pam Durham

Item 1 - Nancy Hoehn opened the meeting at 10:10 a.m. At that time Nancy told the members that a similar meeting took place in Paris the day prior. With the distance between the two sites, this allowed higher attendance.

Item 2 - Introductions then took place with each attendee giving some background of their place of work and the constituents that they serve.

Regular Business

Item 3 - Nancy Hoehn gave an update on the current operations of TRAX (ATCOG) and of T-Line (TUTD). New vehicles for T-Line will greatly improve the capacity of the system and the passenger experience.

Item 4 - Explanation was given of the grant requests that have been submitted for the Coordinated Call for Projects and for the 5310 (Enhanced Mobility for Seniors and Individuals with Disabilities). The service related grants included:
- Greyhound expansion to 7 days/week (ICB),
- Senior Meal Center Transportation for the Atlanta TxDOT District (Bowie, Cass, Morris & Titus Counties),
- Support for the soon to launch Paris Metro fixed-route service.
There were no questions and no action required.

Item 5 - The update of the 5 Yr Coordinated Transportation Plan was discussed in detail. The attendees were given information regarding the goals of the process and the steps involved. The members then reviewed the surveys devised to assess the Transportation Inventory in the service area (planning area). The timeline for producing deliverables followed. The next topic of discussion was which communities should host a “Meeting on the Bus” to gain input for the plan update.

The cities presented for consideration by the committee include:

- Bowie County (New Boston & DeKalb)
- Cass County (Atlanta/Queen City, Linden and Hughes Springs)
- Red River County (Clarksville)
- Franklin County (Mt. Vernon)
- Morris County (Daingerfield, Omaha & Naples)
- Hopkins County (Sulphur Springs)
- Titus County (Mt. Pleasant)
- Delta County (Cooper)
- Lamar County (Paris/Reno)

It was recognized that Texarkana had been left off of the list, so it was recommended to be added, as was Wake Village. Jennifer Laurent made a motion to approve the list of meeting sites as amended. Seconded by Robbin Bass. All in favor, none opposed, motion carried.

**Review and Comment**

Item 6- The members were then asked to share any transportation related issues with the group. These would obviously become part of the “Gaps” in service to be included in the plan. Comments were:

- Need extended hours of fixed-route service in Texarkana to meet work transportation needs. People are not able to secure a job if they aren’t able to provide proof of being able to get there. In response it was suggested that research be done on shift change times at some of the larger employers in the area. These include: Cooper Tire, Red River Army Depot, Walmart (all stores), Sterno, Mayo Furniture and International Paper in Domino. Staff will perform this research prior to the next meeting and present the results to the committee.

- Need for transportation from Texarkana to Mt. Pleasant. This is not currently provided and the Domestic Violence Prevention agency has a need to move families out of a dangerous situation but is having trouble doing so.

- Veterans have a great need to get to VA facilities. The only one in the service area is the clinic in Texarkana (actually on the Arkansas side). It is a priority to get them to Bonham and to Shreveport. Everyone agreed that this is a big problem.

- Seniors are becoming a larger part of the population and the demand is growing for transportation service. At this point demand exceeds the resources.

**Other Business**

Suggestions were made for additional attendees for the next meeting. Those were noted and will be invited.

Next Meeting date set for Wednesday June 8, 2016.

No further business. Robbin Bass made a motion to adjourn, seconded by Jennifer Laurent. All in favor, none opposed. Meeting adjourned at 11:00 a.m.

Respectfully Submitted:

Nancy L. Hoehn
Transportation Manager