The Board of Directors of the Ark-Tex Council of Governments (ATCOG) will meet at 10:00 a.m., Thursday, June 28, 2018, at Sulphur Springs City Hall, 201 N. Davis, Sulphur Springs, Texas, hosted by the Honorable Emily Glass, Councilwoman, City of Sulphur Springs. (See enclosed map.)

Item 1. Call to order.

Item 2. Invocation.


Item 4. Approve the minutes as submitted of the Ark-Tex Council of Governments Board of Directors Meeting held Thursday, March 29, 2018, in Mt. Vernon, Texas.

Review and Comment

Item 5. Review and comment on Environmental Assessments to the Texas Commission on Environmental Quality (TCEQ) for proposed Air Quality Permit Renewals by the following: (see page 7 – to be presented by staff member Paul Prange)

a. Ward Timber, Ltd. to authorize modification of the existing Sawmill located at 1154 Hwy 155 West, Linden, Cass County, Texas.

b. Potter Industries, LLC. to authorize continued operation of a glass bead manufacturing facility located at 1601 19th St. NW, Paris, Lamar County, Texas.

Item 6. Review and comment on an application by Sulphur Springs Independent School District to the US Department of Health and Human Services, Office of Head Start for a grant in the amount of $33,371, to be matched with $8,343 cash and in-kind, for a Cost of Living Adjustment for 2018-2019. (See page 11 – to be presented by staff member Toni Lindsey)

Regular Business

Item 7. Review and consider annual approval of ATCOG’s Financial Statements and Auditor’s Reports for the 12-month period ending September 30, 2017. (Copies of proposed Audit to be distributed at Board meeting.) (To be presented by Chris Pruitt of Pattillo, Brown & Hill, LLP, as introduced by staff member Melinda Tickle)

Item 8. Review and consider annual approval of the Investment Policy that establishes procedures to be followed in investing funds for ATCOG. (See attachment 1 – page 14) (To be presented by staff member Melinda Tickle)

Item 9. Review and consider approval of the proposed Salary Schedule for ATCOG for fiscal year ending September 30, 2019. (See attachment 2 – page 18) (To be presented by staff member Melinda Tickle)

Item 10. Review and consider approval of increased insurance rates with Texas Municipal League Multistate Intergovernmental Employee Benefits Pool (TMLIEBP) for Plan Year 2018-2019. (See attachment 3 – page 19) (To be presented by staff member Leslie McBride)

Item 11. Review and consider approval of the ATCOG Housing Choice Voucher Program Annual Plan. (See attachment 4 – page 22) (To be presented by Executive Director Chris Brown)
Item 12. Review and approve use of the risk-based formula as the method for allocating FY2018 Homeland Security Grant Program (HSGP) funds to eligible jurisdictions. (See attachment 5 – page 30) (To be presented by staff member Whitney Fezell)

Item 13. Review and approve revisions to the Homeland Security Advisory Committee (HSAC) Bylaws. (See attachment 6 – page 32) (To be presented by staff member Whitney Fezell)

Announcements

The next Executive Committee Meeting will be held Thursday, July 26, 2018, at 10:00 a.m., at the Titus County Extension Office, Mt. Pleasant, Texas.

Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise ATCIG concerning legal issues arising from an agenda item. Any decision held on such matter will be taken or conducted in open session following the conclusion of the executive session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration at 903-832-8636 two (2) work days prior to the meeting so that appropriate arrangements can be made.

All agendas are sent electronically and available at www.atcog.org. Should any Board Member need a copy printed and available at the meeting, please call 903/255.3555 or email athurston@atcog.org.
The Board of Directors of the Ark-Tex Council of Governments (ATCOG) met at 10:00 a.m., Thursday, March 29, 2018, at the Franklin County Law Enforcement Training Center, hosted by the Honorable Scott Lee, Judge Franklin County, Texas.

Item 1. President L.D. Williamson, Judge, Red River County, called the meeting to order.


Item 3. Judge Lee welcomed everyone to Mt. Vernon and introduced a few County representatives in attendance. Each attendee introduced themselves at this time.

Item 4. The next order of business was to approve the minutes as submitted of the Ark-Tex Council of Governments Board of Directors meeting held Thursday, December 14, 2017, in Sulphur Springs, Texas.

Motion to approve was made by Robert Newsom, Judge, Hopkins County, and seconded by Judge Lee. The minutes were approved as submitted.

Regular Business


Motion to approve was made by Mr. Fisher and seconded by Ann Rushing, Mayor, City of Clarksville. It was approved.

Item 6. Lisa Reeve, Area Agency on Aging Manager, presented for consideration approval of the appointment of one new member to the Area Agency on Aging Regional Advisory Council to fill a vacancy as the Red River County Representative.

Motion to approve Ms. Tammy Lawing as this representative was made by Mayor Rushing, who stated Ms. Lawing is very experienced with the Aging Community and will do an excellent job, and seconded by Mr. Fisher. It was approved.

Other Business

Item 7. Chris Brown, Executive Director, presented for approval ratification of participation agreements between Frontier Energy, Inc. and ATCOG.

Judge Williamson stated this program is a really big help in our region, as well as southern regions of Texas. Motion to approve was made by Chuck Superville, Judge, Lamar County, and seconded by Ralph Robertson, Mayor Pro Tem, City of Mt. Vernon. It was approved.

Item 8. Mr. Brown presented an Executive Directors report for review of the following:

a) Homeland Security Score sheets
b) Area Agency on Aging Regional Advisory Committee meeting minutes
c) FY17 CSEC Compliance Assessment
d) Strategic Plan/Program Updates. Mr. Brown provided an in-depth update on each program and department within the COG
There were some questions regarding the 2020 Census. ATCOG will be the Census Depository, so Mr. Brown asked everyone to contact the COG with any questions or assistance they need. There is a $30,000 re-districting fee to have an outside agency handle this. Working with ATCOG will greatly reduce this fee.

These items were for information only, so no action was required.

**Announcements**

Judge Williamson notified the Board to be aware of new Telemedicine requirements that will need to be in place by 2020. This will allow inmates to be evaluated almost immediately for placement.

There was also discussion on tire disposal throughout the region. Paul Prange, Environmental Services Coordinator, explained he would be arranging a clean-up event in FY19. There is also a tire processing facility in the works west of New Boston, which plans to process 30,000 tires per month once operational.

Mr. Brown announced the Northeast Texas Regional Alliance will be meeting on June 6, 2018 at the Mt. Pleasant Civic Center. The Texarkana Chamber of Commerce will be selling tickets, so please contact them to support this event.

Judge Williamson announced the next Executive Committee Meeting will be held on Thursday, April 26, 2018, at 10:00 a.m. in Mt. Pleasant, with a Northeast Texas Rural Planning Organization Meeting held at 9:00 a.m. on the same day.

There were no other announcements, so motion to adjourn was made by Mayor Pro Tem Robertson and seconded by Mayor Rushing. The meeting was adjourned.

**EXECUTIVE COMMITTEE MEMBERS PRESENT**
L.D. Williamson, Judge, Red River County
M.C. (Chuck) Superville, Jr., Judge, Lamar County
Lynda Munkres, Judge, Morris County
Becky Wilbanks, Judge, Cass County
Scott Lee, Judge, Franklin County
Robert Newsom, Judge, Hopkins County
Brian Lee, Judge, Titus County
Ann Rushing, Mayor, City of Clarksville
Ralph Robertson, Mayor Pro Tem, City of Mt. Vernon
Billy Trenado, Councilman, City of Paris
Brady Fisher, Northeast Texas Resource Conservation & Development District
Scott Norton, TexAmericas Center
Stan Wyatt, Northeast Texas Municipal Water District

**BOARD MEMBERS PRESENT**
Darren Braddy, Mayor, City of Cooper
Robert Douglas, Delta County MUD

**GUESTS PRESENT**
Reece DeWoody, Office of Senator John Cornyn
Travis Ransom, Mayor, City of Atlanta
Sam Young, Franklin County Commissioner
Charlie Emerson, Franklin County Commissioner
Jerry Cooper, Franklin County Commissioner
Larkin Jumper, Franklin County Commissioner
Katie Stump, Franklin County Judge’s Assistant  
Doyce Winchester, TDEM  
Lou Antonelli, Clarksville Times  

STAFF PRESENT  
Chris Brown, Executive Director  
Mary Beth Rudel, Deputy Director  
Amber Thurston, Executive Assistant  
Lisa Reeve, Area Agency on Aging Manager  
Mae Lewis, Housing Manager,  
Leslie McBride, Human Resources Manager  
Patricia Haley, Criminal Justice Coordinator  
Paul Prange, Environmental Resources Coordinator  
Whitney Fezell, Homeland Security Coordinator  
Vickie Williamson, Regional Development Coordinator  

____________________________
L.D. Williamson, President  
Ark-Tex Council of Governments  

ATTEST:   

_________________________________________
### ARK-TEX COUNCIL OF GOVERNMENTS
APPLICATION / PROJECT STAFF REVIEW FOR
ENVIRONMENTAL ASSESSMENT

<table>
<thead>
<tr>
<th>Project SAI No: TX-R-20180605-0001-05</th>
<th>Date Received: 6-11-18</th>
<th>Staff Assignment: Paul Prange</th>
</tr>
</thead>
</table>

**Applicant:** Ward Timber, Ltd.

**Project Description:** Ward Timber, Ltd. has applied to the Texas Commission on Environmental Quality for issuance of Air Quality Permit 152115, which would authorize modification of the existing Sawmill located at 1154 highway 155 West, Linden, Cass County, Texas. The existing facility will emit the following air contaminants: particulate matter including matter with diameters of 10 microns or less and 2.5 microns or less, organic compounds, carbon monoxide, nitrogen oxides, lead and sulfur dioxide.

### PROJECT/EA REVIEW:

**Area to be served:** Linden, Cass County, Texas.

**Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?** Yes. The TCEQ executive director has determined that the application is administratively complete and will conduct a technical review of the application.

**Is the project consistent with state, area wide, and/or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?** Yes. This permit renewal application meets all statutory and regulatory requirements.

**Has this project been coordinated through the Texas Commission on Environmental Quality?** Yes, coordination is in progress.

**Does the project address a clearly defined need and does the project take into account preservation of the environment?** There is a clearly defined need for the continued operation of the sawmill. Ward Timber employs approximately 120 citizens and provides valuable wood products to consumers throughout the nation. This facility has been in operation since 1978 and is the largest hardwood sawmill in the State of Texas. All guidelines required by TCEQ to protect the environment are being followed and minimal disruption of the environment is expected.

**Is the project likely to produce any significant adverse effects on the environment?** No. The TCEQ has determined that the emissions of air contaminants from this facility will not violate any state or federal air quality regulations and will have no significant adverse impact on soils, vegetation, wildlife or visibility.

**Do the anticipated accomplishments of the project justify the disruption to the environment?** Yes. This plant is currently operating at a 97% usage rate, leaving little to no waste of resources. Modifications include the installation of 2 dry kilns, a dip tank and a new building to allow the timber to be cured onsite. The mill has received numerous safety awards and routinely hosts educational tours to promote awareness about conservation and timber management practices. The disruption of the environment is minimal compared to the benefits provided.

### STAFF ASSESSMENT OF ENVIRONMENTAL IMPACT:

The permit will not create any significant detrimental impact to the environment, as determined by TCEQ.

### RECOMMENDED COMMENT:

Staff recommends support this of Air Quality Permit by Ward Timber Ltd.
RESOLUTION NO. BD18-009

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON THE ISSUANCE OF AIR QUALITY PERMIT NO. 152115, FOR WARD TIMBER, LTD., BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY TO AUTHORIZE MODIFICATION TO THE SAWMILL LOCATED AT 1154 HIGHWAY 155 WEST, LINDEN, CASS COUNTY, TEXAS.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperation Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain projects; and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region, and any environmental impacts resulting therefrom.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors recognizes the Executive Director as the Authorized Official, and he has been given the power to comment upon projects having an environmental impact. This application has been reviewed by the Board of Directors and can reasonably be approved.

Section 2 - That the above-mentioned permit is desirable and needed for continued development in the Region.

REVIEWED AND APPROVED THIS 27TH DAY OF JUNE, 2018

____________________________________
L. D. Williamson, President
Ark-Tex Council of Governments

ATTEST:

____________________________________
ARK-TEX COUNCIL OF GOVERNMENTS
APPLICATION / PROJECT STAFF REVIEW FOR
ENVIRONMENTAL ASSESSMENT

| Project SAI No: TX-R-20180615-0002-05 | Date Received: 6-15-18 | Staff Assignment: Paul Prange |

Applicant: Potters Industries Inc.

**Project Description:** This application to the Texas Commission on Environmental Quality (TCEQ) is for renewal of Air Quality Permit No. 35322, which would authorize continued operation of a Glass Beads Manufacturing Facility located at 1601 19th Street Northwest, Paris, Lamar County, Texas. The existing facility is permitted to emit the following air contaminants: carbon monoxide, nitrogen oxides, organic compounds, particulate matter with diameters of 10 microns and 2.5 microns or less and sulfur dioxide.

**PROJECT/EA REVIEW:**

*Area to be served:* Paris, Lamar County, Texas

*Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?* The TCEQ executive director has determined that the application is administratively complete, and will conduct a technical review.

*Is the project consistent with state, area wide, and/or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?* Yes. This permit application meets all statutory and regulatory requirements.

*Has this project been coordinated through the Texas Commission on Environmental Quality?* Yes, coordination is in progress.

*Does the project address a clearly defined need and does the project take into account preservation of the environment?* There is a clearly defined need for the continued production of glass beads at this facility, which employs approximately 25 people. The most common use for this product is as a reflective additive in paint used on airport runways to enhance visibility. All guidelines required by TCEQ to protect the environment are being followed.

*Is the project likely to produce any significant adverse effects on the environment?* No. The renewal of the Air Quality Permit will not result in an unsafe increase in allowable emissions. High efficiency filters located in a series of bag houses greatly reduce the levels of particulate matter being released into the surrounding air.

*Do the anticipated accomplishments of the project justify the disruption to the environment?* Yes. Potters Industries Inc. acquired this facility in early 2007, formerly known as Flexolite. The company has taken measures to increase efficiency while simultaneously reducing the levels of emissions into the environment. The disruption of the environment is minimal compared to the accomplishments.

**STAFF ASSESSMENT OF ENVIRONMENTAL IMPACT:** The permit renewal application will not create any further significant detrimental impact to the environment as determined by TCEQ.

**RECOMMENDED COMMENT:** Staff recommends support of this permit renewal application for Potters Industries Inc.
RESOLUTION NO. BD18-010

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON PROPOSED RENEWAL OF AIR QUALITY PERMIT APPLICATION NO. 35322 BY POTTER INDUSTRIES LLC. TO AUTHORIZE THE CONTINUED OPERATION OF A GLASS BEADS MANUFACTURING FACILITY LOCATED AT 1601 19TH STREET NORTHWEST, PARIS, LAMAR COUNTY, TEXAS.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperation Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain projects; and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region, and any environmental impacts resulting wherefrom.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Board of Directors recognizes the Executive Director as the Authorized Official, and he has been given the power to comment upon projects having an environmental impact. This application has been reviewed by the Board of Directors and can reasonably be approved.

Section 2 - That the above-mentioned permit is desirable and needed for continued development in the Region.

REVIEWED AND APPROVED THIS 28TH DAY OF JUNE, 2018.

_____________________________________________________
L. D. Williamson, President
Ark-Tex Council of Governments

ATTEST:
ARK-TEX COUNCIL OF GOVERNMENTS
APPLICATION / PROJECT STAFF REVIEW

Project SAI No:
TX-R-201806-19-0001-05

Date Received:
06-19-2018

Staff Assignment:
Toni Lindsey

Applicant: Sulphur Springs Independent School District

Project Title:
Head Start COLA Supplemental Application, 2018-19

PROJECT DESCRIPTION:

Proposed Activity: Continue to provide Head Start and restore enrollment for 179 three and four-year-old children and families within the Sulphur Springs ISD.

Budget:

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<tr>
<th>Source / Funding Agency</th>
<th>Amount</th>
</tr>
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<tr>
<td>Federal</td>
<td>$33,371</td>
</tr>
<tr>
<td>State</td>
<td></td>
</tr>
<tr>
<td>Local</td>
<td></td>
</tr>
<tr>
<td>Applicant</td>
<td>8,343</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$41,714</td>
</tr>
</tbody>
</table>

Personnel Required: Personnel increases not included in this application. According to the agency's most current Wage Comparability Study, the agency pays comparable salaries for designated positions within the organization; therefore, increasing each staff salary by 2.6% would exceed comparable salaries for like/similar positions with other staff that have comparable experience within the agency and surrounding area.

PROJECT REVIEW: (PROVIDE ADEQUATE DETAIL)

Area to be served:
Boundaries of Sulphur Springs Independent School District

Does the project comply or furnish reasonable assurances of compliance with applicable federal, state, and local laws, regulations, and ordinances?
Yes.
Assurances included with original application.

Is the project consistent with state, areawide, and / or local planning or does it contribute toward goals or objectives identified at one or more of governmental levels?
Yes. Application approved by Policy Council and Board of Trustees.

Does the project address a clearly defined need?
Yes. The federal budget for FY 2018-19 has provided for a COLA increase of 2.6% in the following areas:
- Maintenance and update to Douglass playground area - $7,500;
- Playground Equipment - $13,046;
- Lobby Furnishings at Douglass ECLC - $5,000;
- TV w/DVD for Clinic & Conference Room at Douglass ECLC - $2,000;
- 4 Shark Vacuum Cleaners for Douglass ECLC - $1,200;
- Update/Replace Safety Seats on Buses (30 seats) - $4,625;
- Volunteer hours and Community Donations totaling $8,343 for all Head Start employees. The intent of this grant application is to apply for those funds. There are 48 full-time and part-time Head Start staff in the Sulphur Springs Head Start program.
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the project likely to produce any significant adverse effects on the environment?</td>
<td>No.</td>
</tr>
<tr>
<td>Are the project's goals identified, specific, measurable, and achievable?</td>
<td>Yes.  Utilize the COLA increase allowed in the federal FY 2018-19 budget.</td>
</tr>
<tr>
<td>Does the proposal demonstrate a feasible delivery strategy?</td>
<td>Yes.  The Head Start program is a center based program to best meet the needs of the community. The design offers full day, 5 days per week, part year program and operates 6 hours per day. The yearly schedule corresponds with the SSISD board-approved calendar over the course of 10 months. Children attend class 180 days annually to meet state instructional standards. The program is currently 179 three and four-year-old children. The Head Start program is located in the SSISD ECLC which is located at 390 Hillcrest Street.</td>
</tr>
<tr>
<td>Does the project contribute to a balanced delivery of services among political subdivisions covered by the application?</td>
<td>Yes. Areas served are within the boundaries of the Sulphur Springs ISD.</td>
</tr>
<tr>
<td>Do the anticipated accomplishments of the project justify the amount of funds requested? (Cost / Benefit Analysis)</td>
<td>Yes. Maintenance and update to Douglass playground area - $7,500; Playground Equipment - $13,046; Lobby Furnishings at Douglass ECLC - $5,000; TV w/DVD for Clinic &amp; Conference Room at Douglass ECLC - $2,000; 4 Shark Vacuum Cleaners for Douglass ECLC - $1,200; Update/Replace Safety Seats on Buses (30 seats) - $4,625; Volunteer hours and Community Donations totaling $8,343 for all Head Start employees. The intent of this grant application is to apply for those funds. There are 38 full-time and part-time Head Start staff in the Sulphur Springs Head Start program.</td>
</tr>
<tr>
<td>Does the applicant's prior performance indicate high probability that the proposed objectives will be accomplished?</td>
<td>Yes. The program has been in operation over 20 years serving children and families.</td>
</tr>
</tbody>
</table>

**Additional Information:**

**STAFF RECOMMENDATIONS:**

Staff recommends approval.
RESOLUTION NO. BD18-011

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS WITH REVIEW AND COMMENT ON AN APPLICATION BY SULPHUR SPRINGS INDEPENDENT SCHOOL DISTRICT TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, OFFICE OF HEAD START, FOR A GRANT IN THE AMOUNT OF $33,371.00, TO BE MATCHED WITH $8,343.00 IN-KIND, TO PROVIDE A COLA FOR HEAD START EQUIPMENT AND SUPPLIES.

WHEREAS, under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 and Title IV of the Intergovernmental Cooperative Act of 1968, the Ark-Tex Council of Governments has been designated as the area wide agency to review certain applications for which federal financial assistance is requested, and

WHEREAS, it is desirable and in the public interest that certain development plans be reviewed by the Ark-Tex Council of Governments for their consistency with the overall development of the Region.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 – That the submission of an application by Sulphur Springs Independent School District to the Department of Health and Human Services, Office of Head Start, for a grant in the amount of $33,371.00, to be matched with $8,343.00 in-kind, for COLA increases for Head Start equipment and supplies has been reviewed by the Board of Directors and can reasonably be expected to become part of the overall regional plan.

Section 2 – That the above mentioned improvements are desirable and urgently needed for public safety and welfare.

REVIEWED AND APPROVED THIS 28TH DAY OF JUNE, 2018.

L. D. Williamson, President
Ark-Tex Council of Governments

ATTEST:
BRIEFING PAPER – ACTION ITEM

ITEM 8:
Review and consider annual approval of the Investment Policy that establishes procedures to be followed in investing funds for Ark-Tex Council of Governments (ATCOG).

BACKGROUND:
In December 2002, the ATCOG Board approved a new Investment Policy. ATCOG normally operates on a reimbursable basis whereby we receive approval for grant funds, we provide services, and then we are reimbursed our money from that particular grant. In the event ATCOG should receive funds in advance, the Investment Policy stipulates how the funds are invested.

This Investment Policy was amended in April 2014 designating the ATCOG Finance Manager as the ATCOG Investment Officer. This is the only amendment to the original document approved in December 2002.

DISCUSSION:
The Public Funds Investment Act requires that the ATCOG Board review and approve the Investment Policy annually. This is an opportunity for the Board to make any necessary changes. The Policy is and will remain a part of the Accounting Policies and Procedures Manual.

The Budget/Personnel Committee met June 28, 2018, and approved the Investment Policy for presentation to the Board of Directors at the Board Meeting on June 28, 2018.

RECOMMENDATION:
The Budget/Personnel Committee and staff recommend annual approval of the Investment Policy (copy attached).

Attachment (3 pages)
Ark-Tex Council of Governments

Investment Policy

Purpose: The purpose of the policy is to establish the procedures to be followed in investing Ark-Tex Council of Governments funds.

1.0. Policy

It is the policy of the Ark-Tex Council of Governments (ATCOG) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting ATCOG’s daily cash flow demands and conforming to all federal, state and local statutes governing the investment of public funds.

2.0. Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived. The strategy of the pool is to assure cash flows are matched with adequate liquidity.

3.0. Objective and Strategy

The primary objectives, in priority order, of ATCOG’s investment activities shall be:

(a) Safety: Safety of principal is the foremost objective of the investment program. Investments of the ATCOG shall be undertaken in a manner that seeks to ensure the preservation of capital.

(b) Liquidity: The ATCOG’s investments will remain sufficiently liquid to enable the ATCOG to meet all operating requirements which might be reasonably anticipated.

(c) Yield: ATCOG’s investments will be limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.
4.0. Delegation of Authority

The ATCOG’s Finance Manager is hereby designated as the ATCOG’s Investment Officer. The Investment Officer shall be responsible for the implementation of this policy. The Investment Officer shall attend at least one training session within twelve months of assuming duties. The Investment Officer is granted the authority to deposit, withdraw, invest and manage the program.

5.0. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. The Investment Officer shall disclose to the Texas Ethics Commission and the ATCOG’s Board of Directors any personal business relationship or material financial interests with anyone attempting to sell an investment to the ATCOG.

6.0. Authorized and Suitable Investments

The Investment Officer may invest in:

(a) Interest Bearing Checking Accounts at ATCOG’s designated depository bank;
(b) Eligible Investment Pools; or
(c) Such other investments as the governing body may authorize that are in accordance with federal and state laws and local statutes.

7.0 Maximum Maturities

To the extent possible, the ATCOG will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the ATCOG will not directly invest in securities maturing more than one year from date of purchase. The dollar weighted average maturity for the investment pool fund group will not exceed 180 days.

8.0. Internal Control

The Investment Officer shall establish an annual process of independent review by an external auditor. The review will provide internal control by assuring compliance with policies and procedures.
9.0 Investment Policy Adoption

This policy shall be adopted by the ATCOG’s Board of Directors and shall be reviewed as needed by the Board. Any modifications made thereto must be approved by the ATCOG Board of Directors.

L. D. Williamson, President
Board of Directors
Ark-Tex Council of Governments

ATTEST:
ITEM 9:
Review and consider annual approval of the proposed Salary Schedule for Ark-Tex Council of Governments (ATCOG) for fiscal year ending September 30, 2019.

BACKGROUND:
The State requires that we submit a Salary Schedule by August each year to compare salaries of ATCOG employees with salaries of State employees in equivalent jobs, such salary schedule to be approved by the full Board of Directors. The State will not allow salaries of ATCOG employees to exceed those of State employees in equivalent positions.

DISCUSSION:
All ATCOG employees are paid lower or are at the low-end of the State salary scale. There are no positions at ATCOG that exceed the pay of State employees in equivalent positions.

The Budget/Personnel Committee met June 28, 2018, and approved the Salary Schedule for presentation to the Board of Directors at the Board Meeting on June 28, 2018. A handout of the Salary Comparison of ATCOG and State employees will be available at the meeting.

RECOMMENDATION:
The Budget/Personnel Committee and staff recommend approval of the Salary Schedule for submission to the State.
ITEM 10:

Review and consider approval of maximum of $681.92 per month per staff member.

BACKGROUND

The Board of Directors is required to approve all insurance renewal or changes.

DISCUSSION

Current Premium: $592.74/Mo

Current Defined Contribution: $642.74/Month

Current HSA Funds: $50.00/Mo

Premium Effective 10/01/2018: $681.92/Mo

(15% Increase, or $89.18 increase per month)

Employees with Health Insurance as of July 1, 2018: 72 Staff Members

The COG cannot incur the premium increase and continue to deposit funds in the employees’ HSA accounts. The only option to continue to pay 100% of the employees’ health premiums is to increase the defined contribution to $681.92 per month. This will result in the employees no longer receiving funds in their HSA accounts. Employees will have the option to close their HSA accounts or contribute to their HSA accounts through payroll deduction. There is no increase for the dental or life insurances the COG provides to employees.

At this time, this is the only option the COG has been presented. The COG is in the process of reviewing and researching other options that may be a better value.

RECOMMENDATION

Staff is recommending approval of a maximum of $681.92 per month per staff member for health insurance. Staff would also like to ask for permission to proceed with another option should a better value be presented.
Consumer Centered Pool Plans

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<thead>
<tr>
<th>Plan</th>
<th>Benefit Percent</th>
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<th>Out Net Ded</th>
<th>In Net QOP</th>
<th>Office Visit</th>
<th>XRay &amp; Lab in OV</th>
<th>Rates</th>
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<td>Spouse: $921.34 $1,065.42</td>
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<td>Child(ren): $519.60 $600.86</td>
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<td></td>
<td>Family: $1,188.92 $2,058.68</td>
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<tr>
<td>P85-50-30-Mac A Choice</td>
<td>80/50</td>
<td>$500</td>
<td>$750</td>
<td>$3000</td>
<td>N/A</td>
<td>No</td>
<td>Employee: $830.30 $962.92</td>
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<td>Spouse: $853.40 $989.70</td>
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<td>Child(ren): $481.30 $558.12</td>
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<td>Family: $1,157.14 $1,921.66</td>
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<tr>
<td>P85-75-40-Mac A Choice</td>
<td>80/50</td>
<td>$750</td>
<td>$1000</td>
<td>$4000</td>
<td>N/A</td>
<td>No</td>
<td>Employee: $747.86 $861.20</td>
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<td></td>
<td></td>
<td>Spouse: $768.64 $885.14</td>
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<td>Child(ren): $433.48 $499.18</td>
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<td></td>
<td>Family: $1,492.40 $1,718.58</td>
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<td>H85-150-40-Mac A Choice</td>
<td>80/50</td>
<td>$1500</td>
<td>$1750</td>
<td>$4000</td>
<td>N/A</td>
<td>No</td>
<td>Employee: $658.44 $751.95</td>
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<td></td>
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<td>Spouse: $676.76 $772.90</td>
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<td></td>
<td>Child(ren): $381.66 $435.88</td>
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<td></td>
<td></td>
<td></td>
<td>Family: $1,313.98 $1,500.62</td>
<td></td>
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<tr>
<td>H85-250-30-Mac A Choice</td>
<td>80/50</td>
<td>$2500</td>
<td>$2750</td>
<td>$3000</td>
<td>N/A</td>
<td>No</td>
<td>Employee: $592.74 $681.92</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Spouse: $609.22 $700.88</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Child(ren): $343.58 $395.28</td>
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<td></td>
<td>Family: $1,182.86 $1,360.82</td>
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</table>
## Dental IV

<table>
<thead>
<tr>
<th></th>
<th>Current Rate</th>
<th>New Rate</th>
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<tbody>
<tr>
<td>Employee:</td>
<td>$28.44</td>
<td>$28.44</td>
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<tr>
<td>Spouse:</td>
<td>$38.38</td>
<td>$38.38</td>
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<tr>
<td>Child(ren):</td>
<td>$32.66</td>
<td>$32.66</td>
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<tr>
<td>Family:</td>
<td>$56.80</td>
<td>$56.80</td>
</tr>
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</table>

## Vision Plan

- **No Vision Coverage**

## Calendar Year Pre-65 Retiree Medical

- **No Pre-65 Retiree Medical Coverage**

## Calendar Year Pre-65 Retiree Dental

- **No Pre-65 Retiree Dental Coverage**

## Calendar Year Pre-65 Retiree Vision

- **No Pre-65 Retiree Vision Coverage**

## LTD

- **No LTD Coverage**

## STD

- **No STD Coverage**

## Basic Life and AD&D: Plan 43 (1xBAE, Max $300,000)

<table>
<thead>
<tr>
<th></th>
<th>Current Rate</th>
<th>New Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Life:</td>
<td>$0.250</td>
<td>$0.250</td>
</tr>
<tr>
<td>AD&amp;D:</td>
<td>$0.035</td>
<td>$0.035</td>
</tr>
</tbody>
</table>

## Dependent Life

- **No Dependent Life Coverage**

## Voluntary AD&D

- **No Voluntary AD&D Coverage**
### ITEM 11:

#### Streamlined Annual PHA Plan

**High Performer PHAs**

<table>
<thead>
<tr>
<th>Streamlined Annual PHA Plan</th>
<th>U.S. Department of Housing and Urban Development</th>
<th>OMB No. 2577-0226</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(High Performer PHAs)</strong></td>
<td>Office of Public and Indian Housing</td>
<td>Expires: 02/29/2016</td>
</tr>
</tbody>
</table>

**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

**Applicability.** Form HUD-50075-HP is to be completed annually by High Performing PHAs. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

**Definitions.**

1. **High-Performing PHA** - A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
2. **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
3. **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 50 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
4. **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
5. **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
6. **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

#### A. PHA Information.

<table>
<thead>
<tr>
<th>A.1</th>
<th>PHA Name: Ark-Tex Council of Governments</th>
<th>PHA Code: TX499</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHA Type:</td>
<td>□ Small</td>
<td>☑ High Performer</td>
</tr>
<tr>
<td>PHA Plan for Fiscal Year Beginning:</td>
<td>(MM/YYYY): 10/2017</td>
<td></td>
</tr>
<tr>
<td>PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Public Housing (PH) Units</td>
<td>0</td>
<td>Number of Housing Choice Vouchers (HCVs)</td>
</tr>
<tr>
<td>Total Combined</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHA Plan Submission Type:</td>
<td>□ Annual Submission</td>
<td>☑ Revised Annual Submission</td>
</tr>
</tbody>
</table>

**Availability of Information.** In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.

**PHA Consortia:** (Check box if submitting a Joint PHA Plan and complete table below)

<table>
<thead>
<tr>
<th>Participating PHAs</th>
<th>PHA Code</th>
<th>Program(s) in the Consortia</th>
<th>Program(s) not in the Consortia</th>
<th>No. of Units in Each Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead PHA:</td>
<td></td>
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<td>PH</td>
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</table>

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Page 1 of 5

form HUD-50075-HP (12/2014)
### B. Annual Plan Elements

#### B.1 Revision of PHA Plan Elements.

(a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission?

<p>| | |</p>
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<td>Y</td>
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<td>X</td>
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</table>

- Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.
- Financial Resources.
- Rent Determination.
- Homeownership Programs.
- Safety and Crime Prevention.
- Pet Policy.
- Substantial Deviation.
- Significant Amendment/Modification

(b) The PHA must submit its Deconcentration Policy for Field Office Review.

(c) If the PHA answered yes for any element, describe the revisions for each element below:

#### B.2 New Activities.

(a) Does the PHA intend to undertake any new activities related to the following in the PHA’s current Fiscal Year?

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</table>

- Hope VI or Choice Neighborhoods.
- Mixed Finance Modernization or Development.
- Demolition and/or Disposition.
- Conversion of Public Housing to Tenant Based Assistance.
- Conversion of Public Housing to Project-Based Assistance under RAD.
- Project Based Vouchers.
- Units with Approved Vacancies for Modernization.
- Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants)

(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan.

ATCOG has been asked by New Boston Property Management to administer 190 project based vouchers in New Boston, Texas. ATCOG Housing dept. will maintain a separate waiting list for these properties, determine eligibility and issue vouchers to the approved clients, and administer the HAP payments to the landlord according to ATCOG’s HCV Administrative Plan guidelines.

Project basing is consistent with the PHA Plan as outlined in Project-Based Voucher (Chapter 17) of ATCOG’s 2016 Administrative Plan, and also participants eligibility requirements in Chapter 3 of the Plan as well.
B.3 Progress Report.

Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.

Ark-Tex Council of Governments goal is to increase and provide excellent customer service to tenants and landlords.

1. Ark-Tex. Council of Governments will no longer print paper utility checks. Tenants will provide ATCOG with information of a personal savings or checking account, and receive their utility allowance directly into individual accounts. Tenants will benefit by capitalizing on the faster delivery of their monthly utility allowance.

2. ATCOG will provide landlords with new updates and changes to Housing Quality Standards inspection as they become available from HUD to ATCOG. HQS inspections will phase out by 2021, and become UPCS-V inspections (Uniform Physical Condition Standards). UPCS-V introduces new measures to enhance the consistency and objectivity of the inspection process, and will provide more information about the condition of individual housing units.

3. The new Admin. Plan consists of one Waiting list, whereas the previous Admin. Plan consisted of one waiting list per county.

4. VAWA and Disaster Plans have been implemented into the HCV program plans

5. A Working preference, Veteran's (spouse) preference, VISTA preference has been established and implemented in the new Admin. Plan.

6. The PHA has selected the Low-income limits for eligibility, but will continue to assist and admit 75 percent of families within the extremely low-income level to the program.

7. ATCOG's HCV program was awarded (5) VASH vouchers fiscal yr. 2017-18.

8. HIGH PERFORMER 2017-2018

B.4. Most Recent Fiscal Year Audit.

(a) Were there any findings in the most recent FY Audit?

Y N □ ☑

(b) If yes, please describe:

Other Document and/or Certification Requirements.

C.1 Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan

Form 50072-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.
| C.2 | Civil Rights Certification.  
Form 50077-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan. |
| C.3 | Resident Advisory Board (RAB) Comments.  
(a) Did the RAB(s) provide comments to the PHA Plan?  
☐ Y  ☒ N  
If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. |
| C.4 | Certification by State or Local Officials.  
Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. |
| D | Statement of Capital Improvements: Required in all years for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP). |
| D.1 | Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD. |

**Instructions for Preparation of Form HUD-50075-HP**

**Annual Plan for High Performing PHAs**

A. PHA Information. All PHAs must complete this section.

A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), PHA Inventory, Number of Public Housing Units and or Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. (24 CFR 5903.23(d)(6))

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.124(a))

B. Annual Plan.

B.1 Revision of PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the “yes” box. If an element has not been revised, mark “no.”
Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan (All PHAs)

I, ____________________________, the ____________________________,
Official’s Name       Official’s Title

 certify that the 5-Year PHA Plan and/or Annual PHA Plan of the

Ark-Tex Council of Governments
PHA Name

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of

Impediments (AI) to Fair Housing Choice of the

Ft. Worth, Texas (Regional local office)
Local Jurisdiction Name

pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State Consolidated Plan and the AI.

As part of the Consolidated Plan, ATCOG certifies that we will affirmatively further fair housing, which
means conducting an Analysis of Impediments to Fair Housing Choice (AI), taking appropriate actions to
overcome the effects of any impediments identified through that analysis, and keeping records of these
actions. The Fair Housing Planning Guide provides guides to our agency in preparing the AI.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802)

Name of Authorized Official

Signature

Title

Date

Page 1 of 1 form HUD-50077-SL (12/2014)
Certifications of Compliance with PHA Plans and Related Regulations
(Standard, Troubled, HCV-Only, and High Performer PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

PHA Certifications of Compliance with the PHA Plan and Related Regulations including Required Civil Rights Certifications

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or ___ Annual PHA Plan for the PHA fiscal year beginning ________, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.

2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.

3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.

4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.

5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.

6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

7. For PHA Plans that includes a policy for site based waiting lists:
   - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
   - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
   - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
   - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
   - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).

8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.


10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low- or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
20. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Ark-Tex Council of Governments

<table>
<thead>
<tr>
<th>PHA Name</th>
<th>TX499</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHA Name</td>
<td>PHA Number/HA Code</td>
</tr>
</tbody>
</table>

X Annual PHA Plan for Fiscal Year 2018

_____ 5-Year PHA Plan for Fiscal Years 20____ - 20____

I hereby certify that all the information stated herein, as well as any information provided in the accomplishment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802).

Name of Authorized Official

<table>
<thead>
<tr>
<th>Chris Brown</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Executive Director</td>
</tr>
</tbody>
</table>

Signature

<table>
<thead>
<tr>
<th>Date</th>
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RESOLUTION NO. BD18-012


WHEREAS, the Quality Housing and Work Responsibility Act of 1998 enacted by the U. S. Department of Housing and Urban Development (DHUD) requires the Five-year and Annual Plans be submitted to establish goals and operating procedures for achieving PHA goals within the HCV program.

WHEREAS, the Annual Plan for the fiscal year beginning on October 1, 2018, is now due and must be approved and certified by the Board of Directors; and

WHEREAS, a public meeting was held at 4:00 P.M. on May 25, 2018 to hear comments and/or recommendations for changes in the Plans; and no comments or recommendations were received.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the Annual Plan for the fiscal year beginning on October 1, 2018, be approved and submitted.

Section 2 - That this Resolution shall be in effect immediately upon its execution.

REVIEWED AND APPROVED THIS 26th DAY OF JUNE 2018.

L.D. Williamson, President
Board of Directors

ATTEST:
ITEM 12:

Review and approve use of the risk-based formula as the method for allocating FY2018 Homeland Security Grant Program (HSGP) funds to eligible jurisdictions.

BACKGROUND:

Previously, the ATCOG Board approved the use of a risk-based formula as the method for allocating FY2018 HSGP funds. There were no issues in the allocation of funding. To date, the State is not requiring COGs to adopt a formula or any other particular method for fund allocations, but utilizing a risk-based formula means ATCOG’s allocation process is factual, objective and in line with the State’s standards.

DISCUSSION:

The ATCOG Homeland Security Advisory Committee met on May 24, 2018, and approved the use of the risk-based formula as the method for allocating FY2019 HSGP funds to eligible jurisdictions. The formula itself will not be changed in any way from last year, but the supporting data will be updated to capture any changes that might have occurred during the previous 12 months.

\[ \text{Allocation amount (\$)} = (50\% \times \text{Risk}) + (50\% \times \text{Population}), \quad \text{where Risk} = P+V+C. \]

- **P = Probability/Impact**
  Probability is number of severe natural and human caused events in the past 10 years. Natural events are weighted based on the severity of the loss and damage to the jurisdiction while human caused events are weighted by total number of criminal offenses (Unified Crime Report Data) registered in the past 10 years.

- **V = Vulnerability**
  The social vulnerability index is used to determine the vulnerability. This vulnerability is based on social, economic, demographic, and housing characteristics that influence a community’s ability to cope with, recover from, and adapt to disruptive events.

- **C = Critical Infrastructure and Key Resources**
  Locally identified Critical Infrastructure that fit regionally defined definitions. Failure of these critical infrastructures may be hazardous to the local and regional population, the economy, even national security.

RECOMMENDATION:

Staff and the HSAC recommend approval from the Board to use the risk-based allocation formula as the method for allocating FY2019 Homeland Security Grant Program (HSGP) funds to eligible jurisdictions.
RESOLUTION NO. BD18-013

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS TO ADOPT THE USE OF THE RISK-BASED FORMULA AS THE METHOD FOR ALLOCATING FY2018 HOMELAND SECURITY GRANT PROGRAM FUNDS TO ELIGIBLE JURISDICTIONS.

WHEREAS, the ATCOG Board of Directors and Homeland Security Advisory Committee finds it to be in best interest to use the risk-based formula as the method for allocating FY2019 Homeland Security Grant Program funds to eligible jurisdictions;

WHEREAS, the formula is risk-based and is weighted as follows: (50% x Risk) + (50% x Population), where Risk = Probability + Vulnerability + Critical Infrastructure and Key Resources.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS THROUGH VOTE AND APPROVAL BY THE ATCOG BOARD OF DIRECTORS:

Section 1 - That the ATCOG Board of Directors has approved the continuation of the risk based formula as the method for allocating FY2019 Homeland Security Grant Program funds to jurisdictions.

REVIEWED THIS 28TH DAY of JUNE, 2018.

__________________________________________
L.D. Williamson, President
Ark-Tex Council of Governments

ATTEST:

__________________________________________
ITEM 13:

Review and approve revisions to the Homeland Security Advisory Committee (HSAC) bylaws.

BACKGROUND:

The HSAC shall review the bylaws annually to keep the document current.

DISCUSSION:

The ATCOG Homeland Security Advisory Committee met on May 24, 2018 to review and approve revision to the HSAC bylaws. Clarification to how meetings can be conducted under the Texas Open Meetings Act was made and included in the bylaws. Revisions was made to the quorum, moving the quorum from one half of the total voting membership, to one third of the total voting membership. Clarification was made under Article IV Open Meetings and Records to inform that corresponding HSAC records are subject to the Texas Public Information Act.

RECOMMENDATION:

The Homeland Security Advisory Committee approved the plan on May 24, 2018, and recommends approval.
ARTICLE IV – MEETINGS

Regular

1. The HSAC shall meet at least quarterly on a day, time and place specified by the ATCOG Executive Director, the ATCOG HSAC liaison or the HSAC as a whole.
2. HSAC meetings can be conducted in person, via conference call, or via webinar as is allowable by the Texas Open Meetings Act.
3. Written notice, including an agenda, of each regular meeting shall be prepared by the ATCOG HSAC liaison and electronically transmitted to each HSAC member at least five (5) business days before the meeting date.

Special

1. The HSAC shall meet specially if called by the ATCOG Executive Director, the ATCOG HSAC liaison, the HSAC Chair or requested in writing by at least one-third of the membership, excluding vacancies, of the HSAC.
2. A request by the membership for a special meeting must be in writing, addressed to the Chair, and describe the purpose or purposes of the meeting. Only that business reasonably related to the purpose or purposes described in the request may be conducted at a special meeting.
3. Notice of any special meeting shall be given at least seventy-two (72) hours prior to the special meeting.
4. Special meetings can be conducted in person, via conference call, or via webinar as is allowable by the Texas Open Meetings Act.

Quorum and Action

1. One third of the total voting membership, excluding vacancies, constitutes a quorum for conducting HSAC business.
2. A majority vote of the members present at a meeting at which a quorum is present is necessary for action by the HSAC. During a meeting at which a quorum has been established, and then subsequently lost due to members leaving, all remaining business items requiring a HSAC vote or action must be postponed until next scheduled meeting at which a quorum is established.

Open Meetings and Records

1. All meetings of the HSAC shall be open to the public. The meetings are subject to the Texas Open Meetings Act and corresponding records are subject to the Texas Public Information Act. The HSAC Chair has the option of closing the meetings when homeland security tactical issues are being discussed or when deemed necessary for confidentiality purposes.
RESOLUTION NO. BD18-014

RESOLUTION OF THE ARK-TEX COUNCIL OF GOVERNMENTS TO ADOPT REVISIONS TO THE ARK-TEX COUNCIL OF GOVERNMENTS HOMELAND SECURITY ADVISORY COMMITTEE BYLAWS.

WHEREAS, the Homeland Security Advisory Committee (HSAC) is an advisory subcommittee of the ATCOG Board of Directors;

WHEREAS, the bylaws of the committee regulate committee affairs and the behavior of its members.

NOW, THEREFORE BE IT RESOLVED BY THE ARK-TEX COUNCIL OF GOVERNMENTS:

Section 1 - That the ATCOG Board of Directors approved the HSAC bylaw revisions as shown on the attachment; and

Section 2 - That all other previous bylaws adopted by the ATCOG Board of Directors are now null and void.

REVIEWED AND APPROVED THIS 28th DAY OF June, 2018.

________________________________________
L.D Williamson, President
Ark-Tex Council of Governments

ATTEST: