

**ARK-TEX COUNCIL OF GOVERNMENTS
HOMELAND SECURITY ADVISORY
COMMITTEE MEETING
May 24, 2018
MINUTES**

The meeting of the Ark-Tex Council of Governments Homeland Security Advisory Committee was called to order by **Randy Tuttle, Vice Chairperson**, at 10:15 a.m., May 24, 2018, at Titus Regional Medical Center Medical Plaza Wellness Center Conference Room in Mt. Pleasant, TX.

The minutes from Ark-Tex Council of Governments Homeland Security Advisory Committee meeting held on March 27, 2018 were reviewed for approval. Motion to approve was made by **Monty Hobbs** and seconded by **Becky Wilbanks**. Motion passed by majority vote.

Whitney Fezell updated the committee concerning Homeland Security updates. **Whitney Fezell** stated that all FY2017 projects have satisfied the conditions of funding. She informed the committee that over a third of the FY17 projects have been completed and closed out. The committee was also advised that FY2018 projects and PPRI corrections have gone out and most have been satisfied. **Whitney Fezell** informed the committee to copy her on correspondence received from the OOG regarding application to ensure the appropriate actions are taken. She also advised the committee that ATCOG will be participating in a conference call with the OOG to discuss regional funding amount, and other requirements.

Randy Tuttle introduced a new HSAC member to the committee, **Elena Crawford**. **Whitney Fezell** informed the committee of the membership vacancies; for a Bowie County representative, and a sheriff's office representative. **Andy Endsley** made a recommendation for Tanner Crump to represent the sheriff's member vacancy.

The first voting item on the agenda was to review and approve revisions made to the HSAC bylaws. **Whitney Fezell** discussed with the committee revision to the bylaws. Suggested revisions are as followed:

1. Additional verbiage (under Article IV Meetings Regular and Special) stating that meetings can be conducted in person, via conference call, or via webinar as is allowable by the Texas Open Meetings Act.
2. Reduction of the HSAC Quorum from one half of the total voting membership to one third of the total voting membership.
3. Additional verbiage (under Article IV Open Meetings and Records) stating that corresponding records are subject to the Texas Public Information Act.

Discussion was made amongst the committee regarding the bylaws revisions. **Monty Hobbs** suggested adding a HSAC attendance requirement as a grant eligibility requirement. **Whitney Fezell** advised the committee that we could discuss and vote on

an attendance requirement at our next meeting. **Elena Crawford** made the motion to approve the bylaws as written, seconded by **Robin Betts** and passed by majority vote.

Next voting item was to review and approve use of allocation formula for FY18 Homeland Security Grants as well as timeframe for formula date review update. **Whitney Fezell** informed the committee that the allocation formula was the same as the previous year. **Whitney Fezell** explains the bases of the formula to the committee, and opened discussion keeping or changing the formula. **Monty Hobbs** made a motion to keep the formula, **Robin Betts** seconded the motion. Motion passed by majority vote.

Whitney Fezell informed the committee of a time frame of July to October for updating data and resources so it is most current to the last 12 months of activity prior to approving the final formula at the November meeting. **Ann Rushing** made the motion to accept the timeframe, motion was seconded by **Andy Endsley** and passed by majority vote.

Randy Tuttle opened the floor for questions and discussion.

Whitney Fezell advised the committee of the due date for the annual communication exercise and explained the process of creating the AAR.

Randy Tuttle announced that the next scheduled meeting will be August 16, 2018 at 10am at TRMC.

Randy Tuttle announced that the next COG repeater test will be Tuesday June 6th at 9am.

Randy Tuttle announced that the communication exercise must be completed by June 30, 2018.

Ann Rushing made a motion to adjourn the meeting, motion was seconded by **Danny Richard**, and approved by a majority vote.

ATTENDING:

Monty Hobbs – EMC, Delta County
Tonya Martin – Red River County EMC
Eric Schlotter – City of Texarkana EMC
Quincy Blount – Lamar County EMC
Robert Zinn – Franklin County EMC
Doyce Winchester – TDEM
Larry McRae – EMC, Titus County
Randy Tuttle – EMC, City of Paris
Whitney Fezell – ATCOG Homeland Security Specialist
Mary Beth Rudel – ATCOG Public Safety Manager
Danny Richard – VFD, City of Daingerfield
Jason Ricketson – EMC, City of Sulphur Springs

Larry Betts- Morris County EMC
Robin Betts- City of Atlanta EMC
Becky Wilbanks- Cass County Judge
Ann Rushing- City of Clarksville Mayor

Signature

Title

Date